



120 Malabar Road, SE - Palm Bay, FL 32907 (321-952-3400)  
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Mayor  
WILLIAM CAPOTE

Deputy Mayor  
TRES HOLTON

Councilmembers  
HARRY SANTIAGO, JR.  
JEFF BAILEY  
BRIAN ANDERSON

# AGENDA

## REGULAR COUNCIL MEETING NO. 2018-03

### THURSDAY

February 1, 2018 - 7:00 P.M.  
City Hall Council Chambers

#### CALL TO ORDER:

#### INVOCATION:

#### PLEDGE OF ALLEGIANCE:

#### ROLL CALL:

#### ANNOUNCEMENTS:

1. Two (2) vacancies on the Enterprise Zone Development Agency (represents 'local resident' and 'local financial institute or insurance entities').++
2. Two (2) vacancies on the Community Development Advisory Board (represents 'for-profit provider' and 'advocate for low-income persons').++
3. Two (2) vacancies on the Sustainability Board (represents 'at-large' positions).++
4. One (1) vacancy on the Enterprise Zone Development Agency (represents 'at-large' position).+

#### AGENDA REVISIONS:

#### CONSENT AGENDA:

There will be no separate discussion on those items listed under Consent Agenda (indicated with asterisks(\*)). They will be enacted by the City Council on one motion. If discussion is desired by the City Council, that item will be removed from the Consent Agenda by Council and will be considered in the order that it appears on the agenda.

#### PRESENTATION:

1. Karyn Barber, Public Information Coordinator – stormwater program video presentation.

#### ADOPTION OF MINUTES:

- \* 1. Regular Council Meeting No. 2017-30; November 2, 2017.

THIS MEETING IS BROADCAST LIVE ON THE CITY'S WEBSITE AND  
TELEVIEWED ON THE SPACE COAST GOVERNMENT TV CHANNEL.

**PUBLIC COMMENTS/RESPONSES: (Non-agenda Items Only)**

Public comments will be heard by the City Council on non-agenda issues. Speakers must complete 'Public Comment Cards' (orange) and are limited to 3 minutes each.

**PUBLIC HEARINGS:**

1. Ordinance No. 2018-05, authorizing the permanent closure of Ferguson Street, between Halsey and Toledo Avenues, for the purpose of restoring the Melbourne Tillman Water Control District C-9R Canal, first reading.
2. Ordinance No. 2018-06, amending the Code of Ordinances, Chapter 184, Subdivisions, by revising certain provisions related to the requirements of traffic studies for residential subdivisions (Case No. T-3-2018, City of Palm Bay), first reading.
- ♣3. Ordinance No. 2018-07, rezoning property located north of and adjacent to Market Circle, in the vicinity between Babcock Street and Cranbrook Avenue, from RR (Rural Residential District) to RS-1 (Single-Family Residential District) (4.42 acres) (Case No. Z-2-2018, Lake Mina, LLC), first reading.
4. Request by Sams L.P. Gas Company and Sams II, LLC for a conditional use to allow for a proposed liquid propane dispensary in LI (Light Industrial and Warehousing District) zoning (2.72 acres) (Case No. CU-1-2018). **(RESCHEDULED TO P&Z – 02/07/18)**
5. Request by the City of Palm Bay to amend the City's Comprehensive Plan Future Land Use Map to change the designated use of property located at the southwest corner of Palm Bay Road and Franklin Drive, from Commercial Use to Industrial Use (1.84 acres) (Case No. CP-27-2017). **(WITHDRAWN)**
6. Request by the City of Palm Bay to rezone property located at the southwest corner of Palm Bay Road and Franklin Drive, from CC (Community Commercial District) to LI (Light Industrial and Warehousing District) (1.84 acres) (Case No. CPZ-27-2017). **(WITHDRAWN)**

**PROCUREMENTS:**

**Award of Bid:**

- \* 1. Fire hydrant sandblasting and painting – IFB No. 22-0-2018 – Utilities Department (Professional Services Group, LLC – \$108,855).

**Miscellaneous:**

- \* 1. Emergency generators, preventative maintenance and repair, purchasing authority – Facilities Department (PowerSecure Service, Inc. – up to \$126,000).
- \* 2. Professional services, plans review and inspection services – RFQ No. 2018-01 – Growth Management Department (up to \$100,000); consideration of utilizing Building Operating Fund Balance for professional services (\$100,000).
- \* 3. "Other Agency" contracts, replacement vehicles (Florida Sheriff's Association contract) – Police Department and Building Division (AutoNation Chrysler, Dodge, Jeep, Ram; Alan Jay Nissan - \$86,460).

**COUNCIL REPORTS:**

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## **NEW BUSINESS:**

1. Consideration of enforcing past/current/future agreement(s) with developer(s) regarding the Southern Interchange/St. Johns Heritage Parkway; to include, but not limited to – donation of PD&E Study, design, right-of-way and/or construction costs. (Deputy Mayor Holton)
- \* 2. Consideration of submitting an application for the Federal Emergency Management Association's Assistance to Firefighters grant for mobile data terminals to interface with the Computer-Aided Dispatch system.
- \* 3. Consideration of submitting an application for the Federal Emergency Management Association's Assistance to Firefighters grant for a new fire pumper engine to replace a depreciated reserve fire pumper engine.
- \* 4. Consideration of expenditures from the Palm Bay Police Department's Law Enforcement Trust Fund (\$2,000).
- \* 5. Acknowledgement of the City's monthly financial report for September 2017.
- \* 6. Consideration of travel and training for specified City employees.

## **ADMINISTRATIVE AND LEGAL REPORTS:**

**PUBLIC COMMENTS/RESPONSES: Speakers are limited to 3 minutes.**

## **ADJOURNMENT:**

♣Quasi-judicial proceeding.

Councilmembers who are members of the Space Coast Transportation Planning Organization (TPO) may discuss TPO issues which may subsequently be addressed by the TPO.

If an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

Any aggrieved or adversely affected person desiring to become a party in the quasi-judicial proceeding shall provide written notice to the City Clerk which notice shall, at a minimum, set forth the aggrieved or affected person's name, address, and telephone number, indicate how the aggrieved or affected person qualifies as an aggrieved or affected person and indicate whether the aggrieved or affected person is in favor of or opposed to the requested quasi-judicial action. The required notice must be received by the Clerk no later than five (5) business days at the close of business, which is 5 p.m., before the hearing. (§ 59.03, Palm Bay Code of Ordinances).

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Office of the City Clerk at (321) 952-3414 or Florida Relay System at 711.


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REVISED

## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Gregg Lynk, City Manager 

**DATE:** February 1, 2018

**RE:** Professional Services for Building Division Plan Review and Inspections, .  
Request utilization of Building Operating Fund Balance

The City of Palm Bay Growth Management Department, Building Division is working in conjunction with the Procurement Department to obtain competitive formal quotations for professional services for Plans Review and Inspection Services for residential and commercial sites. M.T. Causley, LLC located in Homestead, FL has been issued a Purchase Order in the amount of \$10,000 to keep the currently outstanding work flowing until a more formal solicitation can be awarded. The growth within the City coupled with the impact of Hurricane Irma has brought the demand for permit approvals to an accelerated rate.

The Building Division has a plans examiner position open for over two years with no applicants, and the impact of that vacancy has left the Division with a shortage of personnel to meet the demands for needed permits. The anticipated cost is a range from \$50,000 to \$100,000 in professional assistance to help the Division improve levels of service for Performance Standards before the end of fiscal year 2018.

### **REQUESTING DEPARTMENT:**

Growth Management, Building Division, Procurement Department

### **FISCAL IMPACT:**

The estimated cost for the professional services is expected to be \$50,000 – \$100,000 in account 451-3320-524-3141. Requesting use of Building Operating Fund balance for \$100,000 which will be placed on the next scheduled Budget Amendment in March.

### **RECOMMENDATION:**

Motion to approve and consent to the utilization of Building Fund Balance for professional services.


RP/kw/ab



REVISED

## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Gregg Lynk, City Manager 

**DATE:** February 1, 2018

**RE:** Fire Rescue Department Request for Approval to Apply for Federal Emergency Management Association's Assistance to Firefighters Grant for Mobile Data Terminals and Automatic Chest Compression Devices (CPR)

Fire Rescue Department is seeking approval to apply for mobile data terminals and automated chest compression systems through FEMA's Assistance to Firefighters Grant application process. The grant requires matching funds of 10% of the total amount to be committed from the City if awarded. The application submission deadline is February 2, 2018 at 5:00pm.

This grant for mobile data terminals will allow first responders to interface with the current and/or future computer aided dispatch (CAD) system, as well as provide real-time incident and location data, including mapping and hydrant location. In addition, this grant will allow the department to put in service on all first response engines and ladder track an automatic chest compression devices that will provide high-quality, consistent compressions while administering CPR.

The total amount of the grant application is \$141,465, of which \$14,146.50 would be matched by the City if approved.

**REQUESTING DEPARTMENT:**

Fire Rescue Department

**FISCAL IMPACT:**

The City will have to provide matching funds in the amount of \$14,146.50 if, and when, the grant is awarded.

**RECOMMENDATION:**

Motion to approve the application submission of the Federal Emergency Management Association's Assistance to Firefighters Grant application.

Attachment: 1) Notice of Funding Opportunity (NOFO) Fiscal Year 2017 Assistance to Firefighters Grant

RN/su/ab