



AGENDA

SUSTAINABILITY BOARD

Regular Meeting No. 2018-02

Tuesday, May 22, 2018 – 6:30 P.M.

City Hall Council Chambers, 120 Malabar Road, SE

CALL TO ORDER:

ROLL CALL:

ADOPTION OF MINUTES:

1. Regular Meeting No. 2018-01; April 24, 2018.

PUBLIC COMMENTS: (Non-agenda items only)

Public Comments on Agenda Items – Individuals wishing to speak on specific agenda items can do so at the time the item is being considered by the Board. The Chairperson will ask if there are any public comments prior to the Board taking action on the item. All speakers will be limited to three (3) minutes each.

NEW BUSINESS:

1. Discussion of updating the City's Sustainability Master Plan.

OTHER BUSINESS:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Sustainability Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Legislative Department at (321) 952-3414 or Florida Relay System at 711.

CITY OF PALM BAY, FLORIDA
SUSTAINABILITY BOARD
REGULAR MEETING NO. 2018-01

Held on Monday, the 23rd day of April 2018, at the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at the hour of 6:31 P.M.

ROLL CALL:

| | | |
|----------------|-----------------|---------|
| MEMBER: | John Vogel | Present |
| MEMBER: | James Boothroyd | Present |
| MEMBER: | Lesley Byrd | Present |
| MEMBER: | Kathy Hill | Present |
| MEMBER: | Vacant | -- |
| MEMBER: | Wade Senti | Present |
| MEMBER: | Amy Ford | Present |

CITY STAFF: Present was Patricia Smith, City Attorney; Terese Jones, City Clerk.

PRESENTATION:

1. Review of the Sunshine Law – Andrew Lannon, City Attorney. Patricia Smith, newly appointed City Attorney, reviewed the Sunshine, Ethics and Public Records Laws.

Ms. Ford asked to whom communications should be directed for the Board. Mrs. Jones answered that communications should be emailed directly to her and not distributed collectively to the Board.

PUBLIC COMMENTS:

1. Leslie Maloney, resident, advised that Sustainability Boards had been established in numerous municipalities in Brevard County. She was part of the team that collaborated to create this board throughout the County and thanked the boardmembers for being involved. Ms. Maloney suggested that the Board review the City's current Sustainability Plan.

NEW BUSINESS:

1. Election of Chairperson and Vice Chairperson.

Motion by Ms. Byrd, seconded by Mr. Boothroyd, to elect Lesley Byrd as the Chairperson. Motion carried unanimously.

Motion by Mr. Boothroyd, seconded by Kathy Hill, to elect James Boothroyd as the Vice Chairperson. Motion carried unanimously.

2. Review and adoption of by-laws.

There were no revisions to the by-laws.

Motion by Mr. Boothroyd, seconded by Ms. Hill, to adopt the by-laws. Motion carried unanimously.

3. Consideration of regular meeting dates/times.

The Board concurred to schedule its meetings as dates were available. The next meeting date would be scheduled for Tuesday, May 22nd, at 6:30 P.M.

OTHER BUSINESS:

1. Mr. Boothroyd asked that the Board be provided with the City's most recent Sustainability Plan. Mrs. Jones would provide same.

2. Mr. Boothroyd thought that the City was conducting an energy study throughout its facilities. Mrs. Jones advised that staff was in the process of negotiating those services with Honeywell International, Inc., but it had not come before City Council for consideration as yet.

ADJOURNMENT:

There being no further business, the meeting adjourned at the hour of 7:40 P.M.

Lesley Byrd, Chairperson

ATTEST:

Terese M. Jones, City Clerk