



AGENDA

SUSTAINABILITY BOARD

Regular Meeting No. 2018-03

Wednesday, June 20, 2018 – 6:30 P.M.

City Hall Council Chambers, 120 Malabar Road, SE

CALL TO ORDER:

ROLL CALL:

PRESENTATION:

1. David "Ritch" Workman, Special Projects Manager – update on City's energy projects.

ADOPTION OF MINUTES:

1. Regular Meeting No. 2018-02; May 22, 2018.

PUBLIC COMMENTS: (Non-agenda items only)

Public Comments on Agenda Items – Individuals wishing to speak on specific agenda items can do so at the time the item is being considered by the Board. The Chairperson will ask if there are any public comments prior to the Board taking action on the item. All speakers will be limited to three (3) minutes each.

NEW BUSINESS:

1. Discussion of opportunities for outreach with local universities with students studying in areas of synergy to sustainability and the environment.

OTHER BUSINESS:

ADJOURNMENT:

If an individual decides to appeal any decision made by the Sustainability Board with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Legislative Department at (321) 952-3414 or Florida Relay System at 711.

CITY OF PALM BAY, FLORIDA
SUSTAINABILITY BOARD
REGULAR MEETING NO. 2018-02

Held on Tuesday, the 22nd day of May 2018, at the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at the hour of 6:30 P.M.

ROLL CALL:

CHAIRPERSON:	Lesley Byrd	Present
VICE CHAIRPERSON:	James Boothroyd	Present
MEMBER:	John Vogel	Present (Late)
MEMBER:	Kathy Hill	Present
MEMBER:	Vacant	--
MEMBER:	Wade Senti	Present
MEMBER:	Amy Ford	Present

CITY STAFF: Present was Deshon Davis-Patterson, Integrated Systems Management Manager.

ADOPTION OF MINUTES:

1. Regular Meeting No. 2018-01; April 24, 2018.

Motion by Mr. Boothroyd, seconded by Ms. Hill, to adopt the minutes. The motion carried unanimously.

PUBLIC COMMENTS:

Mr. Vogel joined the meeting at this time.

1. Bill Battin, resident, hoped that the Board would have a different outlook on energy conservation and would not spend more money than what the City had to spend. He commented on the new Honeywell contract at a cost of \$4 million; the Indian River Lagoon septic system, which he felt the figures presented to tax payers were in question; and the United Nations Agenda 21, which was a non-binding comprehensive plan of action with regard to sustainability development.

NEW BUSINESS:

1. Discussion of updating the City's Sustainability Master Plan.

Ms. Ford explained that the Sustainability Master Plan (Plan) was last updated in 2010. She felt that the Board should update the plan, or assist in putting together a progress report. Under 2.1, Municipal Buildings Audits and Retrofits, Ms. Ford questioned if energy audits had been performed at the various municipal buildings as outlined in the Plan. She asked if the City was utilizing Energy Star Portfolio Manager tools or if the City came up with its own tool, the Comprehensive Energy Management System, to track energy usage.

Ms. Byrd was interested in receiving a progress report. On Page 7 of the Plan, it referred to a website that no longer existed - www.sustainablepalmbay.org.

Ms. Patterson explained that the Management Plan for Utilities had not been put into place due to funding. She said the Utilities Department worked with Florida Power and Light (FP&L) to modify usage with regard to energy consumption. Ball fields were retrofitted and there were modifications to the Fire Department by installing solar panels in order to offset electrical usage. She said that one way to view how energy was being used was by doing a Greenhouse Gas Omission Study, which was performed every three (3) years. Ms. Patterson said that the website link was disabled with the new administration, but could be updated at the direction of the City Manager.

Ms. Byrd questioned when the last Greenhouse Gas Omission Study had been performed. Ms. Patterson said the last study was in 2014, so a study was due for 2017. Ms. Hill asked how the trend was moving. Ms. Patterson said the last study showed that the City was meeting its initial goal for 2024. The City was meeting the State's requirement for recycling.

Mr. Vogel asked how figures were calculated. Ms. Patterson advised that a third-party performed the calculations and they utilized the Eichleay Formula.

Ms. Hill found that the Plan was a good framing document, but felt it was missing "quality of life" perimeters/indicators for residents of City. She added that there were no metrics in the current Plan. She said it had goals and was aspirational, but was lacking the tactics to attain the goals.

Ms. Ford agreed that the Plan should address quality of life. She mentioned the City's hiring of Ritch Workman as Special Projects Manager. She asked for consensus from the Board to reach out to Mr. Workman and ask about his goals for energy efficient projects. Ms. Ford mentioned that the Environmental Protection Agency's Energy Star Portfolio Manager tool and was a great program.

Mr. Battin mentioned that part of the Honeywell contract was the interfacing of all the utilities within Palm Bay, linking them together, and track it in real-time. He suggested that Mr. Workman give a presentation to the Board as he was the individual that would be tracking the special projects related to energy conservation. Ms. Ford asked to have Ritch Workman give a presentation to the Board at the next meeting. The Board concurred.

Mr. Boothroyd felt the Board should go through the Plan and pick out easy projects for possible completion. Ms. Hill felt the City should also prioritize the projects. Mr. Boothroyd said the City was in need of funding for infrastructure and was concerned if the special assessment process was repealed in the next election. He added that if the residents did not want to pay for their roads, they would not want to pay for something from which they would not see a benefit.

Ms. Byrd referred to Appendix C, Energy Efficiency and Conservation Strategy, which showed projects, descriptions and costs. It stated that the City had received a federal grant for \$904,000 in 2009. She asked for clarification as to whether some or all of the projects had been completed. Councilman Anderson explained that, before the Board was formed, there was funding in the amount of \$4,895 that could be allocated towards a new sustainability plan. As the Plan was three (3) years late in being updated, he suggested that goals be included in the updated Plan. He said that those funds be used to update the Plan and the Board could make that suggestion to City Council.

Ms. Ford said there were many grants available and other ideas being implemented by other municipalities. She said the Board should view Orlando's Plan and see how it could work for Palm Bay. Ms. Hill advised there were also cost-share programs available, such as the Florida Department of Environmental Protection. She said it was up to the Board to make the recommendations to Council, and the Board should not constrain itself due to funding.

Ms. Byrd asked the next steps of the Board. Mr. Boothroyd suggested working with the monies that Councilman Anderson said was available. Mrs. Jones suggested that the Board wait until the presentation by Mr. Workman. The Board concurred.

Mr. Senti asked if there was an updated zoning/development map that went with the Plan. Mrs. Jones advised she would check with the Growth Management Department and advise the Board accordingly.

OTHER BUSINESS:

Ms. Hill inquired if there was a staff liaison to the Board that had knowledge of the Sustainability Plan and requested that they attend the meetings. Mrs. Jones would advise staff of the Board's request.

The Board concurred to schedule its next meeting for Wednesday, June 20th, at 6:30 P.M.

ADJOURNMENT:

There being no further business, motion by Mr. Boothroyd, seconded by Ms. Hill, to adjourn the meeting at the hour of 7:06 P.M.

Lesley Byrd, Chairperson

ATTEST:

Terese M. Jones, City Clerk