



Mayor
ROB MEDINA
Deputy Mayor
DONNY FELIX
Councilmembers
KENNY JOHNSON
RANDY FOSTER
VACANT

AGENDA

SPECIAL COUNCIL MEETING 2023-21 Wednesday

**September 6, 2023 - 6:00 PM
Council Chambers, 120 Malabar Road SE, Palm Bay, Florida 32907**

CALL TO ORDER:

ROLL CALL:

COMMENTARY BY STAFF:

Public comments will be heard by the City Council on non-agenda issues. Speakers must complete 'Public Comment Cards' (orange) and are limited to three (3) minutes each.

1. Statement Regarding Tax Rate for Fiscal Year 2024.

PUBLIC HEARING:

1. Discussion of tentative millage rate for Tax Year 2023 and City Manager's summary of proposed budget for Fiscal Year 2023-2024.

BUSINESS:

1. Consideration of tentative millage rate for Tax Year 2023; re-computation, if needed, and announcement of tentative millage rate and percentage increase over rolled-back rate.
2. Ordinance 2023-86, amending the Code of Ordinances, Chapter 200, Utilities Code, by adjusting the rates, fees and charges for the City's utilities system and services, first reading.
3. Ordinance 2023-87, amending the Code of Ordinances, Chapter 201, Sewer Use, Subchapter 'Miscellaneous Provisions', by adjusting the permit fees and other charges related to the City's utilities wastewater system, first reading.
4. Ordinance 2023-88, amending the Code of Ordinances, Chapter 202, Reclaimed Water, by adjusting the rates, fees, and charges for reclaimed water, first reading.
5. Ordinance 2023-89, adopting the final budget for Fiscal Year 2023-2024, first reading.

ADJOURNMENT:

If an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a record of the proceedings will be required, and

the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Office of the City Clerk at (321) 952-3414 or Florida Relay System at 711.

If you use assistive technology (such as a Braille reader, a screen reader, or TTY) and the format of any material on this website or documents contained therein interferes with your ability to access information, please contact us. To enable us to respond in a manner most helpful to you, please indicate the nature of your accessibility problem, the preferred format in which to receive the material, the web address of the requested material, and your contact information. Users who need accessibility assistance can also contact us by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Pursuant to Council Policies and Procedures, members of the public wishing to use electronic media when addressing City Council must provide the electronic file to staff for screening no later than 2:00 P.M. on the day of the meeting; audio presentations must be submitted to the City Clerk at least twenty-four (24) hours prior to the meeting.

THIS MEETING IS BROADCAST LIVE ON THE CITY'S WEBSITE AND TELEVISED ON THE SPACE COAST GOVERNMENT TV CHANNEL.



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Larry Wojciechowski, Finance Director

DATE: 9/6/2023

RE: Statement Regarding Tax Rate for Fiscal Year 2024.

The City Council is required by Florida Statute to hold a public hearing on the tentative millage rate and the proposed FY 2024 Budget.

Staff will begin the meeting by reading a statement regarding the tax rate and providing a summary of the FY 2024 proposed budget.

Following the initial staff commentary, the public hearing should commence.

At the close of the public hearing, the Council will consider:

- Any changes in the tentative tax rate and the percent of increase over the rollback rate
- Adoption of the tentative millage rate and tentative voted debt millage rate
- First reading of Utility Rate Ordinances amending Chapters 200, 201 and 202 by adjusting the rates, fees, and charges
- First reading of the Budget Adoption Ordinance

REQUESTING DEPARTMENT:

Finance

FISCAL IMPACT:

None

RECOMMENDATION:

Motion to 1) adopt the tentative millage rate, tentative debt millage rate and proposed budget; 2) approve the first reading of the Utility Ordinances; and 3) approve the first reading of the Budget Adoption Ordinance.



LEGISLATIVE MEMORANDUM

DATE: 9/6/2023

RE: Discussion of tentative millage rate for Tax Year 2023 and City Manager's summary of proposed budget for Fiscal Year 2023-2024.

ATTACHMENTS:

Description

Presentation



FY 2024

1ST PUBLIC BUDGET HEARING

SEPTEMBER 6, 2023

PRESENTED BY
ANGELICA COLLINS, MBA, CGFO
BUDGET ADMINISTRATOR

TOPICS OF REVIEW

- **FY 2024 Important Numbers**
- **Proposed Budget With Changes Summary**
 - City-wide
 - General Fund Specific
 - Budget by Funds
- **General Fund**
 - Revenues by Source
 - Expenditures by Type & Department
 - Funding Strategic Goals
- **2024 – 2028 Master CIP Preview**
- **Continued Focus – General Fund**
- **Important Upcoming Dates**



FY 2024 IMPORTANT NUMBERS

- **Ad Valorem Operating Millage Rate**
 - 7.0171 @ 3.0% CAP
- **Voted Debt Millage Rate**
 - 0.9084
- **General Fund 2-Month Required Minimum Fund Balance**
 - \$15,434,236 or 16.7%
- **General Fund Stabilization Funds**
 - @ 2.0% - \$693,592
 - @ 3.0% - \$1,040,388
 - @ 4.0% - \$1,387,184

PROPOSED BUDGET WITH CHANGES SUMMARY

TOTAL \$322,839,174

- The citywide (all Funds) FY 2024 Proposed with Changes Budget increased by \$20,000, or 0.3%, from the Proposed Budget of \$322,819,174

Fund	Proposed	Proposed with Changes	Difference \$	Difference %
Utilities Renewal & Replacement Fund	6,443,225	6,463,225	20,000	0.3%
Total Variance			20,000	0.3%

- \$156,286 in additional revisions were completed in the Utilities Operating Fund; however, with usage of reserves within that Fund, there was no impact to the overall citywide budget
- No revisions were completed within the General Fund, which remains at \$105,850,960 balanced without the usage of fund balance/reserves

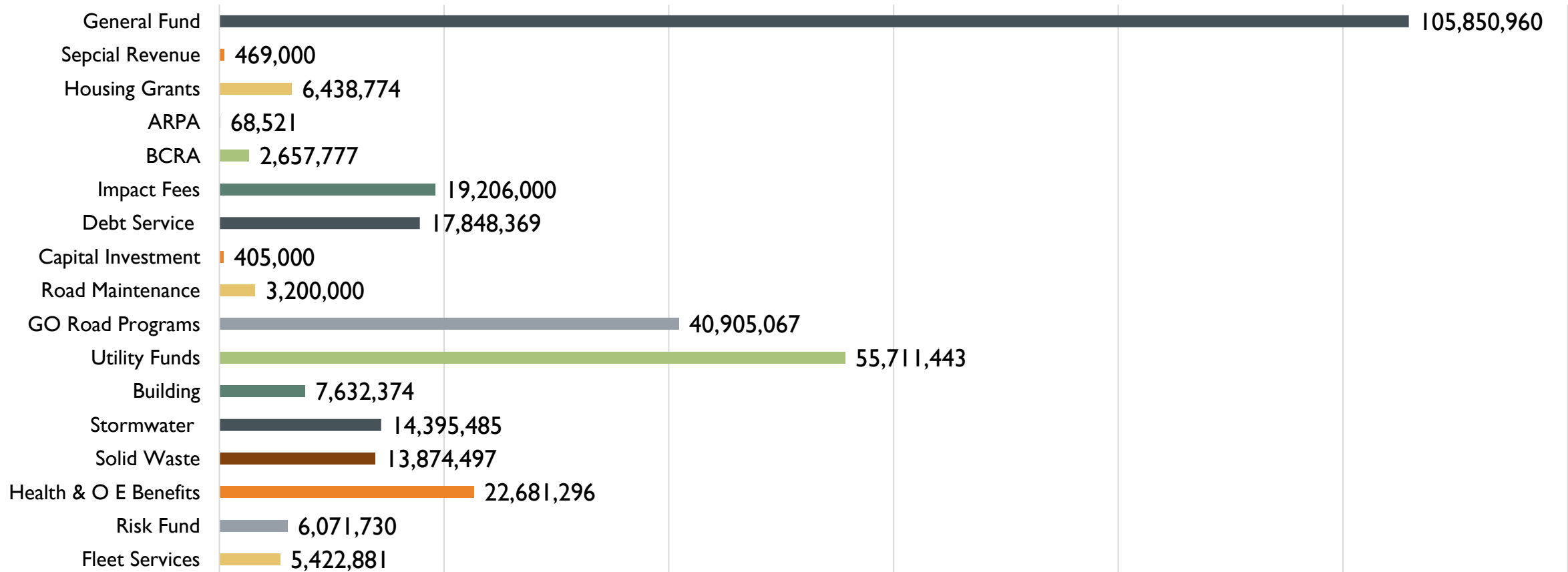
PROPOSED BUDGET WITH CHANGES SUMMARY

ALL OTHER FUNDS

Fund	Change	Difference \$
Utilities Operating Fund (UTO)	Chemical Increases for Water & Wastewater Divisions	155,540
	Personnel Corrections Including Computer Supplies, Cellular Services & Licenses/Certificates	746
	Usage of Reserves	(156,286)
Utilities Renewal & Replacement Fund (UTRR)	Ultra Wide AC Repairs & Replacements	20,000
Total Impact – All Other Funds		20,000

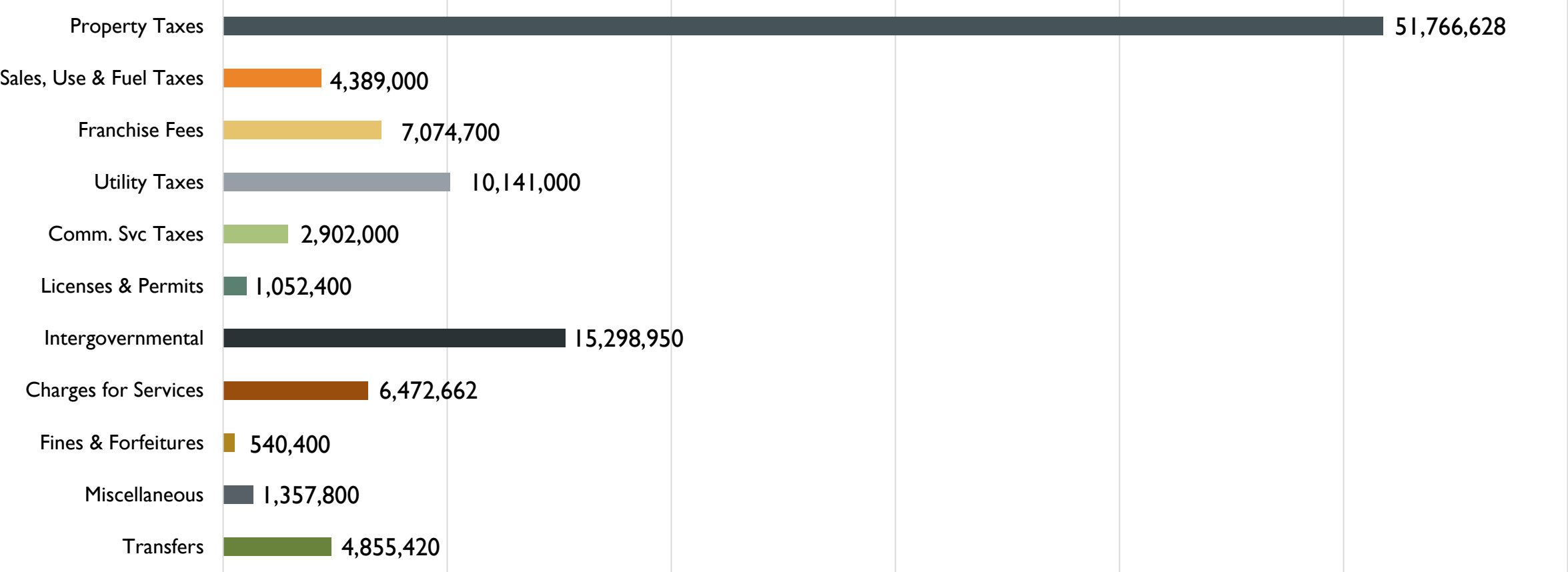
FY 2024 BUDGET BY FUND

CITYWIDE TOTAL BUDGET - \$322,839,174



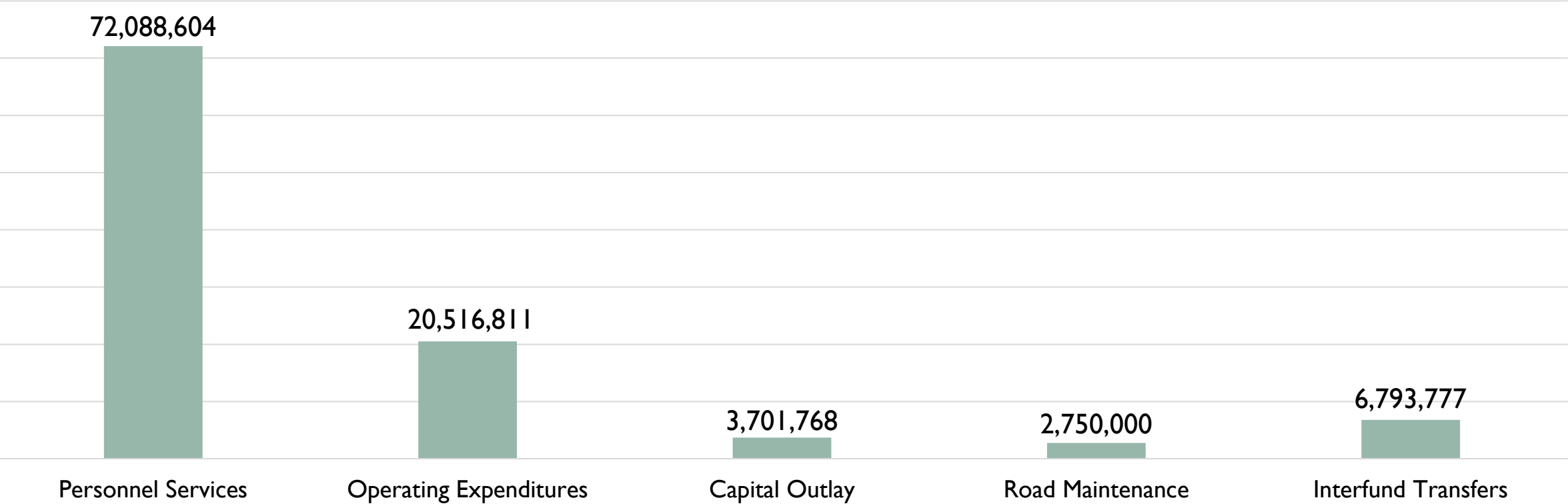
FY 2024 GENERAL FUND REVENUES BY SOURCE

TOTAL BUDGET - \$105,850,960



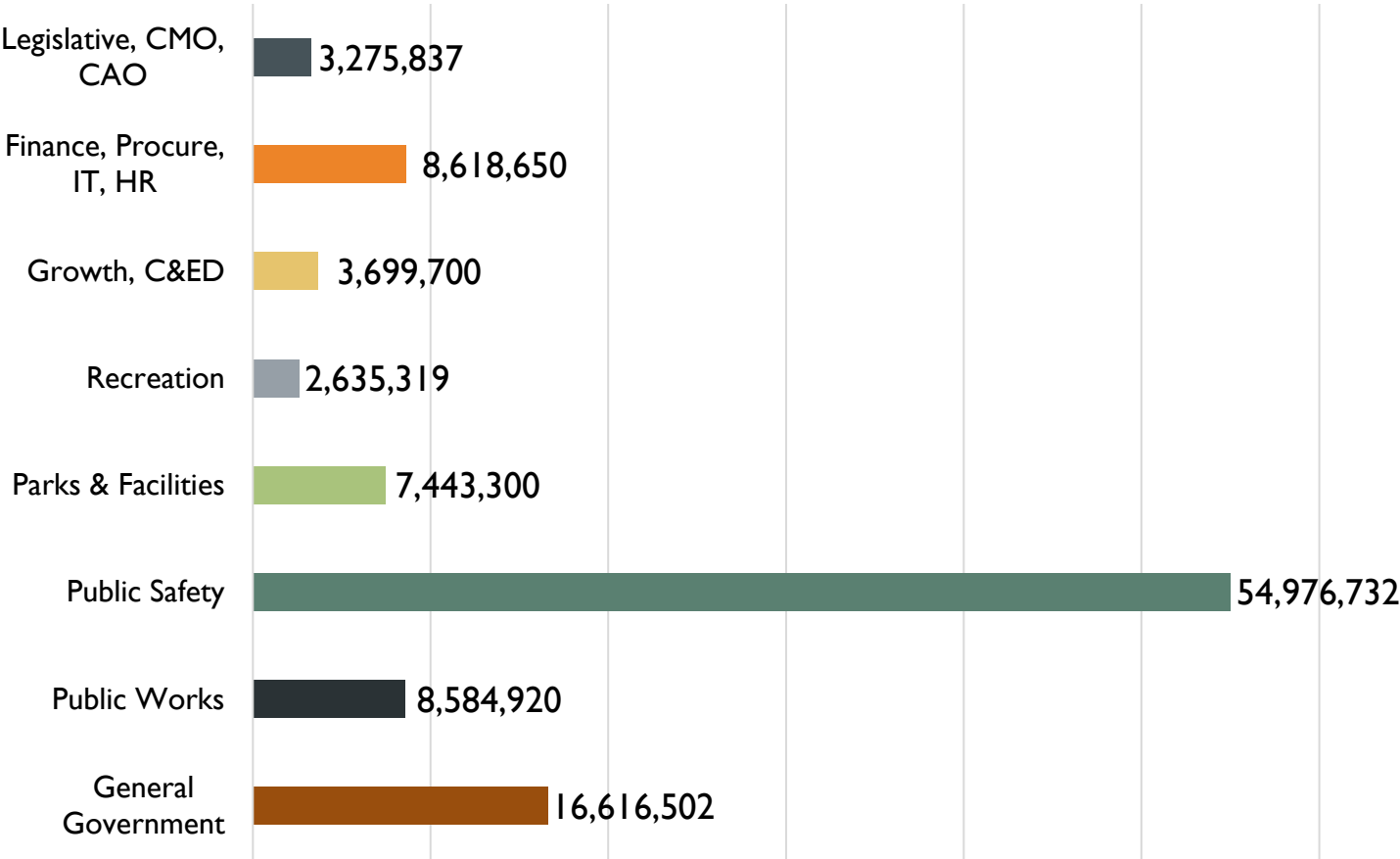
FY 2024 GENERAL FUND EXPENDITURES BY TYPE

TOTAL BUDGET - \$105,850,960



FY 2024 GENERAL FUND EXPENDITURES BY DEPT.

TOTAL BUDGET - \$105,850,960



Legislative	975,062
Office of City Manager	1,775,289
Office of City Attorney	525,486
Procurement	711,138
Finance	1,815,588
Information Technology	5,249,127
Human Resources	842,797
Growth Management	2,648,363
Community & Econ. Development (C&ED)	1,051,337
Recreation	2,635,319
Parks & Facilities	7,443,300
Police	32,028,453
Fire	22,948,279
Public Works	8,584,920
General Government	16,616,502
TOTAL	105,850,960

STRATEGIC GOALS

Recap → FY 2024 Budget Goals

- Continued Focus on Fully Funding High Priority Needs ~ \$2.1 Million
- Road Maintenance Fund Investment ~ \$2.75 Million + Anticipated City BCRA Unexpended Funds
- Investing in Public Safety Growth/Needs
 - Additional \$2.7 Million Dedicated to Fire Station #7 Construction
 - 18 Public Safety FTE Positions for Fire & Police + Six (6) FTE Positions for Internal Service Departments
 - \$400,000 to P-25 Required Radio Replacements for Police & \$252,000 to Extraction Tools
- 3.0% Pay Increase for all General Employee Groups & Meeting NAGE Union Contractual Increases
- Adequately Funding Pension Contribution Obligations Ratios for Police @ 87.7% & Fire @ 82.1% ~ \$6.7 Million ↑ 38.2% from FY 2023
- Maintain Maximum 4.0% in Stabilization Funds ~ \$1.4 Million



2024-2028 MASTER CIP

CITYWIDE \$378,670,267

2024 Highlights - Citywide
 \$90,620,492 Requested
 \$73,468,666 Funded ✓ 81.1%

Fund	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
General Fund	6,286,561	14,277,115	24,048,621	31,196,388	25,770,866	8,231,263	109,810,814	103,524,253
Housing Funds	0	1,395,745	0	0	0	0	1,395,745	1,395,745
ARPA Fund	0	280,000	205,000	46,000	0	0	531,000	531,000
Impact Fee Funds	0	4,018,785	2,020,000	10,222,000	2,444,200	0	18,704,985	18,704,985
Community Investment Fund	0	360,000	0	0	0	0	360,000	360,000
Road Maintenance CIP Fund	0	3,200,000	3,200,000	3,100,000	100,000	100,000	9,700,000	9,700,000
G.O. Road Program Funds	0	40,905,067	27,268,338	0	0	0	68,173,405	68,173,405
Utilities Operating Fund	2,537,900	7,392,063	15,952,930	2,327,050	1,180,150	700,000	30,090,093	27,552,193
Utilities - Capital Funds	9,695,591	9,613,233	42,601,554	49,353,702	25,682,440	2,998,742	139,945,262	130,249,671
Building Fund	0	160,984	0	0	30,795	0	191,779	191,779
Stormwater Utility Fund	0	7,707,500	2,630,456	2,715,751	2,438,751	1,105,000	16,597,458	16,597,458
Grants - To Be Determined	0	1,310,000	379,778	0	0	0	1,689,778	1,689,778
Fiscal Year Total	18,520,052	90,620,492	118,306,677	98,960,891	57,647,202	13,135,005	397,190,319	378,670,267

2024-2028 MASTER CIP

CITYWIDE \$378,670,267

2024 Highlights - Citywide
 \$90,620,492 Requested
 \$73,468,666 Funded ✓ 81.1%

- The 5-year citywide Master Capital Improvement Program (CIP) totals \$378,670,267 across eight (8) Departments

Department	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
Building	0	106,656	0	0	0	0	106,656	106,656
Fire	3,958,316	5,849,374	17,044,574	22,499,032	11,534,062	226,000	61,111,358	57,153,042
Growth Management	0	20,900	25,000	25,000	25,000	25,000	120,900	120,900
Information Technology	0	1,073,200	1,618,550	926,700	1,317,900	214,068	5,150,418	5,150,418
Parks & Facilities	100,000	6,087,866	5,485,741	3,175,695	4,364,005	4,171,734	23,385,041	23,285,041
Police	2,228,245	6,395,470	932,778	5,646,200	10,712,050	1,877,275	27,792,018	25,563,773
Public Works	0	54,081,730	34,645,550	15,179,562	3,161,745	2,922,186	109,990,773	109,990,773
Utilities	12,233,491	17,005,296	58,554,484	51,508,702	26,532,440	3,698,742	169,533,155	157,299,664
Fiscal Year Total	18,520,052	90,620,492	118,306,677	98,960,891	57,647,202	13,135,005	397,190,319	378,670,267

2024 MASTER CIP

CITYWIDE \$90,620,492

2024 Highlights - Citywide

\$90,620,492 Requested

\$73,468,666 Funded ✓ 81.1%

Department	Fund Type	Requested	Funded	% of Requested	Funding Description
Building	Enterprise	106,656	106,656	100.0%	Four (4) Vehicles
Fire	General	5,849,374	2,938,036	50.2%	Refer to General Fund Slide
Growth Management	General	20,900	0	0.0%	N/A
Information Technology	General	1,073,200	45,000	4.2%	Refer to General Fund Slide
Parks & Facilities	General Housing Grant Contribution	6,087,866	772,811	12.7%	Refer to General Fund Slide \$482,379 Housing Grant for Goode Park
Police	General	6,395,470	788,300	12.3%	Refer to General Fund Slide
Public Works	General Enterprise	54,081,730	51,812,567	95.8%	\$0 General Funding Road Maintenance, GO Roads & Stormwater
Utilities	Enterprise	17,005,296	17,005,296	100.0%	\$7,392,063 in Utilities Operating Fund \$9,613,233 in Capital Contributions
Fiscal Year 2024 Total		90,620,492	73,468,666	81.1%	

2024-2028 MASTER CIP

CITYWIDE \$378,670,267

2024 Highlights - Citywide
\$90,620,492 Requested
\$73,468,666 Funded ✓ 81.1%

Type	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
Capital Asset/Outlay	3,293,245	14,378,760	5,776,892	8,955,412	4,987,295	3,140,529	40,532,133	37,238,888
Capital Projects	15,226,807	76,241,732	112,529,785	90,005,479	52,659,907	9,994,476	356,658,186	341,431,379
Fiscal Year Total	18,520,052	90,620,492	118,306,677	98,960,891	57,647,202	13,135,005	397,190,319	378,670,267
Type	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
1 - Health & Safety	4,208,316	7,339,033	17,379,574	22,814,032	11,849,062	301,000	63,891,017	59,682,701
2 - Asset Preservation or Replacement	10,373,836	66,014,838	45,070,585	18,070,709	12,177,865	11,739,643	163,447,476	153,073,640
3 - Service/Asset Expansion/Addition	3,937,900	17,266,621	55,856,518	58,076,150	33,620,275	1,094,362	169,851,826	165,913,926
Fiscal Year Total	18,520,052	90,620,492	118,306,677	98,960,891	57,647,202	13,135,005	397,190,319	378,670,267

2024-2028 MASTER CIP

GENERAL FUND \$103,524,253

2024 Highlights – General Fund

\$14,277,115 Requested

\$3,701,768 Funded ✓ 25.9%

- The 5-year General Fund Master Capital Improvement Program (CIP) totals \$103,524,253, accounting for 27.3% of all requests within the citywide Master CIP
- Public Safety accounts for 70.6% or \$73,084,552
- Of the \$14,277,115 requested in FY 2024, a total of \$3,701,768 or 25.9% is included in the Budget

Department	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
Fire	3,958,316	5,599,374	15,024,574	20,277,032	9,089,862	226,000	54,175,158	50,216,842
Growth Management	0	20,900	25,000	25,000	25,000	25,000	120,900	120,900
Information Technology	0	738,872	1,413,550	708,650	956,955	214,068	4,032,095	4,032,095
Parks & Facilities	100,000	2,569,621	5,485,741	3,175,695	4,364,005	4,171,734	19,866,796	19,766,796
Police	2,228,245	4,079,185	553,000	5,646,200	10,712,050	1,877,275	25,095,955	22,867,710
Public Works	0	1,269,163	1,546,756	1,363,811	622,994	1,717,186	6,519,910	6,519,910
Fiscal Year Total	6,286,561	14,277,115	24,048,621	31,196,388	25,770,866	8,231,263	109,810,814	103,524,253

2024 MASTER CIP

GENERAL FUND \$90,620,492

2024 Highlights – General Fund
\$14,277,115 Requested
\$3,701,768 Funded ✓ 25.9%

Department	Requested	Funded	% of Requested	Funding Description
Fire	5,599,374	2,938,036	52.5%	\$2,686,036 to Fire Station #7 \$252,000 to Extraction Tools
Growth Management	20,900	0	0.0%	N/A
Information Technology	738,872	45,000	6.1%	\$45,000 to Domain Controllers
Parks & Facilities	2,569,621	290,432	11.3%	\$156,390 to Elevator Modernization \$134,042 to Vehicles for Three (3) New FTEs
Police	4,079,185	428,300	10.5%	\$155,000 to Police Range Milo Simulator \$273,300 to P-25 Required Radio Replacements
Public Works	1,269,163	0	0.0%	N/A
Fiscal Year 2024 Total	14,277,115	3,701,768	25.9%	

2024-2028 MASTER CIP

GENERAL FUND \$103,524,253

2024 Highlights – General Fund
\$14,277,115 Requested
\$3,701,768 Funded ✓ 25.9%

Type	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
Capital Asset/Outlay	2,228,245	8,486,524	2,690,856	5,723,661	1,295,844	2,215,529	22,640,659	20,412,414
Capital Projects	4,058,316	5,790,591	21,357,765	25,472,727	24,475,022	6,015,734	87,170,155	83,111,839
Fiscal Year Total	6,286,561	14,277,115	24,048,621	31,196,388	25,770,866	8,231,263	109,810,814	103,524,253

Type	2023/Prior	2024	2025	2026	2027	2028	Total	2024-2028 Total
1 - Health & Safety	4,058,316	6,119,567	15,209,574	20,442,032	9,254,862	301,000	55,385,351	51,327,035
2 - Asset Preservation or Replacement	2,188,245	6,860,659	7,274,597	5,051,256	4,829,174	7,635,901	33,839,832	31,651,587
3 - Service/Asset Expansion/Addition	40,000	1,296,889	1,564,450	5,703,100	11,686,830	294,362	20,585,631	20,545,631
Fiscal Year Total	6,286,561	14,277,115	24,048,621	31,196,388	25,770,866	8,231,263	109,810,814	103,524,253

CONTINUED FOCUS

General Fund → Unfunded & Capital Needs

- Unfunded Capital Needs
 - \$10.6 million or 74.1% of requested amount
- Unfunded Personnel & Operating Needs
 - \$2.2 million or 38.4% of requested amount
- RCM September 7th Undesignated Fund Balance Request
 - Total estimated request @ \$6.48 million
 - Capital portion \$6.04 million → 13.1% mandated, 72.3% replacements & 14.6% new
 - Scheduled for FY 2024 Budget Amendment #1 in January 2024
- State-Shared Revenues: Increase of \$1.02 million projected based on most recent publications

IMPORTANT UPCOMING DATES

Date	Meeting Topic/Discussion
Friday, September 15	Budget Advertisement in Florida Today <ul style="list-style-type: none">• Notice of Tax Increase• Budget Summary
Wednesday, September 20	2 nd Public Hearing to Adopt Millage Rate & Budget – Starting at 6:00 pm



LEGISLATIVE MEMORANDUM

DATE: 9/6/2023

RE: Ordinance 2023-86, amending the Code of Ordinances, Chapter 200, Utilities Code, by adjusting the rates, fees and charges for the City's utilities system and services, first reading.

ATTACHMENTS:

Description

Ordinance 2023-86

ORDINANCE 2023-86

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, TITLE XX, UTILITIES CODE, CHAPTER 200, UTILITIES CODE, BY ADJUSTING THE RATES, FEES, AND CHARGES FOR THE CITY'S UTILITIES SYSTEM AND SERVICES; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR INCLUSION IN THE CITY OF PALM BAY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City of Palm Bay Code of Ordinances, Title XX, Utilities Code, Chapter 200, Utilities Code, is hereby amended and shall henceforth read as follows:

“CHAPTER 200: UTILITIES CODE

* * *

Section 200.04 METER INSTALLATION RATES.

(A) Each residential applicant shall be charged for the tap, meter, backflow prevention device, meter service box and for installation of the meter. Rates for residential meter installations for all meter sizes will be set as follows:

	FY 22-23	FY 23-24
5/8 x 3/4" Meter ¹	\$734.96	>>\$786.92
5/8 x 3/4" Meter (w/double check; residential only)	\$770.12	\$824.57
1" Meter ¹	\$837.00	\$896.18
1 1/2" Meter ¹	\$1,192.07	\$1,276.35
2" Meter ¹	\$1,499.32	\$1,605.32<<

¹Owner provided backflow requirements may apply.

(B) Each new subdivision development applicant shall be charged for the meter, backflow prevention device, meter service box and for installation of the

meter. Rates for new subdivision development meter installations for all meter sizes will be set as follows:

	FY 22-23	FY 23-24
5/8 x 3/4" Meter ¹	\$391.99	>>\$419.70
5/8 x 3/4" Meter (w/double check; residential only)	\$427.73	\$457.97
1" Meter ¹	\$494.59	\$529.56
1 1/2" Meter ¹	\$849.68	\$909.75
2" Meter ¹	\$1,157.50	\$1,239.34<<

¹Owner provided backflow requirements may apply.

(C) The meter charge for commercial development (without installation provided) will be set as follows:

	FY 22-23	FY 23-24
5/8 x 3/4" Meter ¹	\$310.13	>>\$332.06
1" Meter ¹	\$375.85	\$402.42
1 1/2" Meter ¹	\$612.18	\$655.46
2" Meter ¹	\$765.52	\$819.64<<

¹Owner provided backflow requirements may apply.

* * *

Section 200.05 METER TESTING.

(A) Meter testing shall be done at the customer's request, and in accordance with the following guidelines and schedules:

(1) *Meter Test Request.* If any customer requests a test of the meter, the City will require a meter test or bench test fee which fee shall be set as follows:

	FY 22-23	FY 23-24
Meter Test	\$75.00	>>\$80.30
Bench Test – Less than 1.5" Meter	\$213.00	\$228.06
Bench Test – 2" Meter	\$251.00	\$268.75<<
Bench Test – Greater than 2" Meters		Actual Cost

* * *

Section 200.07 DISCONNECTING, RECONNECTING, AND TRANSFERRING SERVICE.

(A) There shall be a charge for City service connections and for transferring of City accounts from the name of one person to the name of another, which shall be paid before the service connection is made or accounts changed. There shall be no service connection charge if the original service connection for meter installation or service installation fee has been paid.

(1) *Transferring Service.* The charge for the transfer of service to a new customer account at a previously served location or reconnection of service subsequent to a customer requested disconnection shall be set as follows. If after the reconnection the customer does not have water service due to the main valve at the house being in the off position, and the field service representative returns to the property, an additional service initiation fee will be applied to the account for each return trip to be set as follows:

	FY 22-23	FY 23-24
Transfer Fee (Re-Initiation Fee) (Per Trip)		
During normal hours	\$24.00	>>\$25.70
During after hours	\$65.00	\$69.60<<

(2) *Reconnection.* When service is discontinued because of nonpayment of amounts due or non-sufficient funds, the disconnection/reconnection fee will be applied to the account as set forth below. If service is ordered discontinued because of nonpayment of the amount due, then payment is subsequently received (thus preventing the service from being discontinued), an administrative fee will be applied to the account. If service has been discontinued because of non-payment and water service is restored without authorization by the City, the City shall remove the meter and a pulled meter/reinstall meter charge will be applied to the account. Service shall not be restored until the customer has paid the entire amount of the delinquent bill, together with penalties and the pulled meter/reinstall meter charge. If a meter was pulled prior to October 1, 2015, a re-install meter charge shall be applied to any account requesting to have such meter re-installed.

	FY 22-23	FY 23-24
Administrative Fee (Per Request)(Normal Hours)	\$24.00	>>\$25.70
Administrative Fee (Per Request)(After Hours)	\$48.00	\$51.39<<
Disconnection/Reconnection Charge (Non-Payment)		
During normal hours	\$48.00	>>\$51.39
During after hours	\$88.00	\$94.22
Pulled Meter/Reinstall Meter Charge	\$71.00	\$76.02<<

Section 200.08 TEMPORARY SERVICE.

(A) All rates and deposit amounts for temporary service shall be set as follows:

	FY 22-23	FY 23-24
Temporary Hydrant Meter Deposit – 1”	\$375.00	\$375.00
Temporary Hydrant Meter Deposit – 1 1/2”	\$700.00	\$700.00
Temporary Hydrant Meter Deposit – 2”	\$900.00	\$900.00
Temporary Hydrant Meter Deposit – 3”	\$1,550.00	\$1,550.00
Temporary Hydrant Meter Installation	\$117.00	>>\$125.27
Temporary Hydrant Meter Removal	\$81.00	\$86.73
Temporary Hydrant Meter Relocation	\$152.00	\$162.75<<

* * *

Section 200.09 FIRE PROTECTION SERVICE.

* * *

(B) Rates for fire protection service for all fire line sizes are set as follows:

	FY 22-23	FY 23-24
2” Line	\$166.90	>>\$169.82
4” Line	\$535.50	\$544.87
6” Line	\$1,064.00	\$1,082.62
8” Line	\$1,703.80	\$1,733.62
10” Line	\$2,447.91	\$2,490.75
12” Line	\$3,338.05	\$3,396.47<<

* * *

Section 200.13 METER REREADS AND SPECIAL READS.

* * *

(B) All fees under this section shall be set as follows:

	FY 22-23	FY 23-24
High Bill Investigation Fee	\$30.00	>>\$32.12<<

* * *

Section 200.15 REIMBURSEMENT RATES FOR ADDITIONAL SERVICES.

The City shall charge the customer for specific utility services performed by and materials supplied by the City at the request of the customer or due to damages by the customer as determined on an individual basis, set as follows and based upon actual costs incurred by the City:

	FY 22-23	FY 23-24
Sewer Cleaning Vacuum Truck (per hour; 1 hour minimum)		
During normal hours	\$168.00	>>\$179.88
During after hours	\$205.00	\$192.73<<
Video and Sealing Services (per hour; 1 hour minimum)		
During normal hours	\$110.00	>>\$117.78
During after hours	\$135.00	\$144.54<<
Backhoe Services (per hour; 1 hour minimum)		
During normal hours	\$87.00	>>\$93.15
During after hours	\$100.00	\$107.07<<
Dump Truck Services (per hour; 1 hour minimum)		
During normal hours	\$125.00	>>\$133.84
During after hours	\$140.00	\$149.90<<
Dump Truck and Trailer Services (per hour; 1 hour minimum)		
During normal hours	\$139.00	>>\$148.83
During after hours	\$155.00	\$165.96<<
Trash Pump (per hour; 1 hour minimum)		

	FY 22-23	FY 23-24
4"	\$11.00	>>\$11.78
6"	\$14.00	\$14.99
8"	\$15.00	\$16.06<<
Other Utility Service Calls (per hour; 1 hour minimum)		
1 person crew		
During normal hours	\$52.00	>>\$55.68
During after hours	\$65.00	\$69.60<<
2 person crew		
During normal hours	\$94.00	>>\$100.65
During after hours	\$120.00	\$128.48<<
3 person crew		
During normal hours	\$138.00	>>\$147.76
During after hours	\$170.00	\$182.02<<
Supervisor		
During normal hours	\$62.00	>>\$66.38
During after hours	\$80.00	\$85.66<<

Section 200.16 ENGINEERING SERVICE CHARGES.

* * *

(B) Fees shall be set as follows:

	FY 22-23	FY 23-24
Utility Plan Review and Inspection Fees		
Base fee	\$750.00	>>\$803.03
Charge per Water Equivalent Residential Connection (ERC)	\$70.00	\$74.95
Charge per Sewer Equivalent Residential Connection	\$70.00	\$74.95
Lift Stations with Backbone Mains (per lift station)	\$2,102.00	\$2,250.61<<

Section 200.17 WATER AND WASTEWATER SYSTEM RATES.

(A) *Schedule.* The City hereby adopts a System rate schedule set as follows and applied to each customer of the System beginning with the first reading

of the customer's water meter by the City or the first billing by the City as set forth in the new rate schedule:

INSIDE CITY RATES

	FY 22-23	FY 23-24
Single Family Residential		
Base Facility Charge:		
Water		
5/8 x 3/4"	\$15.61	>>\$15.88
1"	\$39.02	\$39.70
1 1/2"	\$78.04	\$79.41
2"	\$124.88	\$127.07<<
Wastewater		
5/8 x 3/4"	\$23.49	>>\$24.37
1"	\$58.73	\$60.93
1 1/2"	\$117.45	\$121.85
2"	\$187.92	194.97<<
Usage Charge (per 1,000 gallons):		
Water		
First Block	\$3.99	>>\$4.06
Second Block	\$5.17	\$5.26
Third Block	\$7.16	\$7.29
Fourth Block	\$8.94	\$9.10
Wastewater	\$6.81	\$7.07<<

Note: Single family residential wastewater usage charge only applies to a maximum of 10,000 gallons per month.

	FY 22-23	FY 23-24
Non-Single Family Residential		
Base Facility Charge:		
Water		
5/8 x 3/4"	\$15.61	>>\$15.88
1"	\$39.02	\$39.70
1 1/2"	\$78.04	\$79.41
2"	\$124.88	\$127.07
3"	\$249.73	\$254.10
4"	\$390.22	\$397.05

	FY 22-23	FY 23-24
6"	\$780.44	\$794.10
8"	\$1,248.71	\$1,270.56
10"	\$1,795.02	\$1,826.43
12"	\$2,731.38	\$2,779.18<<
Wastewater		
5/8 x 3/4"	\$23.49	>>\$24.37
1"	\$58.73	\$60.93
1 1/2"	\$117.45	\$121.85
2"	\$187.92	\$194.97
3"	\$375.83	\$389.92
4"	\$587.25	\$609.27
6"	\$1,174.48	\$1,218.52
8"	\$1,879.17	\$1,949.64
10"	\$2,583.86	\$2,680.75
12"	\$4,110.68	\$4,264.83<<
Usage Charge (per 1,000 gallons)		
Water		
First Block	\$3.99	>>\$4.06
Second Block	\$5.17	\$5.26
Third Block	\$7.16	\$7.29
Fourth Block	\$8.94	\$9.10
Wastewater	\$6.81	\$7.07<<
Sewer Only		
Flat Fee per Month (per ERC)	\$57.52	>>\$59.70<<

* * *

Section 200.18 LEAKS AND WASTE.

* * *

(C) *Causes for shutoff to be remedied; charge for turn-on.* Whenever the water supply to and for any premises has been shut off because of leaks or waste as in this section provided, the same shall not be turned on again until all cause or causes for shutoff shall have been remedied or removed, and until satisfactory assurance shall be given to the Utilities Department that the condition

causing the shutoff will not again exist by the customer and a fee set as follows shall have been paid to the City.

	FY 22-23	FY 23-24
Turn-On/Off >>Administrative<< Fee (Per Trip)		
During normal hours	\$22.06	>>\$25.70
During after hours	\$68.38	\$51.39<<

* * *

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

SECTION 3. It is the intention of the City Council of the City of Palm Bay that the provisions of this Ordinance shall be made a part of the City of Palm Bay Code of Ordinances and the sections may be renumbered to accomplish such intention.

SECTION 4. If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Palm Bay that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

SECTION 5. The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023-XX, held on _____, 2023; and read in title only
and duly enacted at Meeting 2023-XX, held on _____, 2023.

Rob Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK

Reviewed by CAO: _____

Within the exhibit, ~~strikethrough~~ words shall be deleted; highlighted words that will be included will be placed in between two arrow symbols (> <). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.



LEGISLATIVE MEMORANDUM

DATE: 9/6/2023

RE: Ordinance 2023-87, amending the Code of Ordinances, Chapter 201, Sewer Use, Subchapter 'Miscellaneous Provisions', by adjusting the permit fees and other charges related to the City's utilities wastewater system, first reading.

ATTACHMENTS:

Description

Ordinance 2023-87

ORDINANCE 2023-87

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, TITLE XX, UTILITIES CODE, CHAPTER 201, SEWER USE, SUBCHAPTER 'MISCELLANEOUS PROVISIONS', BY ADJUSTING THE PERMIT FEES AND OTHER CHARGES RELATED TO THE CITY'S UTILITIES WASTEWATER SYSTEM; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR INCLUSION IN THE CITY OF PALM BAY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City of Palm Bay Code of Ordinances, Title XX, Utilities Code, Chapter 201, Sewer Use, Subchapter 'Miscellaneous Provisions', is hereby amended and shall henceforth read as follows:

"MISCELLANEOUS PROVISIONS

* * *

Section 201.281 PERMIT FEES AND OTHER CHARGES.

(A) *Inspection Fees.*

(1) Inspection fees are set as follows:

	FY 22-23	FY 23-24
Inspections	\$125.00	\$125.00

(2) Violation inspection or if an industry or commercial operation is found to be out of compliance, the industry or commercial operation will be charged the rate as follows per hour per person per visit until said industry or commercial operation comes into compliance:

	FY 22-23	FY 23-24
Violation Inspections (1 st Offense)	\$125.00	\$125.00
Violation Inspections (2 nd Offense)	\$250.00	\$250.00
Violation Inspections (3 rd Offense)	\$375.00	\$375.00

(3) Inspection of private lift stations will be charged the rate as follows per hour per person per visit:

	FY 22-23	FY 23-24
Lift Station (Private) Inspection		
During Normal Hours	\$100.00	>>\$107.07
During After Hours	\$125.00	\$133.84<<

* * *

(B) *Industrial Discharge Permit Fees: 3 Year Period.*

(1) Type I, II, and III permit fees will be set as follows:

	FY 22-23	FY 23-24
Discharge Permit-Type I	\$2,112.00	>>\$2,261.00
Discharge Permit-Type II	\$995.00	\$1,065.00
Discharge Permit-Type III	\$775.00	\$830.00<<

(C) *Fats, Oil and Grease (FOG) Permit Fees: 1 Year Period*

(1) Fats, Oil and Grease (FOG) permit fee will be set as follows:

	FY 22-23	FY 23-24
FOG Permit	\$122.00	>>\$128.00<<

* * *

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

SECTION 3. It is the intention of the City Council of the City of Palm Bay that the provisions of this Ordinance shall be made a part of the City of Palm Bay Code of Ordinances and the sections may be renumbered to accomplish such intention.

SECTION 4. If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions

of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Palm Bay that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

SECTION 5. The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023-XX, held on _____, 2023; and read in title only and duly enacted at Meeting 2023-XX, held on _____, 2023.

Rob Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK

Reviewed by CAO: _____

Within the exhibit, ~~strikethrough~~ words shall be deleted; highlighted words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.



LEGISLATIVE MEMORANDUM

DATE: 9/6/2023

RE: Ordinance 2023-88, amending the Code of Ordinances, Chapter 202, Reclaimed Water, by adjusting the rates, fees, and charges for reclaimed water, first reading.

ATTACHMENTS:

Description

Ordinance 2023-88

ORDINANCE 2023-88

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, TITLE XX, UTILITIES CODE, CHAPTER 202, RECLAIMED WATER, BY ADJUSTING THE RATES, FEES, AND CHARGES FOR RECLAIMED WATER; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR INCLUSION IN THE CITY OF PALM BAY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City of Palm Bay Code of Ordinances, Title XX, Utilities Code, Chapter 202, Reclaimed Water, Section 202.09, Rates and Charges, is hereby amended and shall henceforth read as follows:

“Section 202.09 RATES AND CHARGES.

(A) All fees shall be set as follows for the use of reclaimed water:

	FY 22-23	FY 23-24
Residential – Flat Rate	\$12.72	>>\$13.20
Commercial – Metered – Base – 5/8” x 3/4” Meter	\$16.50	\$17.12
Commercial – Metered – Base – 1” Meter	\$35.64	\$36.98
Commercial – Metered – Base – 1 1/2” Meter	\$67.53	\$70.06
Commercial – Metered – Base – 2” Meter	\$105.84	\$109.81
Commercial – Metered – Base – 3” Meter	\$228.30	\$236.86
Commercial – Metered – Base – 4” Meter	\$354.68	\$367.98
Commercial – Metered – Base – 6” Meter	\$705.56	\$732.02
Commercial – Metered – Consumption (per tgals)	\$.64	\$.63<<

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

SECTION 3. It is the intention of the City Council of the City of Palm Bay that the provisions of this Ordinance shall be made a part of the City of Palm Bay Code of Ordinances and the sections may be renumbered to accomplish such intention.

SECTION 4. If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Palm Bay that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

SECTION 5. The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023-XX, held on _____, 2023; and read in title only and duly enacted at Meeting 2023-XX, held on _____, 2023.

Rob Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK

Reviewed by CAO: _____

Within the exhibit, ~~strikethrough~~ words shall be deleted; highlighted words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.



LEGISLATIVE MEMORANDUM

DATE: 9/6/2023

RE: Ordinance 2023-89, adopting the final budget for Fiscal Year 2023-2024, first reading.

ATTACHMENTS:

Description

Ordinance 2023-89

ORDINANCE 2023-89

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Palm Bay, Florida, held a public hearing as required by Section 200.065, Florida Statutes, on September 6, 2023, and

WHEREAS, the City Council of the City of Palm Bay, Florida, adopted a tentative budget and tentative millage rate necessary to fund the tentative budget, and

WHEREAS, a further public hearing was held to adopt a millage rate and finalize the budget, and

WHEREAS, the final millage has been adopted prior to this Ordinance as required by Florida Truth in Millage.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The budget for the City of Palm Bay, which is by reference incorporated herein as Exhibit 'A' and made an integral part of this ordinance, is hereby adopted as the final budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, pursuant to City Charter and City Code of Ordinances, Chapter 35, Finance.

SECTION 2. Funds are hereby appropriated in accordance with City Code of Ordinances, Chapter 35, Finance, Section 35.028, as set forth in the final adopted budget.

SECTION 3. The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023- , held on , 2023; and
read in title only and duly enacted at Meeting 2023- , held on , 2023.

Rob Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK

Reviewed by CAO: _____