



**Mayor**  
ROB MEDINA  
**Deputy Mayor**  
DONNY FELIX  
**Councilmembers**  
KENNY JOHNSON  
RANDY FOSTER  
VACANT

## **AGENDA**

### **SPECIAL COUNCIL MEETING 2023-24 Wednesday**

**September 20, 2023 - 6:00 PM  
Council Chambers, 120 Malabar Road SE, Palm Bay, Florida 32907**

#### **CALL TO ORDER:**

#### **ROLL CALL:**

#### **PUBLIC HEARING:**

1. Discussion of tax rate, millage rate and final budget for Fiscal Year 2023-2024 - City Manager.

#### **BUSINESS:**

1. Resolution 2023-29, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title III, Administration, Chapter 33, Fire Department.
2. Resolution 2023-30, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title III, Administration, Chapter 36, Recreation Department.
3. Resolution 2023-31, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title IX, General Regulations, Chapter 96, Florida Building Code.
4. Resolution 2023-32, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title XVII, Land Development Code.
5. Resolution 2023-33, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title XVII, Land Development Code, Chapter 171, Fair Share Impact Fees.
6. Resolution 2023-34, establishing fees, rates, and charges pursuant to the Code of Ordinances, for specified chapters and sections therein.
7. Resolution 2023-35, adopting the Classification and Pay Plans, and Position Control Plan for employees of the City of Palm Bay for Fiscal Year 2023-2024.
8. Resolution 2023-36, adopting the Five-Year Capital Improvements Program (CIP) for Fiscal Years 2023-2024 through 2027-2028.
9. Resolution 2023-37, approving the Ad Valorem Operating Millage Rate and Voted Debt Millage Rate for Fiscal Year 2023-2024.
10. Consideration of departmental travel and training for Fiscal Year 2023-2024.

## **PUBLIC HEARINGS:**

1. Ordinance 2023-86, amending the Code of Ordinances, Chapter 200, Utilities Code, by adjusting the rates, fees and charges for the City's utilities system and services, final reading.
2. Ordinance 2023-87, amending the Code of Ordinances, Chapter 201, Sewer Use, Subchapter 'Miscellaneous Provisions', by adjusting the permit fees and other charges related to the City's utilities wastewater system, final reading.
3. Ordinance 2023-88, amending the Code of Ordinances, Chapter 202, Reclaimed Water, by adjusting the rates, fees, and charges for reclaimed water, final reading.
4. Ordinance 2023-89, adopting the final budget for Fiscal Year 2023-2024, final reading.

## **ADJOURNMENT:**

**If an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a record of the proceedings will be required, and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (FS 286.0105). Such person must provide a method for recording the proceedings verbatim.**

**In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall, at least 48 hours prior to the meeting, contact the Office of the City Clerk at (321) 952-3414 or Florida Relay System at 711.**

**If you use assistive technology (such as a Braille reader, a screen reader, or TTY) and the format of any material on this website or documents contained therein interferes with your ability to access information, please contact us. To enable us to respond in a manner most helpful to you, please indicate the nature of your accessibility problem, the preferred format in which to receive the material, the web address of the requested material, and your contact information. Users who need accessibility assistance can also contact us by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.**

**Pursuant to Council Policies and Procedures, members of the public wishing to use electronic media when addressing City Council must provide the electronic file to staff for screening no later than 2:00 P.M. on the day of the meeting; audio presentations must be submitted to the City Clerk at least twenty-four (24) hours prior to the meeting.**

**THIS MEETING IS BROADCAST LIVE ON THE CITY'S WEBSITE AND TELEVISED ON THE SPACE COAST GOVERNMENT TV CHANNEL.**



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Resolution 2023-29, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title III, Administration, Chapter 33, Fire Department.

**ATTACHMENTS:**

**Description**

Resolution 2023-29

## RESOLUTION 2023-29

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES, FOR FISCAL YEAR 2023-2024, PURSUANT TO THE CITY OF PALM BAY, CODE OF ORDINANCES, TITLE III, ADMINISTRATION, CHAPTER 33, FIRE DEPARTMENT; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay Code of Ordinances, Title III, Administration, Chapter 33, Fire Department, provides for certain fees, rates, and charges to be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts fees, rates, and charges, for Fiscal Year 2023-2024, pursuant to the Code of Ordinances, Title III, Administration, Chapter 33, Fire Department, which are, by reference, incorporated herein as Exhibits A through C.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK

## EXHIBIT 'A'

### Fire Department Fee Schedule Fiscal Year 2023-2024

#### Section 33.26, Fire Safety Inspection Fees

Square Footage	Initial Inspection Fee	First Re-inspection Fee	Second Re-inspection Fee	Third Re-inspection Fee	Fourth Re-inspection Fee
0 - 1999	45.00	0	\$115.00	195.00	275.00
2,000 - 4,999	50.00	0	\$120.00	200.00	280.00
5,000 - 9,999	55.00	0	\$135.00	225.00	315.00
10,000 - 14,999	65.00	0	\$150.00	250.00	350.00
15,000 - 19,999	75.00	0	\$165.00	275.00	385.00
20,000 - 24,999	85.00	0	\$180.00	300.00	420.00
25,000 - 29,999	95.00	0	\$195.00	325.00	455.00
30,000 - 34,999	105.00	0	\$210.00	350.00	490.00
35,000 - 39,999	115.00	0	\$225.00	375.00	525.00
40,000 - 44,999	125.00	0	\$240.00	400.00	560.00
45,000 - 49,000	135.00	0	\$255.00	425.00	595.00
50,000 - 54,999	145.00	0	\$270.00	450.00	630.00
55,000 - 59,999	155.00	0	\$285.00	475.00	665.00
60,000 - 64,999	165.00	0	\$300.00	500.00	700.00
65,000 - 69,999	175.00	0	\$315.00	525.00	735.00
70,000 - 74,999	185.00	0	\$330.00	550.00	770.00
75,000 - 79,999	195.00	0	\$345.00	575.00	805.00
80,000 - 84,999	205.00	0	\$360.00	600.00	840.00
85,000 - 89,999	215.00	0	\$375.00	625.00	875.00
90,000 - 94,999	225.00	0	\$390.00	650.00	910.00
95,000 - 99,999	235.00	0	\$405.00	675.00	945.00
100,000 - 109,999	245.00	0	\$420.00	700.00	980.00
110,000 - 119,999	255.00	0<<	\$435.00	725.00	1,015.00
120,000 - 129,999	265.00	0	\$450.00	750.00	1,050.00
130,000 - 139,999	275.00	0	\$465.00	775.00	1,085.00

Square Footage	Initial Inspection Fee	First Re-inspection Fee	Second Re-inspection Fee	Third Re-inspection Fee	Fourth Re-inspection Fee
140,000 - 149,999	285.00	0	\$480.00	800.00	1,120.00
150,000 - 159,999	295.00	0	\$495.00	825.00	1,155.00
160,000 - 169,999	305.00	0	\$510.00	850.00	1,190.00
170,000 - 179,999	315.00	0	\$525.00	875.00	1,225.00
180,000 - 189,999	325.00	0	\$540.00	900.00	1,260.00
190,000 - 199,999	335.00	0	\$555.00	925.00	1,295.00
200,000 - 209,999	345.00	0	\$570.00	950.00	1,330.00
210,000 - 219,999	355.00	0	\$585.00	975.00	1,365.00
220,000 - 229,999	365.00	0	\$600.00	1,000.00	1,400.00
230,000 - 239,999	375.00	0	\$615.00	1,025.00	1,435.00
240,000 - 249,999	385.00	0	\$630.00	1,050.00	1,470.00
250,000 - 259,999	395.00	0	\$645.00	1,075.00	1,505.00
260,000 - 269,999	405.00	0	\$660.00	1,100.00	1,540.00
270,000 - 279,999	415.00	0	\$675.00	1,125.00	1,575.00
280,000 - 289,999	425.00	0	\$690.00	1,150.00	1,610.00
290,000 - 299,999	435.00	0	\$705.00	1,175.00	1,645.00
300,000 - 309,999	445.00	0	\$720.00	1,200.00	1,680.00
310,000 - 319,999	455.00	0<<	\$735.00	1,225.00	1,715.00

\*Uncorrected violations or unpaid fees will be turned over to the Code Enforcement Special Magistrate. Owner of property is responsible for unpaid inspection fees incurred by tenants.

## EXHIBIT 'B'

### Permit Fees for Special Hazards Fiscal Year 2023-2024

**Table 1.12.8(a) Permit Requirements (NFPA 1: Fire Code, 2018 Edition-Chapter 1 Administration)**

Operations and Materials	Permit Required	Cross Reference Section Number	Fee
Aerosol products	To store or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 lbs (226.8 kg)	61.1.2	125.00
Aircraft fuel servicing	To provide aircraft fuel servicing	42.10.1.2	125.00
Aircraft hangars	For servicing or repairing aircrafts	21.1.1	100.00
Ammonium nitrate	For storage	Chapter 74	100.00
Amusement parks	For construction, alteration, or operation of amusement park fire protection safety features	10.15.1	75.00
Asbestos removal	For the removal of asbestos	16.8.2	75.00
Automobile wrecking yards	To operate automobile wrecking yards	22.2	125.00
Automotive fuel servicing	To provide automotive fuel servicing	42.2.2.1; 42.11.2.2.4; 42.11.3.1	100.00
Battery systems	To install or operate stationary lead-acid battery systems having an electrolyte capacity of more than 100 gal (378.5 L) in sprinklered buildings or 50 gal (189.3 L) in non-sprinklered buildings	52.2	75.00
Candles, open flames and portable cooking	To use in connection with assembly areas, dining areas of restaurants, or drinking establishments	20.1.5.3; 20.1.5.3.1; 20.1.5.2.4; 20.1.5.2.4.1	75.00

Operations and Materials	Permit Required	Cross Reference Section Number	Fee
Carnivals and fairs	To regulate carnivals and fairs and control of hazardous conditions	10.14	175.00
Cellulose nitrate film	To store, handle, use or display	20.15.7.2	125.00
Cellulose nitrate plastic	To store or handle more than 25 lbs (11.3 kg)	43.1.1.4	125.00
Change of occupancy	For the change of occupancy classification of an existing building	1.7.12.5	75.00
Combustible fibers	For storage or handling of combustible fibers greater than 100 ft <sup>3</sup> (2.8 m <sup>3</sup> )	45.1.3	75.00
Combustible material storage	To store more than 2500 ft <sup>3</sup> (70.8 m <sup>3</sup> ) gross volume	10.19.2; 19.1.1; 31.2	75.00
Commercial rubbish-handling operation	To operate	19.1.1	125.00
Compressed gases	<p>1. To store, use, or handle compressed gases in excess of the amounts listed in Table 1.12.8(b);</p> <p>2. When the compressed gases in use or storage exceed the amounts listed in Table 1.12.8(b), a permit is required to install, repair damage to, abandon, remove, place temporarily out of service, close, or substantially modify a compressed gas system;</p> <p>3. For additional permit requirements for compressed gases facility closures, see 63.1.2</p>	63.1.2	125.00
Crop maze	To operate a crop maze	10.14.11.1	75.00
Cryogens	To produce, store, or handle cryogens in excess of amounts listed in Table 1.12.8(c) <i>Exception: Where federal or state regulations apply or for fuel systems of a vehicle</i>	63.1.2	125.00
Cutting and welding operation	For operations within a jurisdiction	41.1.5; 41.3.2.2; 41.3.2.2.2	75.00



Operations and Materials	Permit Required	Cross Reference Section Number	Fee
Display fireworks (1.3G)	For possession, transportation, storage, manufacture, sale, handling, and discharge of display fireworks within the jurisdiction	65.2.3; 65.5.2	300.00
Dry cleaning plants	To engage in business of dry cleaning or to change to a more hazardous cleaning solvent	24.2	125.00
Dust-producing operations	To operate a grain elevator, flour mill, starch mill, feed mill, or plant pulverizing aluminum, coal, cocoa, magnesium, spices, sugar, or other similar combustible material	40.2	125.00
Exhibit and trade shows	For operation of all exhibits and trade shows held within a jurisdiction	20.1.5.5.1	75.00
Explosives	1. Manufacture, sell, dispose, purchase, storage, use, posses, or transport of explosives within the jurisdiction;  2. For additional permit requirements for blasting operations, see 65.9.2	65.9.2	125.00
Flame effects	Use of flame effects before an audience	65.4.2	75.00
Flammable and combustible liquids	1. To use or operate, repair, or modify a pipeline for the on-site transportation of flammable or combustible liquids;  2. To store, handle, or use Class I liquids in excess of 5 gal (18.9 L) in a building or in excess of 10 gal (37.9 L) outside of a building. <i>Exception to item (2): A permit is not required for the following:</i>  (a) The storage or use of Class I liquids in the fuel tank of a motor vehicle, aircraft, motorboat, mobile power plant, or mobile heating plant unless such storage in the opinion of the chief would cause an unsafe condition;  (b) The storage or use of paints, oils, varnishes, or similar		125.00

Operations and Materials	Permit Required	Cross Reference Section Number	Fee
	<p>flammable mixtures when such liquids are stored for maintenance, painting, or similar purposes for a period of not more than 30 days;</p> <p>3. To store, handle, or use Class II or Class III-A liquids in excess of 25 gal (94.6 L) in a building or in excess of 60 gal (227.1 L) outside a building. <i>Exception to item (3): Fuel oil used in connection with oil-burning equipment;</i></p> <p>4. To remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes;</p> <p>5. To install, construct, alter, or operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries, and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed, or used;</p> <p>6. To install, alter, clean, repair, line with a protective coating, remove, abandon, place temporarily out of service, or otherwise dispose of a flammable or combustible liquid tank;</p> <p>7. To change the type of contents stored in a flammable or combustible liquid tank to a material other than those for which the tank was designed and constructed</p>		

Operations and Materials	Permit Required	Cross Reference Section Number	Fee
Fruit ripening	To operate a fruit-ripening process	63.1.2	75.00
General storage	To store materials indoors or outdoors representing a broad range of combustibles, including plastics, rubber tires, and roll paper	34.1.2	75.00
Grandstands, bleachers, and folding and telescopic seating	For construction, location, erection, or placement of grandstands, bleachers, and folding and telescopic seating	25.1.2	50.00
Hazardous materials	1. To store, transport on site, dispense, use, or handle hazardous materials in excess of the amounts listed in Table 1.12.8(d);  2. To install, repair, abandon, remove, place temporarily out of service, close, or substantially modify a storage facility or other area regulated by Chapter 60 when the hazardous materials in use or storage exceed the amounts listed in Table 1.12.8(d)	Chapter 60	125.00
High-piled combustible storage	To use any building or portion thereof as a high-piled storage area exceeding 500 ft <sup>2</sup> (46.45 m <sup>2</sup> )	20.15.8.2	100.00
High-powered rocketry	For the manufacture, sale, and use of high-powered rocketry	65.8.2; 65.7.2	125.00
Hot work operations	To conduct hot work	17.3.2; 41.1.5; 41.3.4	50.00
Industrial ovens and furnaces	For operation of industrial ovens and furnaces covered by Chapter 51	51.1.2	75.00
Liquefied petroleum gases	1. To store, use, handle, or dispense LP-Gas of 125 gal (0.5 m <sup>3</sup> ) (water capacity) aggregate capacity or greater;  2. To install or modify LP-Gas systems	42.11.2.2.4	75.00
Liquid- or gas-fueled vehicles	To display, compete, or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings	20.1.5.5.1	75.00

Operations and Materials	Permit Required	Cross Reference Section Number	Fee
Lumberyards and woodworking plants	For storage of lumber exceeding 100,000 board ft	31.2	100.00
Marine craft fuel servicing	To provide marine craft fuel servicing	42.9.1.4	100.00
Mobile Food Trucks	The design, installation, operation, inspection and maintenance of all public and private commercial cooking equipment and mobile and temporary cooking operations	Chapter 50 F.S.S. 633.216	45.00
Motion picture and television production studio soundstages and approved production facilities	To design, construct, operate, and maintain soundstages and approved production facilities used in motion picture and television industry productions	32.2	75.00
Oil- and gas-fueled heating appliances	To install oil- and gas-fired heating appliances	11.5.1.8	50.00
Organic coatings	For operation and maintenance of a facility that manufactures organic coatings	43.1.1.4	100.00
Organic peroxide formulations	To store, transport on site, use, or handle materials in excess of amounts listed in Tables 1.12.8(c) and (d)	Chapter 75	125.00
Outside storage of tires	To store more than 500 tires outside	33.1.2	75.00
Oxidizers	To store, transport on site, use, or handle materials in excess of amounts listed in Tables 1.12.8(c) and (d)	Chapter 70	125.00
Parade floats	To use a parade float for public performance, presentation, spectacle, entertainment, or parade	10.16	25.00
Places of assembly	To operate a place of assembly	10.15.1; 20.1.1.1	50.00
Pyrotechnic articles	For the manufacture, storage, sale, or use of pyrotechnic articles within the jurisdiction	65.2.3; 65.3.3; 65.5.2	125.00

Pyrotechnics before a proximate audience	For the display and use of pyrotechnic materials before a proximate audience	65.3.3	75.00
Pyroxylin plastics	For storage, handling, assembly, or manufacture of pyroxylin plastics	43.1.1.4	75.00
Refrigeration equipment	To install or operate a mechanical refrigeration unit or system regulated by this Code	53.1.3	100.00
Repair garages and service stations	For operation of service stations and repair garages	30.1.1.3; 30.2.1.1	75.00
Rocketry manufacturing	For the manufacture of model rocket motors	65.7.2	100.00
Rooftop heliports	For construction, modification, or operation of a rooftop heliport	21.3.2.1	100.00
Solvent extraction	For storage, use, and handling	44.3	125.00
Special outdoor events	To regulate special outdoor events and control of hazardous conditions	10.14	125.00
Spraying or dipping of flammable finish	For installation or modification of any spray room, spray booth, or preparation workstation, or to conduct a spraying or dipping operation utilizing flammable or combustible liquids or powder coating	43.1.1.4	125.00
Tar kettles	To place a tar kettle, a permit must be obtained prior to the placement of a tar kettle	16.7.1.2; 17.3.2	50.00
Tire storage	To use an open area or portion thereof to store tires in excess of 500 tires	33.1.2; 34.1.2	75.00
Torch-applied roofing operation	For the use of a torch for application of roofing materials	16.6.1	50.00
Water supply system for fire flow	For the construction of a water supply system for fire flow	18.1.2	50.00

**Table 1.12.8(b) Permit Amounts for Compressed Gases**

Type of Gas	Amount	
	ft <sup>3</sup>	m <sup>3</sup>
Corrosive	200	0.57
Flammable	200	0.57

Type of Gas	Amount	
	ft <sup>3</sup>	m <sup>3</sup>
Highly toxic	Any amount	Any amount
Inert and simple asphyxiant	6000	169.9
Oxidizing (including oxygen)	504	14.3
Pyrophoric	Any amount	Any amount
Toxic	Any amount	Any amount
Unstable (reactive)	Any amount	Any amount

Note: See Chapters 41, 42, 60, 63, and 69 for additional requirements and exceptions.

**Table 1.12.8(c) Permit Amounts for Cryogenics**

Type of Cryogen	Inside Building (gal)	Outside Building (gal)
Corrosive	Over 1	Over 1
Flammable	Over 1	60
Toxic/highly toxic	Over 1	Over 1
Nonflammable	60	500
Oxidizer (includes oxygen)		

Note: See Chapter 63.

**Table 1.12.8(d) Permit Amounts for Hazardous Materials**

Type of Material	Amount	
	U.S. Unit	Metric Unit
Cellulose nitrate	25 lb	11.3 kg
Combustible fiber	100 ft <sup>3</sup>	2.8 m <sup>3</sup>
Combustible liquids	See Table 1.12.8(a)	See Table 1.12.8(a)
Corrosive gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Corrosive liquids	55 gal	208 L
Corrosive solids	500 lb	227 kg
Cryogenics	See Table 1.12.8(c)	See Table 1.12.8(c)
Display fireworks (1.3G)	Any amount	Any amount
Explosives	Any amount	Any amount
Flammable gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Flammable liquids	See Table 1.12.8(a)	See Table 1.12.8(a)

Type of Material	Amount	
	U.S. Unit	Metric Unit
Flammable solids	100 lb	45.4 kg
Highly toxic gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Highly toxic liquids	Any amount	Any amount
Highly toxic solids	Any amount	Any amount
LP-Gas	See Table 1.12.8(b)	See Table 1.12.8(b)
Nitrate film (cellulose)	Any amount	Any amount
Organic peroxides:	See Table 1.12.8(a)	See Table 1.12.8(a)
Class I	Any amount	Any amount
Class II	Any amount	Any amount
Class III	10 lb	4.5 kg
Class IV	20 lb	9 kg
Class V	Not required	Not required
Unclassified detonatable	Any amount	Any amount
Oxidizing gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Oxidizing liquids:	See Table 1.12.8(a)	See Table 1.12.8(a)
Class 4	Any amount	Any amount
Class 3	1 gal	3.8 L
Class 2	10 gal	38 L
Class 1	55 gal	208 L
Oxidizing solids:	See Table 1.12.8(a)	See Table 1.12.8(a)
Class 4	Any amount	Any amount
Class 3	10 lb	4.5 kg
Class 2	100 lb	45 kg
Class 1	500 lb	227 kg
Pyrophoric gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Pyrophoric liquids	Any amount	Any amount
Pyrophoric solids	Any amount	Any amount
Toxic gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Toxic liquids	10 gal	38 L
Toxic solids	100 lb	45 kg
Unstable (reactive) gases	See Table 1.12.8(b)	See Table 1.12.8(b)
Unstable (reactive) liquids:		

Type of Material	Amount	
	U.S. Unit	Metric Unit
Class 4	Any amount	Any amount
Class 3	Any amount	Any amount
Class 2	5 gal	19 L
Class 1	10 gal	38 L
Unstable (reactive) solids:		
Class 4	Any amount	Any amount
Class 3	Any amount	Any amount
Class 2	50 lb	22.7 kg
Class 1	100 lb	45 kg
Water reactive liquids:		
Class 3	Any amount	Any amount
Class 2	5 gal	19 L
Class 1	10 gal	38 L
Water reactive solids:		
Class 3	Any amount	Any amount
Class 2	50 lb	22.7 kg
Class 1	100 lb	45 kg



**EXHIBIT 'C'**  
**Worksheet**  
**Fiscal Year 2023-2024**

	<b>Old Fee</b>	<b>New Fee</b>	<b>Cocoa Beach</b>	<b>Brevard County</b>	<b>Melbourne</b>
<b>Last update:</b>	<b>2007</b>	<b>2018</b>	<b>2007</b>	<b>2007</b>	<b>2016</b>
Apartment building with 36 units 36,774 sq. ft.	100.00	115.00	115.00	110.00	50.00/hr
Mercantile Class >10,000 sq. ft max 400.00	A44.00	A65.00	B65.00	C50.00	“
Mercantile Class >3,001-9,999 sq. ft. max 300.00	B44.00	A55.00	B55.00	C45.00	“
Mercantile Class <3,000 sq. ft.	C34.00	A45.00	B45.00	C35.00	“

***~~Strikethrough~~ words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.***



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Resolution 2023-30, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title III, Administration, Chapter 36, Recreation Department.

**ATTACHMENTS:**

**Description**

Resolution 2023-30

## RESOLUTION 2023-30

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES FOR FISCAL YEAR 2023-2024, PURSUANT TO THE CITY OF PALM BAY CODE OF ORDINANCES, TITLE III, ADMINISTRATION, CHAPTER 36, RECREATION DEPARTMENT; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay Code of Ordinances, Title III, Administration, Chapter 36, Recreation Department, provides for certain fees, rates, and charges to be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts fees, rates, and charges, for Fiscal Year 2023-2024, pursuant to the Code of Ordinances, Title III, Administration, Chapter 36, Recreation Department, which are, by reference, incorporated herein as Exhibit A.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-24, of the City Council of the City of Palm Bay, Brevard County, Florida, held on September 20, 2023.

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Rob Medina, MAYOR

ATTEST:

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Terese M. Jones, CITY CLERK

## EXHIBIT 'A'

### Recreation Department Fee Schedule Fiscal Year 2023-2024

	FY 23	FY 24
<i>Community Center(s):</i>		
Annual Membership Fees		
Minor (under 18 yrs)	45.00	45.00
Adult (18-54 yrs)	75.00	75.00
Senior (55 yrs or older)	45.00	45.00
Active City Employee	5.00	5.00
All Active and Retired Police, Fire, Military Personnel	No Charge	No Charge
Family Membership*	160.00	160.00
Monthly Membership Fees		
Monthly	10.00	10.00
3-Month Membership (any age)	25.00	25.00
Boxing Club Use of Facility		
Appropriate Age Membership Fee for Each Participant		
Guest Fee		
Daily	2.00	2.00
>>Daily Weight Room Trial Visit (one time only)<<		>>2.00<<
Other Charges		
Replacement Cards	2.00	2.00
>>Lost Ball<<		>>45.00<<

\*Family memberships may include up to five (5) family members within the same household. Family membership is defined as two (2) adults 18 years and older living in the same household and up to three (3) children under the age of 18. Each additional child under the age of 18 may be added for \$15.00 each. Each additional adult in the household (18 years or older) must receive separate adult membership.

>>Minors (under the age of 18) who want to use the community centers for open gym activities are now required to provide a waiver form signed by their parent(s) or guardian(s). Waivers will be kept on file so that children may check themselves in on future visits. This will allow staff to have emergency contact information should a minor

be injured. Waivers will need to be renewed annually. Minors that do not have a signed waiver on file will not be allowed to participate in activities in the recreation centers without having a parent/guardian present.<<

**Classes:**

Fees will be approved by the Recreation Director pursuant to Section 36.04, Palm Bay Code of Ordinances, and will also be based upon the instructor's criteria and the terms of the class.

	<b>FY 23</b>	<b>FY 24</b>
<b>Facility Rentals:</b>		
Gymnasiums		
Security Damage Deposit	300.00	300.00

**Special Event Cleaning Fee**

Director has authority to require renter to pay fees for an outside cleaning service to sanitize the gym based on the nature of the special event, including but not limited to events with bodily fluids or animal waste. Renter will be notified prior to event that this cleaning service will be required and the special event cleaning fee will be paid prior to the event.

	<b>FY 23</b>	<b>FY 24</b>
Gymnasiums		
Hourly Rates		
Monday through Friday full court (8:30 a.m. – 5:00 p.m.*)	60.00 + tax/hour	60.00 + tax/hour
Monday through Friday half court (8:30 a.m. – 5:00 p.m.*)	35.00 + tax/hour	35.00 + tax/hour
Saturday & Sunday full court (4-hour minimum)	70.00 + tax/hour	70.00 + tax/hour
Saturday & Sunday half court (4-hour minimum)	45.00 + tax/hour	45.00 + tax/hour
*Mon-Fri hourly gym rentals after 5:00 p.m. are the supervisor's discretion		
Full/Half Day Rental Rates		
Half Day (8 hours)	520.00 + tax	520.00 + tax
Full Day (15 hours)	1000.00 + tax	1000.00 + tax

	<b>FY 23</b>	<b>FY 24</b>
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Additional Fees		
Volleyball nets set-up	25.00	25.00
Additional employee fee*	25.00/hour	25.00/hour
Stage set up and take down	100.00	100.00
Floor covering**	300.00	300.00
*Required when rental occurs outside of normal operating hours		
**Required when tables, chairs, food or footwear other than athletic shoes are associated with the event		
TRCC Banquet Rooms A and B:		
(Includes kitchen, as prep area only, and the maximum capacity not to exceed 200 persons)		
Friday, Saturday and Sunday (9 a.m. – 12 a.m. – must rent both rooms)		
Security Damage Deposit	100.00	100.00
8-hour rental fee (Fri-Sun)	325.00 + tax	>>400.00 + tax<<
4-hour rental fee (Fri-Sun)	200.00 + tax	200.00 + tax
Additional hours (Fri-Sun)	40.00/hr + tax	40.00/hr + tax
Hourly rental (Mon-Thurs only)	30.00/hr + tax	30.00/hr + tax
Hourly rental one-half of room (Mon-Thurs only)	20.00/hr + tax	>>30.00/hr + tax<<
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		
Meeting Rooms		
Security Damage Deposit	100.00	100.00
Medium Rooms – TWCC Room 5/6 >>includes kitchen<< (4-hour minimum on Sat & Sun)	30.00/hr + tax	>>40.00/hr + tax<<
Small Rooms – TWCC Rooms 1, 2, 3, 4 5, 6 >>, TRCC Room C<<	20.00/hr + tax	20.00/hr + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		

	FY 23	FY 24
<b>Kitchen</b>		
TWCC attached to Room 6 (daily rate)	100.00/day + tax	100.00/day + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		
Captain's House Banquet Facility		
Security Damage Deposit	200.00	200.00
Friday->>Saturday &<< Sunday (8->>14<<-hour rental)	325.00 + tax	>>400.00 + tax<<
Additional Hours	40.00/hr + tax	40.00/hr + tax
Monday-Thursday->>Friday<< (8->>9<<-hour rental)	160.00 + tax	>>200.00 + tax<<
Additional Hours	40.00/hr + tax	40.00/hr + tax
Additional employee fee*	25.00/hr + tax	25.00/hr + tax
*Required when rental occurs outside of normal operating hours		
Pavilions		
Large Pavilions	75.00/day + tax	75.00/day + tax
Inspiration Park, McGriff Park, FPRP PAL, FPRP Scout, Goode Park, Liberty Park, Free Lee Park #1, Vets Park, Bill Madden Park, Knecht Park #1, Nungesser Park, Pollak Park		
Standard Pavilions	50.00/day + tax	50.00/day + tax
Castaways Pointe Park #1, Castaways Pointe Park #2, Castaways Pointe Park #3, Driskell Park, Free Lee Park II, Knecht Park, Lynbrook Park, Oakwood Park #1 North, Knecht Park #1 South, Pollack Park, Riviera Park, FPRP Cricket, Turkey Creek Sanctuary Kiwanis		

	FY 23	FY 24
Small Pavilions	25.00/day + tax	25.00/day + tax
Knecht Park #2, Oak View Park, Oakwood Park		
Electric (where available)	15.00 + tax	15.00 + tax
Water (where available)	15.00 + tax	15.00 + tax
>>Large Pavilions with Electric & Water		>>105.00/day + tax
Bill Madden, FPRP PAL, FPRP Scout, Inspiration, Liberty		
Large Pavilions with Electric		90.00/day + tax
Fred Lee #1, Goode, Knecht #1, McGriff, Pollak, Veterans		
Large Pavilion		75.00/day + tax
Standard Pavilion with Electric & Water		80.00/day + tax
FPRP Cricket		
Standard Pavilions with Electric		65.00/day + tax
Castaways #1, Knecht South, Knecht North, Lynbrook		
Standard Pavilions		50.00/day + tax
Castaways #2, Castaways #3, Driskell, Free Lee #2, Riviera		
Small Pavilion with Electric		40.00/day + tax
Knecht #2		
Small Pavilions		25.00/day + tax<<
Oak View, Woodard<<		



Greenspace (*see maintenance staff fees)		
Security Damage Deposit	200.00	200.00
Greenspace Rental Fee >>other than behind TWCC event space<<		200.00 >>+ tax<<
Special Event Fee (if deemed Special Event by Recreation Director)	200.00	200.00
>>Special Event Non-Refundable Application Fee<<		>>25.00<<
>>Greenspace Fee for Event Area behind TWCC at FPRP<<		>>400.00<<
Ballfields (*see maintenance staff fees)		
Field Rental (2 hour minimum)	15.00/hr + tax	15.00/hr + tax
Light Fee	30.00/hr + tax	30.00/hr + tax
Field Lights for Community Partners	15.00/hr + tax	15.00/hr + tax
Field Marking – one time only	25.00	25.00
Youth Sports Player Fee (Community Partners Only)**		
** Community partners pay for lights used at \$15.00/hr		
Tournament Fees (*see maintenance staff fees)		
Security Damage Deposit	200.00	200.00
Field Rental	100.00/day + tax	100.00/day + tax
Light Fee	30.00/hr + tax	30.00/hr + tax
Field Lights for Community Partners	15.00/hr + tax	15.00/hr + tax
Baseball/Softball Field Marking – one time only	25.00	25.00
Football/Soccer/Lax Field Marking – one time only	150.00	150.00

Tournaments using 1 to 2 fields require a minimum of one employee at \$35.00/hr. Tournaments using 3 to 4 fields require a minimum of two (2) employees at \$35.00/hr/employee.

NOTE: Director has authority to adjust tournament fees based on tourism impact provided by the TDC Sports Commission, a part of the Tourist Development Council of Brevard County.

	<b>FY 23</b>	<b>FY 24</b>
<b>*Maintenance Staff Fees</b>		
Attendance of 200-400 people	1 staff member at \$35/hr	
Attendance of 401-800 people	2 staff members at \$35/hr/employee	
Attendance of 801-1200 people	3 staff members at \$35/hr/employee	
Attendance of 1201-1600 people	4 staff members at \$35/hr/employee	
Attendance of 1601-2000 people	5 staff members at \$35/hr/employee	
Attendance of 2001-2400 people	6 staff members at \$35/hr/employee	
Attendance of 2401-2800 people	7 staff members at \$35/hr/employee	
Attendance of 2801-3200 people	8 staff members at \$35/hr/employee	
Each additional increment of 400 people	One additional staff member at \$35/hr/employee	

**Please note:** There will be an additional charge of \$10.00/hour/employee for rentals held on City holidays.

	<b>FY 23</b>	<b>FY 24</b>
<b>Outdoor Courts</b>		
Court	5.00/hr + tax	5.00/hr + tax
Light Fee >>(outside of scheduled hours)<<	10.00/hr + tax	10.00/hr + tax
<b>Liberty Park Skate Rink</b>		
Rental Fees Rink Rental – without lights	15.00/hr + tax	15.00/hr + tax
Rink Rental – with lights	25.00/hr + tax	25.00/hr + tax
>>Rental Cancellation Fees:*		

	FY 23	FY 24
31+ days' notice before rental date		>>100% Refund of Rental Fees
16-30 days' notice before rental date		75% Refund of Rental Fees
8-15 days' notice before rental date		50% Refund of Rental Fees
0-7 days' notice before rental date		No Refund of Rental Fees<<

>>\*Department Director or designee has the discretion to waive refund fees for special circumstances.<<

Discount Categories
Non-profit/not-for-profit organizations and current city employees will receive a 25% discount off of the rental fee portion of all rentals upon proof of non-profit/not-for-profit/employee status.
Community Partners will receive a 50% discount off of the rental fee portion of all rentals.
Direct costs, employee fees, and utility fees for above categories must still be paid at full rates. Recreation Supervisors will verify all documentation and approve/apply rental discounts.

	FY 23	FY 24
<i>Equipment Rentals:</i>		
Mobile Stage Rental*		
Damage Deposit	500.00	500.00
Use Fee	1000.00	1000.00
Use Fee for non-profit/other gov't groups	750.00	750.00
Mobile Bleacher Rental**		
Damage Deposit	500.00	500.00
Use Fee	500.00/set	500.00/set
Use Fee for non-profit/other gov't groups	250.00/set	250.00/set

\*Delivery/set-up/breakdown will require a minimum of two (2) employees for two (2) hours at \$35/hour/employee. Depending on the event, up to five (5) employees may be required for up to four (4) hours at \$35/hour/employee. In addition, the City may require an employee to be assigned to the stage during the entire event at \$35/hour.

\*\*Delivery/set-up/breakdown will require an employee for two (2) hours at \$35/hour. Depending on the event, the City may require an employee to be assigned to the bleachers during the entire event at \$35/hour.

	<b>FY 23</b>	<b>FY 24</b>
<i>Palm Bay Aquatic Center:</i>		
Admission		
General Admission	4.00/day	4.00/day
Lap swimming	4.00/day	4.00/day
Senior lap swimming	2.00/day	2.00/day
	<b>FY 23</b>	<b>FY 24</b>
Veteran admission	1.50/day	1.50/day
Veteran's dependents admission	2.00/day	2.00/day
Day Care Groups admission	3.00/child	3.00/child
Seasonal pass (Memorial Day – Labor Day)	125.00	125.00
Seasonal pass (per additional household member)(Memorial Day – Labor Day)	100.00	100.00
12 visit pass	40.00	40.00
Senior 12 visit pass	20.00	20.00
Veteran 12 visit pass	15.00	15.00
All active and retired Police, Fire, Military Personnel, and Active City Employees	15.00	15.00

>>Minors (under the age of 18) who want to use the aquatic center for open swim activities are now required to provide a waiver form signed by their parent(s) or guardian(s). Waivers will be kept on file so that children may check themselves in on future visits. This will allow staff to have emergency contact information should a minor be injured. Waivers will need to be renewed annually. Minors that do not have a signed waiver on file will not be allowed to participate in activities in the recreation centers without having a parent/guardian present.<<

Rentals		
Full pool rental (in season*)	80.00/hr + tax	90.00/hr + tax

Full pool rental (off season*)	90.00/hr + tax	80.00/hr + tax
Lifeguards for full rental (5 total)	25.00/guard/hr	25.00/guard/hr
Half pool rental (in season*)	40.00/hr + tax	40.00/hr + tax
Half pool rental (off season*)	50.00/hr + tax	50.00/hr + tax
Lifeguards for full rental (5 total)	25.00/guard/hr	25.00/guard/hr
Swim clubs/teams (in season*)(4 lanes)	20.00/hr + tax	20.00/hr + tax
Swim clubs/teams (off season*)(4 lanes)	30.00/hr + tax	30.00/hr + tax
Additional lanes	5.00/hr/lane + tax	5.00/hr/lane + tax

\*In season is April 1 through October 31; off season is November 1 through March 31.

	<b>FY 23</b>	<b>FY 24</b>
<i>Palm Bay Aquatic Center:</i>		
Classes		
Swim lessons	40.00	40.00
Swim lessons (qualified for free/reduced lunch or child of current city employee)	30.00	30.00
Swim lessons (qualified for EBT)	20.00	20.00
Private swim lessons	25.00/hr	25.00/hr
Piranhas Swim team (summer with meet(s))	125.00	125.00
>>Swim Team Clinics<<		>>70.00<<
Lifeguard classes	250.00	250.00
Lifeguard recertification class (City employee)	35.00	35.00
Lifeguard recertification class (non-City employee)	50.00	50.00
Water safety instructor class (City employee)	50.00	50.00
Water safety instructor class (non-City employee)	250.00	250.00
<i>Recreation Programs:</i>		
Day Camps (Regular Day Camp is 7:00 a.m. – 6:00 p.m.)		
Weekly	100.00	90.00

	<b>FY 23</b>	<b>FY 24</b>
Weekly (qualified for free/reduced lunch or child of current city employee)	90.00	67.50
Weekly (qualified for EBT >>or BFP foster kids<<)	75.00	45.00
>>Weekly for CITs (counselors in training)<<		>>45.00<<
Daily	30.00/day	30.00/day
Teen Camp (weekly only)	100.00	100.00
Late pick-up	20.00/hr	20.00/hr

A fee reduction of \$5.00 per child will be applied if there are three (3) or more kids in the same household. Reduction applies only to households that qualify for no other reduced fees.

Additional admission and transportation fees may apply to additional special activities and field trips.

	<b>FY 23</b>	<b>FY 24</b>
<i>Recreation Programs:</i>		
After School Program		
Weekly	35.00	35.00
Bus Trips		
Fees based on ticket cost, availability, and transportation		
Adult League Fees		
Director or designee approves league team fees which will include indirect program costs and a percentage of the costs of electricity, field maintenance and staff coordination.		
Miscellaneous Recreation Programs		
Director or designee approves fees which will include indirect program costs and a percentage of the costs of transportation, supplies, staffing, etc.		
	<b>FY 23</b>	<b>FY 24</b>
<i>Camping:</i>		
Scout Camping Area at FPRP		
Youth Group Primitive Camping	3.00/person/night	3.00/person/night
Campsites at FPRP		
Primitive camping site	10.00-30.00/night	10.00-30.00/night

Full hook-up site	15.00- 50.00/night	15.00- 50.00/night
Discount for stays of 30 consecutive days	15%	15%
Vehicle wash pass	5.00-10.00/wash	5.00-10.00/wash

Camping rates during special events determined by Director or designee to reflect the type of event and the impact on the park.

PAL – Police Athletic League  
PBAC – Palm Bay Aquatic Center  
TRCC – Tony Rosa Community Center  
FPRP – Fred Poppe Regional Park  
TWCC – Ted Whitlock Community Center

**~~Strikethrough~~ words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.**



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Resolution 2023-31, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title IX, General Regulations, Chapter 96, Florida Building Code.

**ATTACHMENTS:**

**Description**

Resolution 2023-31



## RESOLUTION 2023-31

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES, FOR FISCAL YEAR 2023-2024, PURSUANT TO THE CITY OF PALM BAY, CODE OF ORDINANCES, TITLE IX, GENERAL REGULATIONS, CHAPTER 96, FLORIDA BUILDING CODE, RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay Code of Ordinances, Title IX, General Regulations, Chapter 96, Florida Building Code, provides for certain fees, rates, and charges to be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts fees, rates, and charges, for Fiscal Year 2023-2024, pursuant to the City of Palm Bay Code of Ordinances, Title IX, General Regulations, Chapter 96, Florida Building Code, which are, by reference, incorporated herein as Exhibit A.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK

## EXHIBIT 'A'

### Building Department Fees Schedule Fiscal Year 2023-2024

#### CHAPTER 96: FLORIDA BUILDING CODE

	FY 23	FY 24
Building Permit Administrative Fee	30.00	30.00
Building Permit Fee (unless specifically listed below)		
Value \$1,000 or less	30.00	30.00*
Value \$1,001 to \$50,000 (first \$1,000)	30.00	30.00*
Plus for every \$1,000 or fraction	6.00	6.00*
Value \$50,001 to \$100,000 (first \$50,000)	324.00	324.00*
Plus for every \$1,000 or fraction	5.00	5.00*
Value \$100,001 to \$500,000 (first 100,000)	574.00	574.00*
Plus for every \$1,000 or fraction	4.00	4.00*
Value \$500,001 and up (first 500,000)	2174.00	2174.00*
Plus for every \$1,000 or fraction	3.00	3.00*
Building Permit Fee - Mobile Homes	250.00	250.00*
Moving of a Building or Structure	150.00	150.00*
<b>*Use of private providers shall reduce the above fees by 50% except when applied to fire permit and fire plan reviews</b>		
Demolition of Building or Structure	125.00	125.00
Plan Check Review Fees (1/2 building permit fee)	50%	50%**
<b>**Use of private providers shall reduce the above fees by 50% except when applied to fire permit and fire plan reviews</b>		
For every revision add	50.00	50.00
Residential	50.00	50.00
Commercial	75.00	75.00

	FY 23	FY 24
>>Plan Review Penalty Fee		>>See Note<<
(Note: Rejection of design documents three (3) or more times for items specifically and continuously noted in each rejection shall have a fee of four (4) times the amount of the plan review fee imposed)<<		
>>Plan Revision Fees		
Residential		>>50.00
Commercial<<		75.00<<
Reinspection Fee (after failed inspection)		
Residential Permits		
First Reinspection	0.00	>>25.00<<
Second Reinspection	50.00	50.00
Third Reinspection	75.00	75.00
Fourth >>Each Additional<< Reinspection	100.00	100.00
Commercial Permits >>(including fire permits)<<		
First Reinspection	0.00	>>25.00<<
Second Reinspection	50.00	50.00
Third Reinspection	75.00	75.00
Fourth >>Each Additional<< Reinspection	100.00	100.00
Roofing or Siding Repair - Single Family	100.00	100.00
New Roofing or Replacement Roofing or Siding - Single Family	150.00	150.00
Work Commenced without Permits	See Note	See Note
(Note: Up to four (4) times the sum of all fees as determined by Building Official)		
>>Work Commenced in Violation of Stop Work Order (SWO)		
First Occurrence		>>250.00
Each Subsequent Occurrence on the Same SWO<<		500.00<<
Non-Compliance Fine for Failure to Call for Final Inspection	75.00	75.00

	<b>FY 23</b>	<b>FY 24</b>
Change of Contractor (each change)	40.00	40.00
City Construction and Demolition Surcharge	0.25%	0.25%
Florida State Surcharge	2.5%	2.5%
Refund of Permit Fees (if no inspections have occurred)	See Note	See Note
(Note: Only the original Permit Fee, all other fees are non-refundable)		
Subcontractor Fee (per subcontractor type)	40.00	40.00
Permit Extension	50.00	50.00
Master Plan per Model - Single Family	300.00	300.00
Return Check Charge (NSF, Stop Check)		
Minimum	25.00	25.00
Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
Face value is more than \$300.00	40.00 or 5% whichever is greater	40.00 or 5% whichever is greater
Floodplain Permit Fee	60.00	60.00
Fire Permit Fee (1/2 of Building Permit Fee)	50%	50%
Fire Plan Review Fee (1/2 of Building Plan Review Fee)	50%	50%
Fire Protection Systems		
Inspection of new sprinkler, standpipe, combination systems or any fire protection system for first 1,000 of contract value	15.00	15.00
Plus, for each additional \$1,000 or fraction thereof	5.00	5.00
Inspection of new fire pump installations	100.00	100.00
Underground Inspection	150.00	150.00

	<b>FY 23</b>	<b>FY 24</b>
Underground Permit (if separated from sprinkler plan)	100.00	100.00
Inspection of repairs or alterations to existing fire pump installations	50.00	50.00
Plan-checking fees – new installation	200.00	200.00
Plan-checking fees – modification to existing systems	100.00	100.00
<b>Fire Alarm Systems</b>		
Inspection first \$1,000 of contracted value	15.00	15.00
Plus for each additional \$1,000 or fraction thereof	5.00	5.00
Automatic Extinguishing System inspection/functional test	75.00	75.00
Plan-Checking Fees-New Installation	200.00	200.00
Plan-Checking Fees-Modifications to existing systems	100.00	100.00
Automatic extinguishing system plan check and permit	75.00	75.00
<del>After second revision, plan checking fee for each revision</del>	<del>50.00</del>	<del>50.00</del>
<del>Reinspection paid before next inspection</del>	<del>100.00</del>	<del>100.00</del>
>>Affordable Housing Building Permit Fee Reduction Program		>>See Note<<
Note: One hundred percent (100%) of the units in a project must meet the definition of affordable housing pursuant to Section 420.9071, Florida Statutes, and serve persons that are less than eighty percent (80%) area median income as approved by the Community and Economic Development Director and Building Official. Upon approval, the building permit fee portion would be reduced by one hundred percent (100%).<<		

***Strikethrough words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.***



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Resolution 2023-32, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title XVII, Land Development Code.

**ATTACHMENTS:**

**Description**

Resolution 2023-32

## RESOLUTION 2023-32

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES, FOR FISCAL YEAR 2023-2024, PURSUANT TO THE CITY OF PALM BAY, CODE OF ORDINANCES, TITLE XVII, LAND DEVELOPMENT CODE; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay Code of Ordinances, Title XVII, Land Development Code, provides for certain fees, rates, and charges to be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts fees, rates, and charges, for Fiscal Year 2023-2024, pursuant to the City of Palm Bay Code of Ordinances, Title XVII, Land Development Code, which are, by reference, incorporated herein as Exhibit A.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK

## EXHIBIT 'A'

### Land Development Code Fees Schedule Fiscal Year 2023-2024

#### CHAPTER 170: CONSTRUCTION CODES AND REGULATIONS

	FY 23	FY 24
Fire Inspection Fee - Mobile Vending	90.00	90.00
Emergency Light Inspection and Testing	50.00	50.00
<del>Master Plan per Model - Single Family</del> >>Model Home Plan Review<<	300.00	>>650.00<<

	FY 23	FY 24
Return Check Charge (NSF, Stop Check)		
Minimum	25.00	25.00
Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
Face value is more than \$300.00	40.00 or 5% whichever is greater	40.00 or 5% whichever is greater

#### CHAPTER 174: FLOODPLAIN AND STORMWATER MANAGEMENT

	FY 23	FY 24
Stormwater Review Fee (new or modified development, up to 5 acres)	650.00	650.00
Over 5 acres in size (additional per acre)	15.00	15.00
4th to Final Review (per acre)	7.50	7.50
Inspection Fee (1.5% of the value of the site improvement)(due prior to construction)	1.5% of the value	1.5% of the value
Reinspection fee	50.00	50.00
Single Family Residential Construction Drainage Permit	40.00	40.00



	<b>FY 23</b>	<b>FY 24</b>
Hold Harmless Processing (new construction)	15.00	15.00
>>Administrative Appeal Application Fee<<		>>300.00<<
Lot Line Improvements Permits		
Review	43.00	43.00
Final Inspection	83.00	83.00

## CHAPTER 178: SIGNS

	<b>FY 23</b>	<b>FY 24</b>
Billboard Permit Fee	3500.00	3500.00
Annual Billboard Sign Inspection Fee	250.00	250.00
Annual Billboard Sign Plan Check Fees	25.00	25.00
After Third Revision	75.00	75.00
Failure to Call for Final Inspection	75.00	75.00
Change of Contractor	15.00	15.00
Refunds if No Inspections (Fee)	50.00	50.00
Sign Permit	See Note	See Note
(Note: Use of Building Permit fee based on value)		

## CHAPTER 179: STREETS AND OTHER RIGHTS-OF-WAY

	<b>FY 23</b>	<b>FY 24</b>
Creating or Vacating Easements or Drainage Rights of Way	182.00	182.00
Sign Placement	230.00	230.00
Creating or Vacating Road Rights of Way	182.00	182.00
Sign Placement	230.00	230.00
Driveway Permit		
Residential (construction in scattered lot subdivisions)	206.00	206.00
Residential (closed drainage (curb and gutter))	124.00	124.00
>>Each Revision After Initial Approval<<		>>50.00<<
Commercial (all construction)	206.00	206.00
>>Each Revision After Initial Approval<<		>>50.00<<

	FY 23	FY 24
>>Change of Contractor<<		>>40.00<<
Revising Driveway or Temporary Driveways	75.00	75.00
Reinspection		
Open drainage (swale and pipe)	90.00	90.00
Closed drainage (curb and gutter)	57.00	57.00
>>First Reinspection		>>0
Second Reinspection		50.00
Third Reinspection		75.00
Fourth Reinspection<<		100.00<<
Right of Way Use Permit	346.00	346.00
Single Family Residential Irrigation Permit	33.00	33.00
Water Service Connection Permit		
No boring required	31.00	31.00
Boring required	140.00	140.00
Hold Harmless Recording (irrigation/docks)	Per Brevard County Clerk of Courts	Per Brevard County Clerk of Courts
Each Street Cut	147.00	147.00
Projects under Section 179.096(E) (additional)	264.00	264.00
As-built fee (greater than or equal to 6" line installed)		
>>Minor Subdivision Plat Review (maximum three (3) reviews per fee		>>1,000
Final Plat Review Surveyor (maximum three (3) reviews per fee<<		2,500<<
Single Mounted Sign	150.00	150.00
Multiple Direction Sign	115.00	115.00

## CHAPTER 180: TREES AND SHRUBBERY; LANDSCAPING

	FY 23	FY 24
Site Work Permit >>(includes land clearing)<<		
Base Fee	525.00 plus 50.00 per acre	525.00 plus 50.00 per acre
<del>Fee Per Tree Removed</del>	<del>20.00</del>	
Tree Mitigation - Replacement Fee per Tree	350.00	350.00

## CHAPTER 182: PUBLIC IMPROVEMENTS

	FY 23	FY 24
Plan Review of Public Improvements	20.00	20.00
(\$20 per hour; \$20 minimum)		

## CHAPTER 184: SUBDIVISIONS

	FY 23	FY 24
Subdivisions		
Pre-Application Conference	250.00	250.00
(Subdivision, Site Plan, Development Plan)		
Preliminary Plat Application	500.00	>>800.00<<
Minor Subdivision Application Plan Review (Administrative)	800.00	800.00
Major Subdivision Application Plan Review (Administrative)	1200.00	1200.00
Final Subdivision Plat Application	800.00	>>1200.00<<
Vacation of Plat Application	250.00	250.00
Plat Review, City Surveyor	600.00	620.00
Inspection of Public Improvements (value)	0.5%	0.5%
>>Construction Plans		>>1000.00
Lot Split/Combination<<		200.00<<

## CHAPTER 185: ZONING CODE

	FY 23	FY 24
Zoning/Rezoning Application	650.00	>>1200.00
Variance Application	350.00	500.00<<
Administrative Variance		50.00
Conditional Use Application	650.00	>>850.00
Code Text Amendment Application	1500.00	2000.00<<

	<b>FY 23</b>	<b>FY 24</b>
<del>Off Site Parking Site Plan Application</del>	<del>300.00</del>	<del>300.00</del>
Preliminary Development Plan Application	1000.00	>>2000.00
Final Development Plan Application	1500.00	2500.00<<
Comprehensive Plan Amendment or Future Land Use Map Amendment Application		
Large Scale (ten (10) acres or more)	2000.00	2000.00
Small Scale (less than ten (10) acres)	1200.00	1200.00
Text Amendment	2000.00	2000.00
Voluntary Annexation Request	2000.00	2000.00
Site Plan Application		>>1500.00<<
<del>3 acres or less</del>	<del>850.00</del>	<del>850.00</del>
<del>Greater than 3 acres</del>	<del>1000.00</del>	<del>1000.00</del>
Revision to Approved Plan (RTAP)	450.00	>>750.00
>>Minor Site Plan		750.00
Site Plan Modification<<		450.00<<
Appeal of Administrative Decisions	650.00	650.00
Zoning Verification Letter	50.00	>>100.00
>>Shed/Fence Permit<<		50.00<<
Development >>and/or Proportionate Fair Share<< Agreements		
If prepared by City (first 20 hours)	2500.00 plus 150.00/hr over first 20 hrs	2500.00 plus 150.00/hr over first 20 hrs
If prepared by Applicant and Reviewed by City (first 20 hours)	1375.00 plus 150.00/hr over first 20 hours	1375.00 plus 150.00/hr over first 20 hours
<del>Development Agreement/Proportionate Fair Share Agreement recording fees&lt;&lt;</del>	<del>Per Brevard County Clerk of Courts</del>	

## CHAPTER 190: FLORIDA STATUTES

	<b>FY 23</b>	<b>FY 24</b>
Community Development Districts		
Initial Application	7500.00	7500.00
Amended Application	3750.00	3750.00

Dissolution Application	1500.00	1500.00
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***Strikethrough words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.***



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Resolution 2023-33, establishing fees, rates, and charges pursuant to the Code of Ordinances, Title XVII, Land Development Code, Chapter 171, Fair Share Impact Fees.

**ATTACHMENTS:**

**Description**

Resolution 2023-33

## RESOLUTION 2023-33

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES FOR FISCAL YEAR 2023-2024, PURSUANT TO THE CITY OF PALM BAY CODE OF ORDINANCES, TITLE XVII, LAND DEVELOPMENT CODE, CHAPTER 171, FAIR SHARE IMPACT FEES; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay Code of Ordinances, Title XVII, Land Development Code, Chapter 171, Fair Share Impact Fees, provides for certain fees, rates, and charges to be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts fees, rates, and charges, for Fiscal Year 2023-2024, pursuant to the City of Palm Bay Code of Ordinances, Title XVII, Land Development Code, which are, by reference, incorporated herein as Exhibit A.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK

## EXHIBIT 'A'

### Fair Share Impact Fees Schedule Fiscal Year 2023-2024

#### CHAPTER 171: FAIR SHARE IMPACT FEES

	FY 23	FY 24
<b><i>Parks</i></b>		
Single family (per dwelling unit)	\$1,310.08	\$1,310.08
Multiple family (per dwelling unit)	\$1,063.04	\$1,063.04
Mobile home (per dwelling unit)	\$937.31	\$937.31
<b><i>Police</i></b>		
Single family (per dwelling unit)	\$398.15	\$398.15
Multi-family (per dwelling unit)	\$323.07	\$323.07
Mobile home (per dwelling unit)	\$284.86	\$284.86
Retail/Commercial (per 1,000 square feet)	\$529.90	\$529.90
Office/Institutional (per 1,000 square feet)	\$298.87	\$298.87
Industrial/Warehouse (per 1,000 square feet)	\$80.99	\$80.99
<b><i>Fire</i></b>		
Single family (per dwelling unit)	\$620.09	\$620.09
Multi-family (per dwelling unit)	\$503.16	\$503.16
Mobile home (per dwelling unit)	\$443.64	\$443.64
Retail/Commercial (per 1,000 square feet)	\$825.27	\$825.27
Office/Institutional (per 1,000 square feet)	\$465.46	\$465.46
Industrial/Warehouse (per 1,000 square feet)	\$126.14	\$126.14
<b><i>Transportation</i></b>		
Land Use Type - Residential		
Single Family (per dwelling unit)	\$4,353.00	\$4,353.00
Duplex (per dwelling unit)	\$2,550.86	\$2,550.86
Mobile Home (per dwelling unit)	\$2,172.15	\$2,172.15



	<b>FY 23</b>	<b>FY 24</b>
<b>Multiple Family</b>		
1 or 2 stories (per dwelling unit)	\$2,868.63	\$2,868.63
3 stores or more (per dwelling unit)	\$2,550.86	\$2,550.86
Adult Congregate Living (per dwelling unit)	\$350.04	\$350.04
Retirement Home (per dwelling unit)	\$771.02	\$771.02
Hotel/Motel (per room)	\$2,260.15	\$2,260.15
<b>Land Use Type – Industrial</b>		
General Light (per 1,000 square feet)	\$3,092.26	\$3,092.26
General Heavy (per 1,000 square feet)	\$710.34	\$710.34
Warehouse (per 1,000 square feet)	\$2,200.52	\$2,200.52
Mini Warehouse (per 1,000 square feet)	\$1,183.90	\$1,183.90
Utilities (per 1,000 square feet)	\$378.85	\$378.85
<b>Land Use Type – Institutional</b>		
Elementary School (per student)	\$530.02	\$530.02
Junior/Middle School (per student)	\$665.61	\$665.61
High School (per student)	\$702.58	\$702.58
Junior Technical/College (per student)	\$493.04	\$493.04
College (per student)	\$977.86	\$977.86
Church (per 1,000 square feet)	\$3,743.01	\$3,743.01
General Aviation (per flight)	\$809.41	\$809.41
Civic Center (per 1,000 square feet)	\$10,271.68	\$10,271.68
<b>Land Use Type – Medical</b>		
Nursing Home (per bed)	\$870.06	\$870.06
Hospital (per bed)	\$5,592.76	\$5,592.76
Medical Office (per 1,000 square feet)	\$15,668.96	\$15,668.96
<b>Land Use Type – Office</b>		
Under 100,000 square feet (per 1,000 square feet)	\$8,117.35	\$8,117.35
100,000 – 199,999 square feet (per 1,000 square feet)	\$6,558.08	\$6,558.08
200,000 square feet and over (per 1,000 square feet)	\$4,998.82	\$4,998.82
Research Facility (per 1,000 square feet)	\$3,840.58	\$3,840.58
Insurance (per 1,000 square feet)	\$5,445.96	\$5,445.96

	<b>FY 23</b>	<b>FY 24</b>
Land Use Type – Recreation		
General Recreation (per acre)	\$1,691.43	\$1,691.43
Golf Course (per acre)	\$2,861.34	\$2,861.34
Marina (per slip)	\$1,390.73	\$1,390.73
Racquet Club (per 1,000 square feet)	\$6,262.29	\$6,262.29
Land Use Type – Restaurant		
Quality (per 1,000 square feet)	\$7,625.49	\$7,625.49
High Turnover, Sit Down (per 1,000 square feet)	\$14,051.34	\$14,051.34
Fast food with Drive Thru (per 1,000 square feet)	\$28,565.79	\$28,565.79
Land Use Type – Retail		
Shopping Center		
Convenience (per 1,000 square feet)	\$7,786.11	\$7,786.11
Under 50,000 square feet (per 1,000 square feet g.l.a.)	\$9,634.04	\$9,634.04
50,000 to 99,999 sq. ft. (per 1,000 square feet g.l.a.)		\$9,888.34
100,000 to 199,999 sq. ft. (per 1,000 square feet g.l.a.)	\$10,142.65	\$10,142.65
200,000 to 299,999 sq. ft. (per 1,000 square feet g.l.a.)	\$10,518.22	\$10,518.22
300,000 to 399,999 sq. ft. (per 1,000 square feet g.l.a.)	\$11,190.66	\$11,190.66
400,000 to 999,999 sq. ft. (per 1,000 square feet g.l.a.)	\$9,935.38	\$9,935.38
1,000,000 sq. ft. and over (per 1,000 square feet g.l.a.)	\$9,908.67	\$9,908.67
Home Improvement Store (per 1,000 square feet)	\$8,851.28	\$8,851.28
Wholesale (per 1,000 square feet)	\$1,797.45	\$1,797.45
Furniture (per 1,000 square feet)	\$846.89	\$846.89
Hardware/Paint Store (per 1,000 square feet)	\$3,475.40	\$3,475.40
Building/Lumber Supply (per 1,000 square feet)	\$3,101.38	\$3,101.38
Land Use Type – Services		
Bank (per 1,000 square feet)	\$9,336.72	\$9,336.72
Bank with Drive Thru (per 1,000 square feet)	\$15,824.34	\$15,824.34
Day Care Center (per 1,000 square feet)	\$8,339.06	\$8,339.06
Service Station (per station)	\$6,482.52	\$6,482.52

	<b>FY 23</b>	<b>FY 24</b>
Car Wash (per stall)	\$4,153.49	\$4,153.49
New/Used Auto Sales/Service (per 1,000 square feet)	\$1,282.20	\$1,282.20
Governmental Buildings (per 1,000 square feet)	\$8,750.77	\$8,750.77
Post Office (per 1,000 square feet)	\$13,734.88	\$13,734.88

***Strikethrough words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.***



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Resolution 2023-34, establishing fees, rates, and charges pursuant to the Code of Ordinances, for specified chapters and sections therein.

**ATTACHMENTS:**

**Description**

Resolution 2023-34

## RESOLUTION 2023-34

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING RATES, CHARGES, AND FEES, FOR FISCAL YEAR 2023-2024, PURSUANT TO THE CITY OF PALM BAY, CODE OF ORDINANCES, FOR CHAPTERS AND SECTIONS OF THE CODE AS SPECIFIED HEREIN; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, various chapters and sections of the City of Palm Bay Code of Ordinances provides for certain fees, rates, and charges to be established by resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts miscellaneous fees, rates and charges for Fiscal Year 2023-2024, pursuant to the Code of Ordinances, for those chapters and sections as specified within Exhibit A, which is, by reference, incorporated herein and made an integral part of this resolution.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK

## EXHIBIT 'A'

### Miscellaneous Fee Schedule Fiscal Year 2023-2024

#### CHAPTER 99: MAINTENANCE OF ABANDONED FORECLOSING RESIDENTIAL PROPERTIES

	FY 23	FY 24
<i>Section 99.03(B), Registration of Foreclosing Residential Properties; Duty to Provide Written Notice of Abandoned Residential Property</i>		
Registration	100.00	100.00

#### CHAPTER 118: LIENS LEVIED AGAINST PRIVATE PROPERTY

	FY 23	FY 24
<i>Section 118.08, Service Charge for Lien Search</i>		
Within one working day of request	60.00	60.00
Multiple units on same parcel (additional unit)	25.00/unit	25.00/unit
Within three (3) to six (6) working days	30.00	30.00

#### CHAPTER 150: SOLID WASTE MANAGEMENT

	FY 23	FY 24
<i>Section 150.30, Construction/Demolition Sites</i>		
Application Fee	500.00	500.00
<i>Section 150.51, Customer Deposits</i>		
Deposit – No Credit Screening	30.00	30.00
Deposit Credit Screening (Owners – Yellow)	15.00	15.00
Deposit Credit Screening (Renter – Green or Yellow)	15.00	15.00
Deposit Credit Screening (Renter – Red)	30.00	30.00
Change of Service Fee	15.00	15.00
Additional Deposit (for delinquent quarterly accounts)	70.00	70.00
<i>Section 150.53, Rates</i>		
Residential service per month	24.93	>>25.67<<

	<b>FY 23</b>	<b>FY 24</b>
Residential service per quarter	74.79	>>77.03<<
Additional CART or Cart Exchange		
95 Gallon CART 1x fee	55.17	>>56.82
64 Gallon CART 1x fee	53.05	54.64
35 Gallon CART 1x fee	50.92	52.44
Each Additional CART Service Fee per Month	10.39	10.70
Each Additional CART Service Fee per Quarter	31.16	32.09<<
<i>Miscellaneous Service Charges</i>		
Utility Lien Cost	70.00	70.00
Credit Card Charge Back		
(a) Minimum	25.00	25.00
(b) Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
(c) Face value is more than \$300.00	40.00 or 5%, whichever is greater	40.00 or 5%, whichever is greater
Credit Check Fees	Actual cost or 5.00 minimum	Actual cost or 5.00 minimum
Insufficient Bank Draft		
(a) Minimum	25.00	25.00
(b) Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
(c) Face value is more than \$300.00	40.00 or 5%, whichever is greater	40.00 or 5%, whichever is greater
Late Fee (based on outstanding fund amount)	5%	5%
Return Check Charge (NSF)		
(a) Minimum	25.00	25.00
(b) Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
(c) Face value is more than \$300.00	40.00 or 5%, whichever is greater	40.00 or 5%, whichever is greater

## CHAPTER 172: ENVIRONMENTAL REGULATIONS

	<b>FY 23</b>	<b>FY 24</b>
Section 172.02, Environmental Fees		
Environmental Fee*	125.00	125.00

\*This fee shall be pro-rated for each property which is more than ¼ acre in size such that the fee equates to \$125.00 per ¼ acre of property. Properties smaller than ¼ acre shall pay a minimum fee of \$125.00.

#### **CHAPTER 174: FLOODPLAIN AND STORMWATER MANAGEMENT (STORMWATER UTILITY)**

	<b>FY 23</b>	<b>FY 24</b>
Monthly service fee (based on Equivalent Residential Unit (ERU) pursuant to Section 174.092(E), Palm Bay Code of Ordinances	10.92	10.92
Miscellaneous Service Charges		
Credit Card Charge Back		
(a) Minimum	25.00	25.00
(b) Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
(c) Face value is more than \$300.00	40.00 or 5%, whichever is greater	40.00 or 5%, whichever is greater
Credit Check Fees	Actual cost or 5.00 minimum	Actual cost or 5.00 minimum
Insufficient Bank Draft		
(a) Minimum	25.00	25.00
(b) Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
(c) Face value is more than \$300.00	40.00 or 5%, whichever is greater	40.00 or 5%, whichever is greater
Late Fee (based on outstanding fund amount)	5%	5%
Return Check Charge (NSF)		
(a) Minimum	25.00	25.00
(b) Face value is more than \$50.00, but does not exceed \$300.00	30.00	30.00
(c) Face value is more than \$300.00	40.00 or 5%, whichever is greater	40.00 or 5%, whichever is greater



## OTHER FEES

	FY 23	FY 24
<i>Non-Utility Lien Costs</i>		
Nuisance Liens (Breakdown of Cost)		
Administrative Fee (includes filing lien)	30.00	30.00
Certified Mail	7.00	7.00
Registered Mail	20.00	20.00
Foreign Exchange Bank Charge	25.00	25.00
Brevard County Lien Recording	Per Brevard County Clerk of Courts	Per Brevard County Clerk of Courts
Brevard County Lien Release – 1 <sup>st</sup> page (invoiced at time of recording)	10.00	10.00
Brevard County Lien Recording/Release – each additional page (invoiced at time of recording)	8.50	8.50
Nuisance Liens (Total Cost – 1 page)		
In United States – Certified Mail	107.00	107.00
Out of Country – Registered Mail	137.00	137.00
Code Board Liens		
Code Board Lien Release (optional service if requested due to foreclosure)	100.00	100.00
Growth Management		
Growth Management Lien Release on defaulted agreements	50.00	50.00
Each Additional Page	8.50	8.50
<i>Human Resources Fees</i>		
New Hire Testing and Fees		
<del>Fire Department</del>		
<del>Written Exam</del>	25.00	25.00
<del>Physical Ability and Mega-Code</del>	40.00	40.00
<del>Fire Team Assessment</del>	35.00	35.00
Police Department		
Written Exam	30.00	30.00
>>Procurement Department Fees		
Citywide Debt Collection Services (rates charged by the debt collection agency to the delinquent party)		
First Replacement		
60-day accounts		>>12.5%
90-day accounts		14%
120-day accounts		16%
Second Replacement<<		20%<<

	FY 23	FY 24
<i>Police Department Fees</i>		
Firearms and Tactical Training Facility (Gun Range)		
Annual Use/Per Officer* (unlimited use of facility based on availability)	20.00	>>40.00<<
*\$3,000.00 cap for larger agencies		
Police Off-Duty Services		
Hourly Rate (2-hour >>4-hour<< minimum)	35.00	>>50.00
>>Frontline Testing<<		30.00<<

***Strikethrough words shall be deleted; words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.***



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Larry Wojciechowski, Finance Director

**DATE:** 9/20/2023

**RE:** Resolution 2023-35, adopting the Classification and Pay Plans, and Position Control Plan for employees of the City of Palm Bay for Fiscal Year 2023-2024.

The FY 2024 Classification/Pay Plans, Exhibit A, reflect the pay groups, grades, salary ranges and exemptions for each position title.

The FY 2024 Position Control Plan, Exhibit B, reflects the details of Full Time Equivalent (FTE) count by Department and Citywide.

Citywide a total of 40.25 FTE positions are requested to be added in FY 2024 from the most recently amended FY 2023 Position Control Plan:

DEPARTMENT	FTE COUNT
Information Technology	2
Building	4
Growth Management	2
Parks & Facilities	3
Police	7
Fire	10
Public Works	(1)
Utilities	13.25
<b>TOTAL</b>	<b>40.25</b>

**REQUESTING DEPARTMENT:**

Finance

**RECOMMENDATION:**

Motion to approve the Resolution adopting the FY 2024 Classification and Pay Plans, and the Position Control Plan for employees.

**ATTACHMENTS:**

**Description**

**FY 23-24 Classification Pay Plan & Position Control Plan\_FINAL  
Resolution 2023-35**

**CITY OF PALM BAY**  
**FY 24 GENERAL**  
**CURRENT POSITIONS IN POSITION CONTROL**

Group	Position Title	Grade	Exempt	Range Min	Range Max
G3	ACCOUNTANT I	G09	N	\$52,243	\$86,201
G3	ACCOUNTANT II	G12	Y	\$60,478	\$99,788
G3	ACCOUNTING/PROCUREMENT ASSIST	G08	N	\$49,755	\$82,096
G3	ADMINISTRATIVE ASSISTANT	G05	N	\$42,980	\$70,917
G3	ADMINISTRATIVE COORDINATOR	G10	Y	\$54,855	\$90,511
G3	ADMINISTRATIVE SECRETARY	G03	N	\$38,984	\$64,324
G3	ADMINISTRATIVE SERVICES MGR	G10	Y	\$54,855	\$90,511
G3	APPLICATION ANALYST I	G10	Y	\$54,855	\$90,511
G3	APPLICATION ANALYST II	G12	Y	\$60,478	\$99,788
G3	ASSET MANAGEMENT SPECIALIST	G08	N	\$49,755	\$82,096
G2	ASSET MANAGER	G16	Y	\$73,511	\$121,293
G2	ASSIST DIR OF COMM & ECON DEV	G19	Y	\$85,098	\$140,412
G2	ASSIST PUBLIC WORKS DIRECTOR	G19	Y	\$85,098	\$140,412
G2	ASSISTANT FINANCE DIRECTOR	G19	Y	\$85,098	\$140,412
G2	ASSISTANT FIRE CHIEF	G19	Y	\$85,098	\$140,412
G3	ASSISTANT FIRE MARSHAL	G14	Y	\$66,677	\$110,016
G2	ASSISTANT GROWTH MGMT DIRECTOR	G19	Y	\$85,098	\$140,412
G2	ASSISTANT HUMAN RESOURCES DIR	G19	Y	\$85,098	\$140,412
G2	ASSISTANT UTILITIES DIRECTOR	G19	Y	\$85,098	\$140,412
G3	BILLING & COLL COORDINATOR	G08	Y	\$49,755	\$82,096
G3	BLDG SVCS & FLOOD PLAIN COORD	G10	N	\$54,855	\$90,511
G2	BUDGET ADMINISTRATOR	G16	Y	\$73,511	\$121,293
G3	BUDGET ANALYST	G13	Y	\$63,501	\$104,777
G3	BUDGET OFFICER	G13	Y	\$63,501	\$104,777
G2	BUSINESS OPERATIONS DIV MGR	G15	Y	\$70,010	\$115,517
G3	BUSINESS OPERATIONS SPECIALIST	G10	Y	\$54,855	\$90,511
G3	CASH MANAGEMENT COORDINATOR	G10	Y	\$54,855	\$90,511
G2	CHIEF ACCOUNTANT	G16	Y	\$73,511	\$121,293
G1	CHIEF BUILDING OFFICIAL	G23	Y	\$103,437	\$170,671
G1	CHIEF DEPUTY CITY ATTORNEY	G25	Y	\$114,040	\$188,165
G1	CHIEF PROCUREMENT OFFICER	G23	Y	\$103,437	\$170,671
G1	CITY ATTORNEY	G30	Y	\$145,547	\$240,152
G1	CITY CLERK	G25	Y	\$114,040	\$188,165
G1	CITY ENGINEER	G18	Y	\$81,046	\$133,726
G1	CITY MANAGER	G30	Y	\$145,547	\$240,152
G3	CITY SURVEYOR	G14	Y	\$66,677	\$110,016
G2	CODE COMPLIANCE MANAGER	G15	Y	\$70,010	\$115,517
G1	COMM & ECONOMIC DEV DIRECTOR	G23	Y	\$103,437	\$170,671
G3	COMMUNICATIONS DIV MANAGER	G15	Y	\$70,010	\$115,517
G3	COMMUNICATIONS TECHNICIAN	G08	Y	\$49,755	\$82,096
G3	COMMUNITY INFORMATION COORD	G12	Y	\$60,478	\$99,788
G3	COMMUNITY OUTREACH COORD	G08	Y	\$49,755	\$82,096
G2	COMMUNITY SVCS ADMINISTRATOR	G15	Y	\$70,010	\$115,517

**CITY OF PALM BAY**  
**FY 24 GENERAL**  
**CURRENT POSITIONS IN POSITION CONTROL**

Group	Position Title	Grade	Exempt	Range Min	Range Max
G2	CONSTRUCTION PROJECT MANAGER	G15	Y	\$70,010	\$115,517
G3	CRIME ANALYST	G06	N	\$45,129	\$74,463
G3	DATABASE ADMINISTRATOR	G08	Y	\$49,755	\$82,096
G2	DEPUTY BUILDING OFFICIAL	G19	Y	\$85,098	\$140,412
G1	DEPUTY CITY ATTORNEY	G24	Y	\$108,609	\$179,205
G1	DEPUTY CITY CLERK	G19	Y	\$85,098	\$140,412
G1	DEPUTY CITY MANAGER	G25	Y	\$114,040	\$188,165
G1	DIRECTOR OF INFORMATION TECHNO	G23	Y	\$103,437	\$170,671
G2	DIVISION CHIEF	G17	Y	\$77,186	\$127,358
G2	ECONOMIC DEV. DIVISION MANAGER	G15	Y	\$70,010	\$115,517
G3	ECONOMIC DEVELOPMENT SPECIALIST	G14	Y	\$66,677	\$110,016
G3	ELECTRICAL MAINTENANCE COORD	G12	N	\$60,478	\$99,788
G3	ENGINEER I	G13	Y	\$63,501	\$104,777
G3	ENGINEER II	G14	Y	\$66,677	\$110,016
G3	ENGINEER III	G15	Y	\$70,010	\$115,517
G1	FACILITIES DIRECTOR	G23	Y	\$103,437	\$170,671
G3	FACILITIES CONSTRUCTION SPECIALIST	G08	N	\$49,755	\$82,096
G2	FACILITIES DIVISION MANAGER	G17	Y	\$77,186	\$127,358
G3	FACILITIES FOREMAN	G04	N	\$40,934	\$67,540
G3	FIELD SERVICES SUPERINTENDENT	G14	Y	\$66,677	\$110,016
G1	FINANCE DIRECTOR	G23	Y	\$103,437	\$170,671
G1	FIRE CHIEF	G23	Y	\$103,437	\$170,671
G3	FISCAL ANALYST	G12	Y	\$60,478	\$99,788
G2	FISCAL MANAGER	G16	Y	\$73,511	\$121,293
G2	FLEET SERVICES MNGR	G15	Y	\$70,010	\$115,517
G3	FLEET SERVICES SPRVSR	G08	Y	\$49,755	\$82,096
G3	GIS MANAGER	G14	Y	\$66,677	\$110,016
G3	GIS PLANNER	G11	Y	\$57,598	\$95,036
G3	GRANTS MANAGER	G14	Y	\$66,677	\$110,016
G1	GROWTH MANAGEMENT DIRECTOR	G23	Y	\$103,437	\$170,671
G2	HOUSING ADMINISTRATOR	G16	Y	\$73,511	\$121,293
G3	HOUSING PROGRAM SPECIALIST I	G08	N	\$49,755	\$82,096
G3	HR EMPLOYEE RELATIONS SPCLST	G14	Y	\$66,677	\$110,016
G3	HR WELLNESS & DEVELOPMENT COOR	G12	Y	\$60,478	\$99,788
G3	HUMAN RESOURCES ASSISTANT	G08	Y	\$49,755	\$82,096
G2	HUMAN RESOURCES BENEFITS MANAGER	G16	Y	\$73,511	\$121,293
G3	HUMAN RESOURCES BENEFITS SPECIALIST	G12	Y	\$60,478	\$99,788
G3	HUMAN RESOURCES CLERK	G01	N	\$35,360	\$58,344
G1	HUMAN RESOURCES DIRECTOR	G23	Y	\$103,437	\$170,671
G3	HUMAN RESOURCES GENERALIST I	G10	Y	\$54,855	\$90,511
G3	HUMAN RESOURCES GENERALIST II	G12	Y	\$60,478	\$99,788
G2	HUMAN RESOURCES MANAGER	G16	Y	\$73,511	\$121,293
G3	INFORMATION SECURITY ANALYST	G14	Y	\$66,677	\$110,016

**CITY OF PALM BAY**  
**FY 24 GENERAL**  
**CURRENT POSITIONS IN POSITION CONTROL**

Group	Position Title	Grade	Exempt	Range Min	Range Max
G3	INDUSRIAL PRE-TREATMENT COORD.	G08	Y	\$49,755	\$82,096
G3	IT HELPDESK MANAGER	G14	Y	\$66,677	\$110,016
G3	IT SUPPORT SPECIALIST I	G08	Y	\$49,755	\$82,096
G3	IT SUPPORT SPECIALIST III	G10	Y	\$54,855	\$90,511
G2	LAND DEVELOPMENT DIVISION MANAGER	G15	Y	\$70,010	\$115,517
G3	LEAD IT SUPPORT SPECIALIST	G11	Y	\$57,598	\$95,036
G3	LEGAL ASSISTANT	G06	N	\$45,129	\$74,463
G3	LITIGATION PARALEGAL	G12	Y	\$60,478	\$99,788
G3	LOGISTICS MANAGER	G12	Y	\$60,478	\$99,788
G3	MANAGEMENT ANALYST	G10	Y	\$54,855	\$90,511
G3	MOBILE DEVICE SUPPORT SPCLST	G10	Y	\$54,855	\$90,511
G3	NETWORK ADMINISTRATOR	G13	Y	\$63,501	\$104,777
G3	NETWORK MANAGER	G14	Y	\$66,677	\$110,016
G2	NETWORK OPERATIONS MANAGER	G15	Y	\$70,010	\$115,517
G3	OFFICE MANAGER	G07	Y	\$47,386	\$78,187
G2	OPERATIONS DIVISION MANAGER	G15	Y	\$70,010	\$115,517
G3	OPERATIONS FOREMAN	G04	N	\$40,934	\$67,540
G3	OPERATIONS MANAGER	G12	Y	\$60,478	\$99,788
G3	OPERATIONS SUPERINTENDENT	G11	Y	\$57,598	\$95,036
G3	OPERATIONS SUPERVISOR - PW	G10	N	\$54,855	\$90,511
G1	PARKS & RECREATION DIR	G23	Y	\$103,437	\$170,671
G2	PARKS DIVISION MANAGER	G15	Y	\$70,010	\$115,517
G3	PARKS FOREMAN	G04	N	\$40,934	\$67,540
G3	PAYMASTER	G13	Y	\$63,501	\$104,777
G3	PAYROLL & ACCOUNTING ASSISTANT	G09	Y	\$52,243	\$86,201
G3	PLANS EXAMINER	G11	N	\$57,598	\$95,036
G1	POLICE CHIEF	G23	Y	\$103,437	\$170,671
G3	PRINCIPAL PLANNER	G14	Y	\$66,677	\$110,016
G3	PROCUREMENT AGENT I	G07	N	\$47,386	\$78,187
G3	PROCUREMENT AGENT II	G09	Y	\$52,243	\$86,201
G3	PROCUREMENT AGENT III	G12	Y	\$60,478	\$99,788
G2	PROCUREMENT MANAGER	G15	Y	\$70,010	\$115,517
G3	PROJECT MANAGER	G14	Y	\$66,677	\$110,016
G3	PROJECT SPECIALIST	G08	Y	\$49,755	\$82,096
G3	PUBLIC INFORMATION OFFICER	G15	Y	\$70,010	\$115,517
G3	PUBLIC WORKS ACCOUNTANT	G12	Y	\$60,478	\$99,788
G3	PUBLIC WORKS ACCOUNTING SPCLST	G08	Y	\$49,755	\$82,096
G1	PUBLIC WORKS DIRECTOR	G23	Y	\$103,437	\$170,671
G3	RECORDS ADMINISTRATOR	G06	N	\$45,129	\$74,463
G3	RECORDS SUPERVISOR	G08	Y	\$49,755	\$82,096
G2	RECREATION DIVISION MANAGER	G14	Y	\$66,677	\$110,016
G3	RECREATION SUPERVISOR	G08	Y	\$49,755	\$82,096
G3	RISK ANALYST	G10	Y	\$54,855	\$90,511

**CITY OF PALM BAY**  
**FY 24 GENERAL**  
**CURRENT POSITIONS IN POSITION CONTROL**

Group	Position Title	Grade	Exempt	Range Min	Range Max
G2	RISK MANAGER	G19	Y	\$85,098	\$140,412
G3	SAFETY & SECURITY COORDINATOR	G10	Y	\$54,855	\$90,511
G3	SECRETARY (LEGISLATIVE DEPT)	G01	N	\$35,360	\$58,344
G3	SECTION SUPERVISOR	G06	Y	\$45,129	\$74,463
G3	SENIOR ACCOUNTANT	G14	Y	\$66,677	\$110,016
G3	SENIOR DATABASE ADMINISTRATOR	G12	Y	\$60,478	\$99,788
G3	SENIOR PLANNER	G12	Y	\$60,478	\$99,788
G3	SENIOR PROJECT MANAGER	G15	Y	\$70,010	\$115,517
G3	SENIOR VICTIM ADVOCATE	G06	N	\$45,129	\$74,463
G3	SPECIAL EVENTS COORDINATOR	G08	Y	\$49,755	\$82,096
G2	SR BUILDING INSPECTOR	G15	Y	\$70,010	\$115,517
G3	SR HOUSING PROGRAM SPECIALIST	G14	Y	\$66,677	\$110,016
G3	SR HUMAN RESOURCES GENERALIST	G15	Y	\$70,010	\$115,517
G3	SR PLANS EXAMINER	G15	N	\$70,010	\$115,517
G3	SUPPORT SERVICES COORDINATOR	G11	Y	\$57,598	\$95,036
G3	SURVEY PARTY CHIEF	G06	N	\$45,129	\$74,463
G3	SURVEYING SUPERINTENDENT	G11	Y	\$57,598	\$95,036
G3	SYSTEMS ADMINISTRATOR	G13	Y	\$63,501	\$104,777
G3	TELEPHONE ADMINISTRATOR	G11	Y	\$57,598	\$95,036
G3	UTIL BILLING & COLLECTION SUPV	G10	Y	\$54,855	\$90,511
G3	UTILITIES ACCOUNTANT	G12	Y	\$60,478	\$99,788
G3	UTILITIES COMM OUTREACH COORD	G08	Y	\$49,755	\$82,096
G2	UTILITIES COMPLIANCE DIV MGR	G15	Y	\$70,010	\$115,517
G3	UTILITIES COMPLIANCE SPC	G10	Y	\$54,855	\$90,511
G3	UTILITIES CUSTOMER CARE MGR	G14	Y	\$66,677	\$110,016
G3	UTILITIES CUSTOMER CARE SUPERV	G08	Y	\$49,755	\$82,096
G1	UTILITIES DIRECTOR	G23	Y	\$103,437	\$170,671
G2	UTILITIES ENGINEER	G21	Y	\$93,821	\$154,804
G3	UTILITIES FOREMAN	G06	N	\$45,129	\$74,463
G3	VICTIM ADVOCATE	G05	N	\$42,980	\$70,917
G3	WATER DIST SUPERINTENDENT	G14	Y	\$66,677	\$110,016
G3	WATER PLANT SUPERINTENDENT	G14	Y	\$66,677	\$110,016
G3	WWTR COLLECTION SUPERINTENDENT	G14	Y	\$66,677	\$110,016
G3	WWTR PLANT SUPERINTENDENT	G14	Y	\$66,677	\$110,016



**CITY OF PALM BAY**  
**FY 24 PART-TIME**  
**CURRENT POSITIONS IN POSITION CONTROL**

Group	Position Title	Grade	Range Min	Range Max
GP	ADMINISTRATIVE ASSISTANT PT	G05	\$42,980	\$70,917
GP	ADMINISTRATIVE SECRETARY PT	G03	\$38,984	\$64,324
GP	CASHIER PT	G02	\$37,128	\$61,261
GP	COMMUNICATIONS OFFICER PT	G06	\$45,129	\$74,463
EF	COUNCIL MEMBERS	COU	\$11,642	\$11,642
GT	CTE INTERN	G01	\$35,360	\$58,344
GP	CUSTOMER SERVICE CLERK PT	G01	\$35,360	\$58,344
GP	DATA ENTRY CLERK PT	G01	\$35,360	\$58,344
GP	FIRE ANALYST	G12	\$60,478	\$99,788
GP	GIS TECHNICIAN I PT	G08	\$49,755	\$82,096
GP	HEO I PT	G02	\$37,128	\$61,261
GP	HUMAN RESOURCES CLERK PT	G01	\$35,360	\$58,344
GP	LAND ACQUISITION COOR PT	G10	\$54,855	\$90,511
GP	LEGAL ASSISTANT PT	G06	\$45,129	\$74,463
GP	LIFEGUARD PART-TIME	G01	\$35,360	\$58,344
GP	MAINTENANCE WORKER PT	G01	\$35,360	\$58,344
EF	MAYOR	MAY	\$23,284	\$23,284
GP	PARK RANGER PT	G01	\$35,360	\$58,344
GP	PLANS EXAMINER POOL P-T	G11	\$57,598	\$95,036
GP	RECREATION AIDE PT	G01	\$35,360	\$58,344
GL	SCG PT	G01	\$35,360	\$58,344
GL	SCG SPRVSR PT	G03	\$38,984	\$64,324
GL	SCG SUB PT	G01	\$35,360	\$58,344
GP	SECRETARY PT	G01	\$35,360	\$58,344
GP	SIGN AND TRAFFIC TECHNICIAN PT	G03	\$38,984	\$64,324
GP	SPECIAL EVENTS STAFF PT	G01	\$35,360	\$58,344
GP	SR PLANS EXAMINER PT	G15	\$70,010	\$115,517
GP	STOCK CLERK PT	G01	\$35,360	\$58,344
GP	SUPPORT SERVICES CLERK PT	G01	\$35,360	\$58,344
GP	SWITCHBOARD OPERATOR PT	G01	\$35,360	\$58,344
GT	UTILITIES INTERN	G01	\$35,360	\$58,344

**CITY OF PALM BAY  
FY 24 SALARY RANGES  
GENERAL AND PART-TIME**

GENERAL & PART TIME				
Grade	Minimum Rate		Maximum Rate	
	Annually	Hourly	Annually	Hourly
G01	\$35,360	\$17.00	\$58,344	\$28.05
G02	\$37,128	\$17.85	\$61,261	\$29.45
G03	\$38,984	\$18.74	\$64,324	\$30.93
G04	\$40,934	\$19.68	\$67,540	\$32.47
G05	\$42,980	\$20.66	\$70,917	\$34.09
G06	\$45,129	\$21.70	\$74,463	\$35.80
G07	\$47,386	\$22.78	\$78,187	\$37.59
G08	\$49,755	\$23.92	\$82,096	\$39.47
G09	\$52,243	\$25.12	\$86,201	\$41.44
G10	\$54,855	\$26.37	\$90,511	\$43.51
G11	\$57,598	\$27.69	\$95,036	\$45.69
G12	\$60,478	\$29.08	\$99,788	\$47.98
G13	\$63,501	\$30.53	\$104,777	\$50.37
G14	\$66,677	\$32.06	\$110,016	\$52.89
G15	\$70,010	\$33.66	\$115,517	\$55.54
G16	\$73,511	\$35.34	\$121,293	\$58.31
G17	\$77,186	\$37.11	\$127,358	\$61.23
G18	\$81,046	\$38.96	\$133,726	\$64.29
G19	\$85,098	\$40.91	\$140,412	\$67.51
G20	\$89,353	\$42.96	\$147,432	\$70.88
G21	\$93,821	\$45.11	\$154,804	\$74.43
G22	\$98,512	\$47.36	\$162,544	\$78.15
G23	\$103,437	\$49.73	\$170,671	\$82.05
G24	\$108,609	\$52.22	\$179,205	\$86.16
G25	\$114,040	\$54.83	\$188,165	\$90.46
G26	\$119,742	\$57.57	\$197,573	\$94.99
G27	\$125,729	\$60.45	\$207,452	\$99.74
G28	\$132,015	\$63.47	\$217,825	\$104.72
G29	\$138,616	\$66.64	\$228,716	\$109.96
G30	\$145,547	\$69.97	\$240,152	\$115.46

**CITY OF PALM BAY**  
**FY 24 NAGE BLUE**  
**CURRENT POSITIONS IN POSITION CONTROL**

Group	Position Title	Grade	Range Min	Range Max
NB	BACKFLOW PREVENT TECH I	B02	\$37,128	\$61,261
NB	CAMERA TRUCK OPERATOR	B03	\$38,984	\$64,324
NB	ELECTRICAL TECHNICIAN I	B04	\$40,934	\$67,540
NB	ELECTRICAL TECHNICIAN II	B06	\$45,129	\$74,463
NB	ELECTRICIAN - APPRENTICE	B06	\$45,129	\$74,463
NB	ELECTRICIAN - JOURNEYMAN	B08	\$49,755	\$82,096
NB	FIELD SERVICE REP	B02	\$37,128	\$61,261
NB	HEAVY EQUIP TECHNICIAN	B07	\$47,386	\$78,187
NB	HEO I	B02	\$37,128	\$61,261
NB	HEO II	B05	\$42,980	\$70,917
NB	HVAC TECHNICIAN (JOURNEYMAN)	B07	\$47,386	\$78,187
NB	LEAD OPERATOR	B09	\$52,243	\$86,201
NB	LANDSCAPE TECHNICIAN	B06	\$45,129	\$74,463
NB	LIGHT EQUIP TECHNICIAN	B03	\$38,984	\$64,324
NB	LINE LOCATION TECHNICIAN	B03	\$38,984	\$64,324
NB	MAINTENANCE MECHANIC	B04	\$40,934	\$67,540
NB	MAINTENANCE WORKER	B01	\$35,360	\$58,344
NB	MAINTENANCE WORKER II	B02	\$37,128	\$61,261
NB	PARK RANGER	B01	\$35,360	\$58,344
NB	PARTS INVENTORY SPCLST	B03	\$38,984	\$64,324
NB	PLUMBER (JOURNEYMAN)	B07	\$47,386	\$78,187
NB	ROD & CHAIN WORKER	B01	\$35,360	\$58,344
NB	SHOOTING RANGE MAINT WORKER	B01	\$35,360	\$58,344
NB	SIGN AND TRAFFIC TECHNICIAN	B03	\$38,984	\$64,324
NB	SMALL EQUIPMENT TECH	B02	\$37,128	\$61,261
NB	SURVEY TRANSIT OPERATOR	B03	\$38,984	\$64,324
NB	TRADESWORKER	B06	\$45,129	\$74,463
NB	TRTMENT PLANT OP "A"	B07	\$47,386	\$78,187
NB	TRTMENT PLANT OP "B"	B06	\$45,129	\$74,463
NB	TRTMENT PLANT OP "C"	B04	\$40,934	\$67,540
NB	TRTMENT PLANT OP DUAL CERT	B08	\$49,755	\$82,096
NB	TRTMENT PLANT OP TRAIN	B02	\$37,128	\$61,261
NB	UTILITIES TECHNICIAN I	B01	\$35,360	\$58,344
NB	UTILITIES TECHNICIAN II	B02	\$37,128	\$61,261
NB	UTILITIES TECHNICIAN III	B03	\$38,984	\$64,324
NB	UTILITIES TECHNICIAN IV	B04	\$40,934	\$67,540
NB	WATER QUALITY TECHNICIAN	B02	\$37,128	\$61,261

**CITY OF PALM BAY  
FY 24 SALARY RANGES  
NAGE BLUE**

NAGE BLUE				
Grade	Minimum Rate		Maximum Rate	
	Annually	Hourly	Annually	Hourly
B01	\$35,360	\$17.00	\$58,344	\$28.05
B02	\$37,128	\$17.85	\$61,261	\$29.45
B03	\$38,984	\$18.74	\$64,324	\$30.93
B04	\$40,934	\$19.68	\$67,540	\$32.47
B05	\$42,980	\$20.66	\$70,917	\$34.09
B06	\$45,129	\$21.70	\$74,463	\$35.80
B07	\$47,386	\$22.78	\$78,187	\$37.59
B08	\$49,755	\$23.92	\$82,096	\$39.47
B09	\$52,243	\$25.12	\$86,201	\$41.44

**CITY OF PALM BAY  
FY 24 NAGE WHITE  
CURRENT POSITIONS IN POSITION CONTROL**

<b>Group</b>	<b>Position Title</b>	<b>Grade</b>	<b>Range Min</b>	<b>Range Max</b>
NW	BACKGROUND INVESTIGATOR	W05	\$42,980	\$70,917
NW	BUILDING CODE COMPLIANCE INSP	W08	\$49,755	\$82,096
NW	BUILDING INSPECTOR I	W10	\$54,855	\$90,511
NW	BUILDING INSPECTOR II	W11	\$57,598	\$95,036
NW	BUILDING INSPECTOR III	W13	\$63,501	\$104,777
NW	BUILDING INSPECTOR PROVISIONAL	W08	\$49,755	\$82,096
NW	CASHIER	W02	\$37,128	\$61,261
NW	CODE COMPLIANCE OFFICER	W06	\$45,129	\$74,463
NW	COMMUNICATIONS OFFICER	W06	\$45,129	\$74,463
NW	COMMUNICATIONS OFFICER TRAINEE	W02	\$37,128	\$61,261
NW	COMMUNICATIONS SHIFT SUPVSR	W10	\$54,855	\$90,511
NW	CRIME SCENE TECH I	W05	\$42,980	\$70,917
NW	CRIME SCENE TECH II	W06	\$45,129	\$74,463
NW	CUSTOMER ACCOUNT SPECIALIST	W04	\$40,934	\$67,540
NW	CUSTOMER SERVICE REP	W02	\$37,128	\$61,261
NW	DATA ENTRY CLERK	W01	\$35,360	\$58,344
NW	DESK BOOKING SPCLST II	W07	\$47,386	\$78,187
NW	ENGINEERING ASSISTANT	W08	\$49,755	\$82,096
NW	ENGINEERING INSPECTOR	W08	\$49,755	\$82,096
NW	ENGINEERING TECH II	W04	\$40,934	\$67,540
NW	ENGINEERING TECH III	W07	\$47,386	\$78,187
NW	GIS TECHNICIAN I	W08	\$49,755	\$82,096
NW	GIS TECHNICIAN II	W09	\$52,243	\$86,201
NW	GIS TECHNICIAN III	W10	\$54,855	\$90,511
NW	INVENTORY CONTROL COORD	W04	\$40,934	\$67,540
NW	EVIDENCE TECHNICIAN I	W04	\$40,934	\$67,540
NW	PERMIT TECHNICIAN	W02	\$37,128	\$61,261
NW	PLANNING SPECIALIST	W07	\$47,386	\$78,187
NW	PLANNING TECHNICIAN	W06	\$45,129	\$74,463
NW	RECORDS SPECIALIST	W04	\$40,934	\$67,540
NW	RECREATION LEADER	W02	\$37,128	\$61,261
NW	SECRETARY	W01	\$35,360	\$58,344
NW	SENIOR CODE COMPLIANCE OFFICER	W08	\$49,755	\$82,096
NW	SENIOR INVENTORY CONTROL COORD	W06	\$45,129	\$74,463
NW	SENIOR RECORDS SPECIALIST	W06	\$45,129	\$74,463
NW	SR PERMIT TECHNICIAN	W04	\$40,934	\$67,540
NW	TRAINING COORD POLICE	W05	\$42,980	\$70,917
NW	UTIL BILLING & COLLECTION SPEC	W05	\$42,980	\$70,917
NW	UTIL CUSTOMER CARE SPECIALIST	W04	\$40,934	\$67,540
NW	UTILITIES COMPLIANCE INSPECTOR	W10	\$54,855	\$90,511
NW	UTILITIES INSPECTOR	W08	\$49,755	\$82,096

**CITY OF PALM BAY  
FY 24 SALARY RANGES  
NAGE WHITE**

NAGE WHITE				
Grade	Minimum Rate		Maximum Rate	
	Annually	Hourly	Annually	Hourly
W01	\$35,360	\$17.00	\$58,344	\$28.05
W02	\$37,128	\$17.85	\$61,261	\$29.45
W03	\$38,984	\$18.74	\$64,324	\$30.93
W04	\$40,934	\$19.68	\$67,540	\$32.47
W05	\$42,980	\$20.66	\$70,917	\$34.09
W06	\$45,129	\$21.70	\$74,463	\$35.80
W07	\$47,386	\$22.78	\$78,187	\$37.59
W08	\$49,755	\$23.92	\$82,096	\$39.47
W09	\$52,243	\$25.12	\$86,201	\$41.44
W10	\$54,855	\$26.37	\$90,511	\$43.51
W11	\$57,598	\$27.69	\$95,036	\$45.69
W12	\$60,478	\$29.08	\$99,788	\$47.98
W13	\$63,501	\$30.53	\$104,777	\$50.37

**CITY OF PALM BAY**  
**FY 24 POSITIONS AND STEP PLAN**  
**FOP**

Position	Grade	Step	Salary
POLICE OFFICER	PO	1	\$49,585
POLICE OFFICER	PO	2	\$51,073
POLICE OFFICER	PO	3	\$52,605
POLICE OFFICER	PO	4	\$54,183
POLICE OFFICER	PO	5	\$55,808
POLICE OFFICER	PO	6	\$57,483
POLICE OFFICER	PO	7	\$59,207
POLICE OFFICER	PO	8	\$60,983
POLICE OFFICER	PO	9	\$62,813
POLICE OFFICER	PO	10	\$64,697
POLICE OFFICER	PO	11	\$66,638
POLICE OFFICER	PO	12	\$68,637
POLICE OFFICER	PO	13	\$70,696

Position	Grade	Step	Salary
POLICE SERGEANT	SG	1	\$71,979
POLICE SERGEANT	SG	2	\$74,138
POLICE SERGEANT	SG	3	\$76,363
POLICE SERGEANT	SG	4	\$78,653
POLICE SERGEANT	SG	5	\$81,013
POLICE SERGEANT	SG	6	\$83,443
POLICE SERGEANT	SG	7	\$85,947

Position	Grade	Step	Salary
POLICE LIEUTEANT	LT	1	\$86,160
POLICE LIEUTEANT	LT	2	\$88,745
POLICE LIEUTEANT	LT	3	\$91,407
POLICE LIEUTEANT	LT	4	\$94,149
POLICE LIEUTEANT	LT	5	\$96,974
POLICE LIEUTEANT	LT	6	\$99,883
POLICE LIEUTEANT	LT	7	\$102,880

**CITY OF PALM BAY**  
**FY 24 POSITIONS AND STEP PLAN**  
**IAFF**

Position	Grade	Step	Annually
FIREFIGHTER	IO	1	\$41,273
FIREFIGHTER	IO	2	\$42,511
FIREFIGHTER	IO	3	\$43,787
FIREFIGHTER	IO	4	\$45,100
FIREFIGHTER	IO	5	\$46,453
FIREFIGHTER	IO	6	\$47,847
FIREFIGHTER	IO	7	\$49,282
FIREFIGHTER	IO	8	\$50,761
FIREFIGHTER	IO	9	\$52,283
FIREFIGHTER	IO	10	\$53,852
FIREFIGHTER	IO	11	\$55,467
FIREFIGHTER	IO	12	\$57,131
FIREFIGHTER	IO	13	\$58,845
FIREFIGHTER	IO	14	\$60,611
FIREFIGHTER	IO	15	\$62,429
FIREFIGHTER	IO	16	\$64,302

Position	Grade	Step	Annually
FIRE INSPECTOR	IN	1	\$41,273
FIRE INSPECTOR	IN	2	\$42,513
FIRE INSPECTOR	IN	3	\$43,788
FIRE INSPECTOR	IN	4	\$45,102
FIRE INSPECTOR	IN	5	\$46,455
FIRE INSPECTOR	IN	6	\$47,848
FIRE INSPECTOR	IN	7	\$49,284
FIRE INSPECTOR	IN	8	\$50,762
FIRE INSPECTOR	IN	9	\$52,285
FIRE INSPECTOR	IN	10	\$53,854
FIRE INSPECTOR	IN	11	\$55,469
FIRE INSPECTOR	IN	12	\$57,133
FIRE INSPECTOR	IN	13	\$58,848
FIRE INSPECTOR	IN	14	\$60,612
FIRE INSPECTOR	IN	15	\$62,431



**CITY OF PALM BAY**  
**FY 24 POSITIONS AND STEP PLAN**  
**IAFF**

Position	Grade	Step	Annually
FIRE DRIVER/ENGINEER	IU	1	\$50,762
FIRE DRIVER/ENGINEER	IU	2	\$52,285
FIRE DRIVER/ENGINEER	IU	3	\$53,854
FIRE DRIVER/ENGINEER	IU	4	\$55,469
FIRE DRIVER/ENGINEER	IU	5	\$57,133
FIRE DRIVER/ENGINEER	IU	6	\$58,847
FIRE DRIVER/ENGINEER	IU	7	\$60,613
FIRE DRIVER/ENGINEER	IU	8	\$62,431
FIRE DRIVER/ENGINEER	IU	9	\$64,304
FIRE DRIVER/ENGINEER	IU	10	\$66,233
FIRE DRIVER/ENGINEER	IU	11	\$68,220
FIRE DRIVER/ENGINEER	IU	12	\$70,267
FIRE DRIVER/ENGINEER	IU	13	\$72,375
FIRE DRIVER/ENGINEER	IU	14	\$74,546
FIRE DRIVER/ENGINEER	IU	15	\$76,782

Position	Grade	Step	Annually
FIRE LIEUTENANT	IZ	1	\$58,848
FIRE LIEUTENANT	IZ	2	\$60,613
FIRE LIEUTENANT	IZ	3	\$62,432
FIRE LIEUTENANT	IZ	4	\$64,305
FIRE LIEUTENANT	IZ	5	\$66,234
FIRE LIEUTENANT	IZ	6	\$68,221
FIRE LIEUTENANT	IZ	7	\$70,268
FIRE LIEUTENANT	IZ	8	\$72,376
FIRE LIEUTENANT	IZ	9	\$74,547
FIRE LIEUTENANT	IZ	10	\$76,783
FIRE LIEUTENANT	IZ	11	\$79,087
FIRE LIEUTENANT	IZ	12	\$81,459
FIRE LIEUTENANT	IZ	13	\$83,903
FIRE LIEUTENANT	IZ	14	\$86,420
FIRE LIEUTENANT	IZ	15	\$89,013

**CITY OF PALM BAY**  
**FY 24 POSITIONS AND STEP PLAN**  
**IAFF**

Position	Grade	Step	Annually
PROT BREATHING APP TECH	IU	1	\$50,762
PROT BREATHING APP TECH	IU	2	\$52,285
PROT BREATHING APP TECH	IU	3	\$53,854
PROT BREATHING APP TECH	IU	4	\$55,469
PROT BREATHING APP TECH	IU	5	\$57,133
PROT BREATHING APP TECH	IU	6	\$58,848
PROT BREATHING APP TECH	IU	7	\$60,612
PROT BREATHING APP TECH	IU	8	\$62,431
PROT BREATHING APP TECH	IU	9	\$64,305
PROT BREATHING APP TECH	IU	10	\$66,233
PROT BREATHING APP TECH	IU	11	\$68,220
PROT BREATHING APP TECH	IU	12	\$70,267
PROT BREATHING APP TECH	IU	13	\$72,375
PROT BREATHING APP TECH	IU	14	\$74,545
PROT BREATHING APP TECH	IU	15	\$76,781

Position	Grade	Step	Annually
FIRE DISTRICT CHIEF (CAPT)	IAC	1	\$66,123
FIRE DISTRICT CHIEF (CAPT)	IAC	2	\$68,106
FIRE DISTRICT CHIEF (CAPT)	IAC	3	\$70,149
FIRE DISTRICT CHIEF (CAPT)	IAC	4	\$72,254
FIRE DISTRICT CHIEF (CAPT)	IAC	5	\$74,422
FIRE DISTRICT CHIEF (CAPT)	IAC	6	\$76,654
FIRE DISTRICT CHIEF (CAPT)	IAC	7	\$78,954
FIRE DISTRICT CHIEF (CAPT)	IAC	8	\$81,322
FIRE DISTRICT CHIEF (CAPT)	IAC	9	\$83,762
FIRE DISTRICT CHIEF (CAPT)	IAC	10	\$86,275
FIRE DISTRICT CHIEF (CAPT)	IAC	11	\$88,863
FIRE DISTRICT CHIEF (CAPT)	IAC	12	\$91,529
FIRE DISTRICT CHIEF (CAPT)	IAC	13	\$94,275
FIRE DISTRICT CHIEF (CAPT)	IAC	14	\$97,103
FIRE DISTRICT CHIEF (CAPT)	IAC	15	\$100,016

## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>LEGISLATIVE DEPARTMENT</b>						
Administration Division	9.00	10.00	10.00	-	10.00	-
<b>Department Total</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>-</b>
<b>OFFICE OF THE CITY MANAGER DEPT.</b>						
Administration Division	7.70	7.70	7.70	-	7.70	-
Public Information	2.00	3.00	3.00	-	3.00	-
<b>Department Total</b>	<b>9.70</b>	<b>10.70</b>	<b>10.70</b>	<b>-</b>	<b>10.70</b>	<b>-</b>
<b>OFFICE OF THE CITY ATTORNEY DEPT.</b>						
Administration Division	1.71	1.71	1.71	-	1.71	-
Risk Management Division	10.25	10.25	10.25	-	10.25	-
<b>Department Total</b>	<b>11.96</b>	<b>11.96</b>	<b>11.96</b>	<b>-</b>	<b>11.96</b>	<b>-</b>
<b>PROCUREMENT DEPARTMENT</b>						
Administration Division	7.00	7.00	7.00	-	7.00	-
<b>Department Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>-</b>
<b>FINANCE DEPARTMENT</b>						
Administration Division	6.00	6.00	7.00	-	7.00	-
Accounting Division	8.00	9.00	9.00	-	9.00	-
<b>Department Total</b>	<b>14.00</b>	<b>15.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>	<b>-</b>
<b>INFORMATION TECHNOLOGY DEPARTMENT</b>						
Administration Division	16.00	18.00	18.00	2.00	20.00	2.00
<b>Department Total</b>	<b>16.00</b>	<b>18.00</b>	<b>18.00</b>	<b>2.00</b>	<b>20.00</b>	<b>2.00</b>
<b>HUMAN RESOURCES DEPARTMENT</b>						
Administration Division	6.38	6.38	5.75	-	5.75	-
Employee Health Insurance Division	3.00	3.00	3.50	-	3.50	-
Other Employee Benefits Division	3.25	3.25	3.75	-	3.75	-
<b>Department Total</b>	<b>12.63</b>	<b>12.63</b>	<b>13.00</b>	<b>-</b>	<b>13.00</b>	<b>-</b>
<b>BUILDING DEPARTMENT</b>						
Building Division	34.00	35.68	36.18	4.00	40.18	4.00
<b>Department Total</b>	<b>34.00</b>	<b>35.68</b>	<b>36.18</b>	<b>4.00</b>	<b>40.18</b>	<b>4.00</b>
<b>GROWTH MANAGEMENT DEPARTMENT</b>						
Administration Division	1.00	1.00	1.00	-	1.00	-
Land Development Division	12.00	12.00	13.00	1.00	14.00	1.00
Code Compliance Division	8.80	8.80	8.80	1.00	9.80	1.00
<b>Department Total</b>	<b>21.80</b>	<b>21.80</b>	<b>22.80</b>	<b>2.00</b>	<b>24.80</b>	<b>2.00</b>
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT</b>						
Administration Division	7.00	7.00	7.00	(1.00)	6.00	(1.00)
Housing & Community Development	4.00	4.00	4.00	(4.00)	-	(4.00)
SHIP	-	-	-	1.85	1.85	1.85
CDBG	-	-	-	0.95	0.95	0.95
Home	-	-	-	0.70	0.70	0.70
CDBG-CV	-	-	-	1.00	1.00	1.00
ARPA	-	-	-	0.50	0.50	0.50
<b>Department Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>-</b>	<b>11.00</b>	<b>-</b>
<b>RECREATION DEPARTMENT</b>						
Administration Division	4.00	4.00	4.00	-	4.00	-
Recreation Programs Division	14.03	16.40	16.40	-	16.40	-
<b>Department Total</b>	<b>18.03</b>	<b>20.40</b>	<b>20.40</b>	<b>-</b>	<b>20.40</b>	<b>-</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION						
POSITIONS (FTEs)						
<b>PARKS &amp; FACILITIES DEPARTMENT</b>						
Administration Division	5.00	5.00	6.00	-	6.00	-
Facility Maintenance Division	14.40	15.40	15.40	3.00	18.40	3.00
Parks Division	32.00	32.00	31.00	-	31.00	-
<b>Department Total</b>	<b>51.40</b>	<b>52.40</b>	<b>52.40</b>	<b>3.00</b>	<b>55.40</b>	<b>3.00</b>
<b>POLICE DEPARTMENT</b>						
Executive Division	6.00	6.00	9.66	-	9.66	-
Support Services Division	34.51	34.51	34.85	-	34.85	-
Uniform Services Division	142.00	148.00	146.00	(18.00)	128.00	(18.00)
Investigations Division	36.00	36.00	38.00	1.00	39.00	1.00
Communications Center Division	-	-	-	24.00	24.00	24.00
Communications Center Division	41.50	41.50	37.50	-	37.50	-
Victim Services Unit Division	2.00	2.00	2.00	-	2.00	-
<b>Department Total</b>	<b>262.01</b>	<b>268.01</b>	<b>268.01</b>	<b>7.00</b>	<b>275.01</b>	<b>7.00</b>
<b>FIRE DEPARTMENT</b>						
Emergency Services Division	137.60	141.60	141.60	10.00	151.60	10.00
<b>Department Total</b>	<b>137.60</b>	<b>141.60</b>	<b>141.60</b>	<b>10.00</b>	<b>151.60</b>	<b>10.00</b>
<b>PUBLIC WORKS DEPARTMENT</b>						
Administrative Services Division	12.00	12.00	15.00	-	15.00	-
Engineering & Surveying Services Division	11.40	11.40	12.40	(1.00)	11.40	(1.00)
ROW Beautification Division	25.63	25.63	26.00	-	26.00	-
Traffic Operations Division	5.63	5.63	5.63	-	5.63	-
Infrastructure Division	18.72	18.72	18.19	-	18.19	-
Fleet Services Fund	17.50	17.50	17.50	-	17.50	-
Stormwater Utility Fund	32.41	35.41	37.81	-	37.81	-
<b>Department Total</b>	<b>123.29</b>	<b>126.29</b>	<b>132.53</b>	<b>(1.00)</b>	<b>131.53</b>	<b>(1.00)</b>
<b>UTILITIES DEPARTMENT</b>						
Administration Division	7.00	7.00	6.00	1.50	7.50	1.50
Utilities Customer Care Section	21.75	21.75	21.75	-	21.75	-
Business Operations Division	7.00	7.00	7.00	-	7.00	-
Engineering and Construction Division	12.00	12.00	11.00	-	11.00	-
Maintenance Section	17.34	18.34	20.00	-	20.00	-
Field Services Section	9.00	11.00	11.00	-	11.00	-
Utilities Compliance Division	8.44	9.44	11.44	0.75	12.19	0.75
Water Distribution Section	25.33	25.33	25.50	1.00	26.50	1.00
Water Plant-SRWTF Section	7.00	7.00	8.00	1.00	9.00	1.00
Water Plant-North Regional Section	9.00	9.00	9.00	1.00	10.00	1.00
Wastewater Collections Section	23.33	24.33	24.50	6.00	30.50	6.00
South Regional Water Reclamation Center	7.00	7.00	7.00	1.00	8.00	1.00
Wastewater Plant-North Regional Section	10.00	10.00	10.00	1.00	11.00	1.00
<b>Department Total</b>	<b>164.19</b>	<b>169.19</b>	<b>172.19</b>	<b>13.25</b>	<b>185.44</b>	<b>13.25</b>
<b>Citywide Total</b>	<b>903.61</b>	<b>931.66</b>	<b>943.77</b>	<b>40.25</b>	<b>984.02</b>	<b>40.25</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
<b>LEGISLATIVE DEPARTMENT</b>							
<b>Administration Division</b>	<b>001-1110-511</b>						
<u>Full-time</u>							
City Clerk*	GE-G25	1.00	1.00	1.00	-	1.00	-
Deputy City Clerk	GE-G19	1.00	1.00	1.00	-	1.00	-
Records Administrator	GE-G06	1.00	1.00	1.00	-	1.00	-
Administrative Assistant	GE-G05	1.00	1.00	1.00	-	1.00	-
Secretary	GE-G01	-	1.00	1.00	-	1.00	-
Sub-total:		4.00	5.00	5.00	-	5.00	-
<u>Elected</u>							
Mayor	MAY	1.00	1.00	1.00	-	1.00	-
Deputy Mayor	COU	1.00	1.00	1.00	-	1.00	-
Council Members	COU	3.00	3.00	3.00	-	3.00	-
Sub-total:		5.00	5.00	5.00	-	5.00	-
<b>Legislative Department Total</b>		<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>-</b>

\* Indicates position appointed by the City Council.

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
<b>OFFICE OF THE CITY MANAGER</b>							
<b>Administration Division</b>	<b>001-1210-512</b>						
<u>Full-time</u>							
City Manager **	GE-G30	1.00	1.00	1.00		1.00	-
Deputy City Manager	GE-G25	1.00	2.00	2.00		2.00	-
Assistant to the City Manager	GE-G19	1.00	-	-		-	-
Government Relations Manager	GE-G14	1.00	1.00	-		-	-
Grants Manager	GE-G14	-	-	1.00		1.00	-
Office Manager	GE-G07	1.00	1.00	1.00		1.00	-
Administrative Assistant	GE-G05	1.00	1.00	1.00		1.00	-
Sub-total:		6.00	6.00	6.00	-	6.00	-
<u>Part-time</u>							
Switchboard Operator	GP-G01	1.30	1.30	1.30		1.30	-
Support Services Clerk	GP-G01	0.40	0.40	0.40		0.40	-
Sub-total:		1.70	1.70	1.70	-	1.70	-
<b>Division total</b>		<b>7.70</b>	<b>7.70</b>	<b>7.70</b>	<b>-</b>	<b>7.70</b>	<b>-</b>
<b>Public Information Division</b>	<b>001-1216-512</b>						
<u>Full-time</u>							
Public Information Officer	GE-G15	1.00	1.00	1.00		1.00	-
Community Information Coordinator	GE-G12	1.00	2.00	2.00		2.00	-
Sub-total:		2.00	3.00	3.00	-	3.00	-
<b>Division total</b>		<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>-</b>
<b>Office of the City Manager Dept. Total</b>		<b>9.70</b>	<b>10.70</b>	<b>10.70</b>	<b>-</b>	<b>10.70</b>	<b>-</b>

\*\* Indicates position appointed and salary set by the City Council.

## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>OFFICE OF THE CITY ATTORNEY DEPARTMENT</b>							
<b>Administration Division</b>	<b>001-1410-514</b>						
<u>Full-time</u>							
City Attorney	GE-G30	0.75	0.75	0.75		0.75	-
Sub-total:		0.75	0.75	0.75	-	0.75	-
<u>Part-time</u>							
Legal Assistant	GP-G06	-	-	0.48	-	0.48	-
Administrative Assistant PT	GP-G05	0.96	0.96	0.48	-	0.48	-
Sub-total:		0.96	0.96	0.96	-	0.96	-
<b>Division total</b>		1.71	1.71	1.71	-	1.71	-
<b>Risk Management Division</b>	<b>512-1425-519</b>						
City Attorney	GE-G29	0.25	0.25	0.25		0.25	-
Chief Deputy City Attorney	GE-G25	1.00	1.00	1.00	-	1.00	-
Deputy City Attorney	GE-G24	3.00	3.00	3.00		3.00	-
Risk Manager	GE-G19	1.00	1.00	1.00		1.00	-
Risk Analyst	GE-G10	-	-	1.00		1.00	-
Safety & Security Coordinator	GE-G10	1.00	1.00	1.00		1.00	-
Litigation Paralegal	GE-G12	1.00	1.00	1.00		1.00	-
Legal Assistant	GE-G06	1.00	1.00	1.00		1.00	-
Risk Manager Assistant	GE-G05	1.00	1.00	-		-	-
Administrative Assistant	GE-G05	1.00	1.00	1.00		1.00	-
Sub-total:		10.25	10.25	10.25	-	10.25	-
<b>Division total</b>		10.25	10.25	10.25	-	10.25	-
<b>Office of the City Attorney Dept. Total</b>		<b>11.96</b>	<b>11.96</b>	<b>11.96</b>	<b>-</b>	<b>11.96</b>	<b>-</b>

\*\*\*\*Indicates grant received for position

\* Contractural position outside of pay plan.

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
PROCUREMENT DEPARTMENT							
Administration Division		001-1510-513					
Full-time							
Chief Procurement Officer	GE-G23	1.00	1.00	1.00		1.00	-
Procurement Manager	GE-G15	1.00	1.00	1.00		1.00	-
Support Services Coordinator	GE-G11	-	1.00	1.00		1.00	-
Procurement Agent III	GE-G12	-	2.00	1.00		1.00	-
Procurement Agent II	GE-G09	2.00	1.00	1.00		1.00	-
Procurement Agent I	GE-G07	2.00	1.00	2.00		2.00	-
Administrative Assistant	GE-G05	1.00	-	-		-	-
Sub-total:		7.00	7.00	7.00	-	7.00	-
Division total		7.00	7.00	7.00	-	7.00	-
Procurement Department Total		7.00	7.00	7.00	-	7.00	-



## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>FINANCE DEPARTMENT</b>							
<b>Administration Division</b>							
Full-time							
Finance Director	GE-G23	1.00	1.00	1.00		1.00	-
Assistant Finance Director	GE-G19	1.00	1.00	1.00		1.00	-
Asset Manager	GE-G16	-	-	1.00		1.00	-
Budget Administrator	GE-G16	-	1.00	1.00		1.00	-
Fiscal Manager	GE-G16	1.00	-	-		-	-
Budget Analyst	GE-G13	1.00	1.00	1.00		1.00	-
Fiscal Analyst	GE-G12	1.00	1.00	1.00		1.00	-
Cash Management Coordinator	GE-G10	1.00	1.00	1.00		1.00	-
Sub-total:		6.00	6.00	7.00	-	7.00	-
<b>Division total</b>		6.00	6.00	7.00	-	7.00	-
<b>Accounting Division</b>							
Full-time							
Chief Accountant	GE-G16	1.00	1.00	1.00		1.00	-
Senior Accountant	GE-G14	1.00	2.00	2.00		2.00	-
Paymaster	GE-G13	1.00	1.00	1.00		1.00	-
Accountant II	GE-G12	2.00	1.00	1.00		1.00	-
Payroll & Accounting Assistant	GE-G09	1.00	1.00	1.00		1.00	-
Accountant I	GE-G09	1.00	2.00	3.00		3.00	-
Junior Accounting Clerk	NW-W02	1.00	1.00	-		-	-
Sub-total:		8.00	9.00	9.00	-	9.00	-
<b>Division total</b>		8.00	9.00	9.00	-	9.00	-
<b>Finance Department Total</b>		<b>14.00</b>	<b>15.00</b>	<b>16.00</b>	<b>-</b>	<b>16.00</b>	<b>-</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>INFORMATION TECHNOLOGY DEPARTMENT</b>							
<b>Administration Division</b>	<b>001-2310-519</b>						
Full-time							
Director of Information Technology	GE-G23	1.00	1.00	1.00		1.00	-
Network Operations Manager	GE-G15	1.00	1.00	1.00		1.00	-
Information Security Analyst	GE-G14	-	1.00	1.00		1.00	-
IT Helpdesk Manager	GE-G14	-	-	1.00	-	1.00	-
Network Manager	GE-G14	1.00	1.00	1.00	-	1.00	-
Project Manager	GE-G14	-	-	-	1.00	1.00	1.00
Budget Officer	GE-G13	1.00	1.00	1.00		1.00	-
Network Administrator	GE-G13	-	1.00	1.00		1.00	-
Systems Administrator	GE-G13	1.00	1.00	1.00		1.00	-
Application Analyst II	GE-G12	1.00	1.00	1.00		1.00	-
Senior Database Administrator	GE-G12	1.00	1.00	1.00		1.00	-
Lead IT Support Specialist	GE-G11	1.00	1.00	1.00		1.00	-
Telephone Administrator	GE-G11	1.00	1.00	1.00		1.00	-
Application Analyst I	GE-G10	1.00	1.00	1.00		1.00	-
IT Support Specialist III	GE-G10	2.00	2.00	2.00		2.00	-
Mobile Device Support Specialist	GE-G10	1.00	1.00	1.00		1.00	-
IT Support Specialist I	GE-G08	2.00	2.00	1.00	-	1.00	-
Communications Technician	GE-G08	-	-	-	1.00	1.00	1.00
Office Manager	GE-G07	1.00	1.00	1.00		1.00	-
Sub-total:		16.00	18.00	18.00	2.00	20.00	2.00
<b>Information Technology Dept Totals</b>		<b>16.00</b>	<b>18.00</b>	<b>18.00</b>	<b>2.00</b>	<b>20.00</b>	<b>2.00</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay	Amended	Adopted	Amended	Revisions	Proposed	Change
DIVISION	Grade	Budget	Budget	Budget	for	Budget	from
POSITIONS (FTEs)		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023

Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION	Pay Grade	Amended	Adopted	Amended	Revisions	Proposed	Change
		Budget FY 2022	Budget FY 2023	Budget FY 2023	for FY 2024	Budget FY 2024	from FY 2023
POSITIONS (FTEs)							
Human Resources Benefits Specialist	GE-G12	-	-	0.50		0.50	-
Human Resources Generalist II	GE-G12	0.75	0.75	0.50		0.50	-
Human Resources Generalist I	GE-G10	0.50	0.50	0.50		0.50	-
HR Wellness and Development Coor	GE-G09	-	-	-		-	-
Human Resources Outreach Coordinator	GE-G09	0.50	0.50	-		-	-
Human Resources Assistant	GE-G08	0.25	0.25	0.25		0.25	-
Administrative Assistant	GE-G05	0.25	0.25	0.25		0.25	-
Human Resources Clerk	GP-G01	-	-	0.25		0.25	-
Sub-total:		3.25	3.25	3.75	-	3.75	-
Division total		3.25	3.25	3.75	-	3.75	-
Human Resources Department Total		12.63	12.63	13.00	-	13.00	-

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget	Adopted Budget	Amended Budget	Revisions for	Proposed Budget	Change from
DIVISION		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023
POSITIONS (FTEs)							
Building Department							
Building	451-3120-524						
Full-time							
Chief Building Official	GE-G23	1.00	1.00	1.00		1.00	-
Deputy Building Official	GE-G19	1.00	1.00	1.00		1.00	-
Senior Building Inspector	GE-G15	1.00	1.00	1.00		1.00	-
Senior Plans Examiner	GE-G15	1.00	1.00	1.00		1.00	-
Administrative Services Manager	GE-G10	1.00	1.00	1.00		1.00	-
Fire Plans Examiner	GE-G10	1.00	1.00	-		-	-
Plans Examiner	GE-G11	4.00	4.00	5.00		5.00	-
Administrative Coordinator	GE-G10	-	-	1.00		1.00	-
Building Services & Flood Plain Coord.	GE-G10	1.00	1.00	-		-	-
Asset Management Specialist	GE-G08	-	-	1.00		1.00	-
Community Outreach Coordinator	GE-G08	-	-	-		-	-
Administrative Assistant	GE-G05	2.00	2.00	-		-	-
Building Code Compliance Inspector	NW-W08	2.00	2.00	3.00	2.00	5.00	2.00
Building Inspector III	NW-W13	-	-	-		-	-
Building Inspector II	NW-W11	2.00	2.00	2.00		2.00	-
Building Inspector I	NW-W10	2.00	2.00	6.00	2.00	8.00	2.00
Building Inspector Provisional	NW-W08	6.00	6.00	2.00		2.00	-
Planning Specialist	NW-W07	-	-	-		-	-
Planning Technician	NW-W06	-	-	-		-	-
Sr. Permit Technician	NW-W04	1.00	1.00	1.00		1.00	-
Customer Service Representative	NW-W02	-	-	-		-	-
Permit Technician	NW-W02	7.00	7.00	7.00		7.00	-
Data Entry Clerk	NW-W01	1.00	1.00	2.00		2.00	-
Sub-total:		34.00	34.00	35.00	4.00	39.00	4.00
Part-time							
Sr. Plans Examiner PT	GE-G15	-	0.68	0.68		0.68	-
Data Entry Clerk	GP-G01	-	0.50	-		-	-
Plans Examiner	GP-G11	-	0.50	0.50		0.50	-
Sub-total:		-	1.68	1.18	-	1.18	-
Division total		34.00	35.68	36.18	4.00	40.18	4.00
Building Department Total		34.00	35.68	36.18	4.00	40.18	4.00

## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>GROWTH MANAGEMENT DEPARTMENT</b>							
<b>Administration</b>		<b>001-3310-515</b>					
<u>Full-time</u>							
Growth Management Director	GE-G23	1.00	1.00	1.00		1.00	-
Sub-total:		1.00	1.00	1.00	-	1.00	-
<b>Division total</b>		1.00	1.00	1.00	-	1.00	-
<b>Land Development</b>		<b>001-3311-515</b>					
<u>Full-time</u>							
Assistant Growth Mgmt Director	GE-G19	1.00	1.00	1.00		1.00	-
Land Development Division Manager	GE-G15			1.00		1.00	
Principal Planner	GE-G14	1.00	1.00	1.00		1.00	-
Senior Planner	GE-G12	2.00	2.00	2.00		2.00	-
GIS Planner	GE-G11	-	-	1.00		1.00	-
Planner	GE-G10	-	-	-		-	-
Office Manager	GE-G07	1.00	1.00	1.00		1.00	-
Administrative Secretary	GE-G03	-	-	-		-	-
GIS Technician I	NW-W08	1.00	1.00	-		-	-
Planning Specialist	NW-W07	4.00	4.00	4.00	1.00	5.00	1.00
Planning Technician	NW-W06	2.00	2.00	2.00		2.00	-
Sub-total:		12.00	12.00	13.00	1.00	14.00	1.00
<b>Division total</b>		12.00	12.00	13.00	1.00	14.00	1.00
<b>Code Compliance Division</b>		<b>001-3330-529</b>					
<u>Full-time</u>							
Code Compliance Manager	GE-G15	-	-	1.00		1.00	-
Code Compliance Supervisor	GE-G14	1.00	1.00	-		-	-
Senior Code Compliance Officer	NW-W08	-	-	1.00	-	1.00	-
Code Compliance Officer	NW-W06	5.00	5.00	4.00	1.00	5.00	1.00
Secretary	NW-W01	2.00	2.00	2.00		2.00	-
Sub-total:		8.00	8.00	8.00	1.00	9.00	1.00
<u>Part-time</u>							
Secretary	GP-G01	0.80	0.80	0.80	-	0.80	-
Sub-total:		0.80	0.80	0.80	-	0.80	-
<b>Division total</b>		8.80	8.80	8.80	1.00	9.80	1.00
<b>GF Divisions total</b>		21.80	21.80	22.80	2.00	24.80	2.00
<b>Growth Management Department Total</b>		21.80	21.80	22.80	2.00	24.80	2.00

## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>COMMUNITY AND ECONOMIC DEVELOPMENT</b>							
<b>Administration Division</b>							
<b>001-3410-552</b>							
<u>Full-time</u>							
C&E Development Director	GE-G23	1.00	1.00	1.00		1.00	-
Assistant Director of C&E Development	GE-G19	1.00	1.00	1.00	(1.00)	-	(1.00)
Economic Development Division Manager	GE-G15	1.00	1.00	1.00		1.00	-
Economic Development Specialist	GE-G14	-	-	1.00		1.00	-
Business Development Coordinator	GE-G08	1.00	1.00	-		-	-
Customer Account Specialist	NW-W04	3.00	3.00	3.00		3.00	-
Sub-total:		7.00	7.00	7.00	(1.00)	6.00	(1.00)
<b>Division total</b>		7.00	7.00	7.00	(1.00)	6.00	(1.00)
<b>Housing &amp; Community Development Division</b>							
<b>001-3411-554</b>							
<u>Full-time</u>							
Housing Administrator	GE-G16	1.00	1.00	1.00	(1.00)	-	(1.00)
Sr Housing Program Specialist	GE-G14	1.00	1.00	1.00	(1.00)	-	(1.00)
Housing Program Specialist I	GE-G08	2.00	2.00	2.00	(2.00)	-	(2.00)
Sub-total:		4.00	4.00	4.00	(4.00)	-	(4.00)
<b>Division total</b>		4.00	4.00	4.00	(4.00)	-	(4.00)
<b>SHIP</b>							
<b>111-3411-554</b>							
<u>Full-time</u>							
Assistant Director of C&E Development	GE-G19	-	-	-	0.10	0.10	0.10
Housing Administrator	GE-G16	-	-	-	0.25	0.25	0.25
Sr Housing Program Specialist	GE-G14	-	-	-	0.25	0.25	0.25
Housing Program Specialist I	GE-G08	-	-	-	1.25	1.25	1.25
Sub-total:		-	-	-	1.85	1.85	1.85
<b>Division total</b>		-	-	-	1.85	1.85	1.85
<b>CDBG</b>							
<b>112-3411-554</b>							
<u>Full-time</u>							
Assistant Director of C&E Development	GE-G19	-	-	-	0.20	0.20	0.20
Housing Administrator	GE-G16	-	-	-	0.25	0.25	0.25
Sr Housing Program Specialist	GE-G14	-	-	-	0.25	0.25	0.25
Housing Program Specialist I	GE-G08	-	-	-	0.25	0.25	0.25
Sub-total:		-	-	-	0.95	0.95	0.95
<b>Division total</b>		-	-	-	0.95	0.95	0.95
<b>HOME</b>							
<b>114-3411-554</b>							
<u>Full-time</u>							
Assistant Director of C&E Development	GE-G19	-	-	-	0.20	0.20	0.20
Housing Administrator	GE-G16	-	-	-	0.25	0.25	0.25
Sr Housing Program Specialist	GE-G14	-	-	-	0.25	0.25	0.25
Sub-total:		-	-	-	0.70	0.70	0.70
<b>Division total</b>		-	-	-	0.70	0.70	0.70
<b>CDBG - CV</b>							
<b>126-3411-554</b>							
<u>Full-time</u>							
Housing Administrator	GE-G16	-	-	-	0.25	0.25	0.25
Sr Housing Program Specialist	GE-G14	-	-	-	0.25	0.25	0.25

Proposed FY 24 Position Control Plan

DEPARTMENT		Pay	Amended	Adopted	Amended	Revisions	Proposed	Change
DIVISION		Grade	Budget	Budget	Budget	for	Budget	from
POSITIONS (FTEs)			FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023
Housing Program Specialist I		GE-G08	-	-	-	0.50	0.50	0.50
Sub-total:			-	-	-	1.00	1.00	1.00
Division total			-	-	-	1.00	1.00	1.00
ARPA		128-3414-559						
Full-time								
Assistant Director of C&E Development		GE-G19	-	-	-	0.50	0.50	0.50
Sub-total:			-	-	-	0.50	0.50	0.50
Division total			-	-	-	0.50	0.50	0.50
Community and Economic Dev. Dept			11.00	11.00	11.00	-	11.00	-



## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
<b>RECREATION DEPARTMENT</b>							
<b>Administration Division</b>							
<u>Full-time</u>							
Parks and Recreation Director	GE-G23	1.00	1.00	1.00		1.00	-
Management Analyst	GE-G10	1.00	1.00	1.00		1.00	-
Community Outreach Coordinator	GE-G08	1.00	1.00	1.00		1.00	-
Administrative Secretary	GE-G03	1.00	1.00	1.00		1.00	-
Sub-total:		4.00	4.00	4.00	-	4.00	-
<b>Division total</b>		4.00	4.00	4.00	-	4.00	-
<b>Recreation Program</b>							
<u>Full-time</u>							
Recreation Division Manager	GE-G14	1.00	1.00	1.00		1.00	-
Park Ranger/Naturalist	GE-G08	1.00	1.00	(1.00)		(1.00)	-
Recreation Supervisor	GE-G08	2.00	3.00	5.00		5.00	-
Special Events Coordinator	GE-G08	1.00	1.00	1.00		1.00	-
Park Ranger	NB-B01	-	-	2.00		2.00	-
Recreation Leader	NW-W02	2.00	4.00	2.00		2.00	-
Sub-total:		7.00	10.00	10.00	-	10.00	-
<u>Part-time</u>							
Customer Service Clerk	GP-G01	1.98	1.98	1.98		1.98	-
Lifeguard PT	GP-G01	1.26	1.26	1.51		1.51	-
Park Ranger PT	GP-G01	-	-	0.63		0.63	-
Recreation Aide PT	GP-G01	3.54	2.91	2.03		2.03	-
Special Events Staff	GP-G01	0.25	0.25	0.25		0.25	-
Sub-total:		7.03	6.40	6.40	-	6.40	-
<b>Division total</b>		14.03	16.40	16.40	-	16.40	-
<b>Recreation Department Total</b>		<b>18.03</b>	<b>20.40</b>	<b>20.40</b>	<b>-</b>	<b>20.40</b>	<b>-</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
<b>PARKS &amp; FACILITIES DEPARTMENT</b>							
<b>Administration Division</b>	<b>001-4510-519</b>						
Facilities Director	GE-G23	1.00	1.00	1.00		1.00	-
Fiscal Manager	GE-G16	1.00	1.00	1.00		1.00	-
Construction Project Manager	GE-G15	1.00	1.00	1.00		1.00	-
Facilities Construction Specialist	GE-G08	-	-	1.00		1.00	-
Accountant I	GE-G09	1.00	1.00	1.00		1.00	-
Administrative Assistant	GE-G05	1.00	1.00	1.00		1.00	-
Sub-total:		5.00	5.00	6.00	-	6.00	-
<b>Division total</b>		5.00	5.00	6.00	-	6.00	-
<b>Facility Maintenance Division</b>	<b>001-4525-519</b>						
<u>Full-time</u>							
Facilities Division Manager	GE-G17	1.00	1.00	1.00		1.00	-
Administrative Secretary	GE-G05	1.00	1.00	1.00		1.00	-
Facilities Foreman	GE-G04	-	-	1.00		1.00	-
Electrician Journeyman	NB-B08	3.00	3.00	3.00		3.00	-
HVAC Journeyman	NB-B07	2.00	2.00	2.00		2.00	-
Plumber Journeyman	NB-B07	1.00	2.00	2.00		2.00	-
Tradesworker	NB-B06	2.00	2.00	2.00	1.00	3.00	1.00
Maintenance Worker II	NB-B02	3.00	3.00	2.00	2.00	4.00	2.00
Sub-total:		13.00	14.00	14.00	3.00	17.00	3.00
<u>Part-time</u>							
Maintenance Worker	GP-G01	0.70	0.70	0.70		0.70	-
Secretary	GP-G01	0.70	0.70	0.70		0.70	-
Sub-total:		1.40	1.40	1.40	-	1.40	-
<b>Division total</b>		14.40	15.40	15.40	3.00	18.40	3.00
<b>Parks Division</b>	<b>001-4526-572</b>						
<u>Full-time</u>							
Parks Division Manager	GE-G15	1.00	1.00	1.00		1.00	-
Parks Foreman	GE-G04	2.00	2.00	2.00		2.00	-
Landscape Technician	NB-B06	1.00	1.00	1.00		1.00	-
Tradesworker	NB-B06	2.00	2.00	2.00		2.00	-
Small Equipment Technician	NB-B02	2.00	2.00	2.00		2.00	-
Maintenance Worker II	NB-B02	2.00	2.00	1.00		1.00	-
Maintenance Worker	NB-B01	21.00	21.00	21.00		21.00	-
Inventory Control Coordinator	NW-W04	1.00	1.00	1.00		1.00	-
Sub-total:		32.00	32.00	31.00	-	31.00	-
<b>Division total</b>		32.00	32.00	31.00	-	31.00	-
<b>Parks &amp; Facilities Department Total</b>		<b>51.40</b>	<b>52.40</b>	<b>52.40</b>	<b>3.00</b>	<b>55.40</b>	<b>3.00</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget	Adopted Budget	Amended Budget	Revisions for	Proposed Budget	Change from
DIVISION		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023
POSITIONS (FTEs)							
<b>POLICE DEPARTMENT</b>							
<b>Executive Division</b>		<b>001-5010-521</b>					
<u>Full-time</u>							
Police Chief	GE-G23	1.00	1.00	1.00		1.00	-
Deputy Police Chief	GE-G19	1.00	1.00	1.00		1.00	-
Budget Officer-Police	GE-G13	1.00	1.00	1.00		1.00	-
Project Specialist	GE-G08	1.00	1.00	1.00		1.00	-
Office Manager	GE-G07	1.00	1.00	1.00		1.00	-
Sergeant	FOP-SGT	1.00	1.00	1.00		1.00	-
Police Officer	FOP-PO	-	-	1.00		1.00	-
Senior Inventory Control Coordinator	NW-W06	-	-	1.00		1.00	-
Inventory Control Coordinator	NW-W04	-	-	1.00		1.00	-
Sub-total:		6.00	6.00	9.00	-	9.00	-
<u>Part-time</u>							
Administrative Secretary	GP-G03	-	-	0.66		0.66	-
Sub-total:		-	-	0.66	-	0.66	-
Division total		6.00	6.00	9.66	-	9.66	-
<b>Support Services Division</b>		<b>001-5011-521</b>					
<u>Full-time</u>							
Police Commander	GE-G17	1.00	1.00	1.00		1.00	-
Community Services Administrator	GE-G15	1.00	1.00	1.00		1.00	-
Logistics Manager	GE-G12	1.00	1.00	1.00		1.00	-
Records Supervisor	GE-G08	1.00	1.00	1.00		1.00	-
Section Supervisor	GE-G06	1.00	1.00	1.00	(1.00)	-	(1.00)
Administrative Secretary	GE-G03	1.00	1.00	1.00		1.00	-
Lieutenant	FOP-LTN	1.00	1.00	1.00		1.00	-
Sergeant	FOP-SGT	1.00	1.00	1.00		1.00	-
Police Officer	FOP-PO	3.00	3.00	3.00	1.00	4.00	1.00
Shooting Range Maintenance Worker	NB-B01	1.00	1.00	1.00		1.00	-
Senior Records Specialist	NW-W06	-	-	1.00		1.00	-
Background Investigator	NW-W05	-	-	1.00		1.00	-
Evidence Technician II	NW-W05	-	-	1.00		1.00	-
Training Coordinator	NW-W05	1.00	1.00	1.00		1.00	-
Evidence Technician	NW-W04	-	-	3.00		3.00	-
Material Management Technician	NW-W04	5.00	5.00	-		-	-
Records Specialist	NW-W04	7.00	7.00	7.00		7.00	-
Sub-total:		25.00	25.00	26.00	-	26.00	-
<u>Part-time</u>							
Administrative Secretary	GP-G03	0.66	0.66	-		-	-
School Crossing Guard Supervisor	GP-G03	0.80	0.80	0.80		0.80	-
School Crossing Guard	GP-G01	8.05	8.05	8.05		8.05	-
Sub-total:		9.51	9.51	8.85	-	8.85	-
Division total		34.51	34.51	34.85	-	34.85	-

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget	Adopted Budget	Amended Budget	Revisions for	Proposed Budget	Change from
DIVISION		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023
<b>POSITIONS (FTEs)</b>							
<b>Uniform Services Division</b>		<b>001-5012-521</b>					
<u>Full-time</u>							
Police Commander	GE-G17	2.00	2.00	2.00	(1.00)	1.00	(1.00)
Administrative Secretary	GE-G03	1.00	1.00	1.00		1.00	-
Lieutenant	FOP-LTN	5.00	5.00	6.00	(1.00)	5.00	(1.00)
Sergeant	FOP-SGT	15.00	15.00	15.00	(3.00)	12.00	(3.00)
Police Officer	FOP-PO	115.00	121.00	118.00	(13.00)	105.00	(13.00)
Desk Booking Specialist II	NW-W07	4.00	4.00	4.00		4.00	-
Sub-total:		142.00	148.00	146.00	(18.00)	128.00	(18.00)
Division total		142.00	148.00	146.00	(18.00)	128.00	(18.00)
<b>Investigations Division</b>		<b>001-5013-521</b>					
<u>Full-time</u>							
Police Commander	GE-G17	1.00	1.00	1.00		1.00	-
Crime Scene & Evidence Supervisor	GE-G08	-	-	-	1.00	1.00	1.00
Crime Analyst	GE-G06	2.00	2.00	2.00		2.00	-
Administrative Secretary	GE-G03	-	-	1.00		1.00	-
Lieutenant	FOP-LTN	2.00	2.00	2.00		2.00	-
Sergeants	FOP-SGT	4.00	4.00	4.00		4.00	-
Police Officer	FOP-PO	23.00	23.00	24.00		24.00	-
Crime Scene Technician II	NW-W06	-	-	1.00		1.00	-
Crime Scene Technician I	NW-W05	4.00	4.00	3.00		3.00	-
Sub-total:		36.00	36.00	38.00	1.00	39.00	1.00
Division total		36.00	36.00	38.00	1.00	39.00	1.00
<b>Community Service</b>		<b>001-5018-521</b>					
<u>Full-time</u>							
Police Commander	GE-G17	-	-	-	1.00	1.00	1.00
Lieutenant	FOP-LTN	-	-	-	1.00	1.00	1.00
Sergeant	FOP-SGT	-	-	-	3.00	3.00	3.00
Police Officer	FOP-PO	-	-	-	19.00	19.00	19.00
Sub-total:		-	-	-	24.00	24.00	24.00
Division total		-	-	-	24.00	24.00	24.00
<b>Communications Center Division</b>		<b>001-5019-521</b>					
<u>Full-time</u>							
Communications Division Manager	GE-G15	1.00	1.00	1.00	-	1.00	-
Communication Shift Supervisor	NW-W10	3.00	3.00	3.00	-	3.00	-
Communications Officer	NW-W06	37.00	37.00	33.00		33.00	-
Sub-total:		41.00	41.00	37.00	-	37.00	-
<u>Part-time</u>							
Communications Officer	GP-W06	0.50	0.50	0.50		0.50	-
Sub-total:		0.50	0.50	0.50	-	0.50	-
Division total		41.50	41.50	37.50	-	37.50	-

Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
<b>Victim Services Division</b>		<b>001-5025-521</b>					
<u>Full-time</u>							
Senior Victim Advocate	GE-G06	-	-	1.00		1.00	-
Victim Advocate	GE-G05	2.00	2.00	1.00		1.00	-
Sub-total:		2.00	2.00	2.00	-	2.00	-
<b>Division total</b>		2.00	2.00	2.00	-	2.00	-
<b>Police Department Total</b>		<b>262.01</b>	<b>268.01</b>	<b>268.01</b>	<b>7.00</b>	<b>275.01</b>	<b>7.00</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
<b>FIRE DEPARTMENT</b>							
<b>Emergency Services Bureau</b>	<b>001-6012-522</b>						
<u>Full-time</u>							
Fire Chief	GE-G23	1.00	1.00	1.00		1.00	-
Assistant Fire Chief	GE-G19	2.00	2.00	3.00		3.00	-
Division Chief	GE-G17	2.00	2.00	1.00		1.00	-
Assistant Fire Marshal	GE-G14	1.00	1.00	1.00		1.00	-
Budget Officer	GE-G13	-	-	-	1.00	1.00	1.00
Logistics Manager	GE-G12	1.00	1.00	1.00		1.00	-
Operations Manager	GE-G12	1.00	1.00	1.00		1.00	-
Support Services Coordinator	GE-G11	1.00	1.00	1.00		1.00	-
Billing & Collections Coordinator	GE-G08		-	1.00		1.00	-
Administrative Secretary	GE-G03	1.00	1.00	1.00		1.00	-
Fire District Chief	IAFF-AC	7.00	7.00	7.00		7.00	-
Lieutenant	IAFF-Z	24.00	24.00	24.00		24.00	-
Driver Engineer	IAFF-U	30.00	30.00	33.00		33.00	-
Prot Breathing App Tech	IAFF-U	1.00	1.00	1.00		1.00	-
Firefighter	IAFF-O	61.00	65.00	62.00	9.00	71.00	9.00
Fire Inspector	IAFF-N	2.00	2.00	2.00		2.00	-
Records Comp/Anls Supervisor	NW-W06	1.00	1.00	-		-	-
Inventory Control Coord	NW-W04	1.00	1.00	1.00		1.00	-
Sub-total:		137.00	141.00	141.00	10.00	151.00	10.00
<u>Part-time</u>							
Fire Analyst	GP-G12	0.60	0.60	0.60		0.60	-
Sub-total:		0.60	0.60	0.60	-	0.60	-
<b>Division total</b>		<b>137.60</b>	<b>141.60</b>	<b>141.60</b>	<b>10.00</b>	<b>151.60</b>	<b>10.00</b>
<b>Fire Department Total</b>		<b>137.60</b>	<b>141.60</b>	<b>141.60</b>	<b>10.00</b>	<b>151.60</b>	<b>10.00</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
POSITIONS (FTEs)							
<b>PUBLIC WORKS DEPARTMENT</b>							
<b>Administrative Services Division</b>		<b>001-7011-541</b>					
<u>Full-time</u>							
Public Works Director	GE-G23	1.00	1.00	1.00		1.00	-
Assistant Public Works Director	GE-G19	1.00	1.00	1.00		1.00	-
Business Operations Division Manager	GE-G15	1.00	1.00	1.00		1.00	-
Public Works Accountant	GE-G12	1.00	1.00	1.00		1.00	-
Support Services Coordinator	GE-G11	-	-	1.00		1.00	-
Administrative Coordinator	GE-G10	-	-	1.00		1.00	-
Asset Management Specialist	GE-G08	-	-	1.00		1.00	-
Public Works Accounting Specialist	GE-G08	1.00	1.00	1.00		1.00	-
Administrative Assistant	GE-G05	3.00	3.00	2.00		2.00	-
Engineer Technician III	NW-W07	2.00	2.00	2.00		2.00	-
Inventory Control Coordinator	NW-W04	1.00	1.00	1.00		1.00	-
Customer Service Representative	NW-W02	1.00	1.00	1.00		1.00	-
Data Entry Clerk	NW-W01	-	-	1.00		1.00	-
Sub-total:		12.00	12.00	15.00	-	15.00	-
<b>Division total</b>		12.00	12.00	15.00	-	15.00	-
<b>Engineering &amp; Surveying Services Division</b>		<b>001-7013-541</b>					
<u>Full-time</u>							
City Engineer	GE-G18	1.00	1.00	1.00		1.00	-
City Surveyor	GE-G14	1.00	1.00	1.00		1.00	-
Project Manager	GE-G14	-	-	1.00		1.00	-
Surveying Superintendent	GE-G11	1.00	1.00	1.00		1.00	-
Survey Party Chief	GE-G06	1.00	1.00	1.00		1.00	-
Senior Engineering Inspector	NW-W12	-	-	-		-	-
Engineering Inspector	NW-W08	3.00	3.00	3.00		3.00	-
GIS Technician I	NW-W08	1.00	1.00	1.00		1.00	-
Engineering Technician II	NW-W04	3.00	3.00	3.00	(1.00)	2.00	(1.00)
Sub-total:		11.00	11.00	12.00	(1.00)	11.00	(1.00)
<u>Part-Time</u>							
Land Acquisition Coordinator	GP-G10	0.40	0.40	0.40	-	0.40	-
Sub-total:		0.40	0.40	0.40	-	0.40	-
<b>Division total</b>		11.40	11.40	12.40	(1.00)	11.40	(1.00)
<b>ROW Beautification Division</b>		<b>001-7017-541</b>					
<u>Full-time</u>							
Operations Supervisor	GE-G10	1.00	1.00	1.00		1.00	-
Operations Foreman	GE-G04	1.00	1.00	1.00		1.00	-
Heavy Equipment Operator I	NB-B02	9.00	9.00	9.00		9.00	-
Small Equipment Technician	NB-B02	-	-	1.00		1.00	-
Maintenance Worker	NB-B01	14.00	14.00	14.00		14.00	-
Sub-total:		25.00	25.00	26.00	-	26.00	-
<u>Part-Time</u>							
Heavy Equipment Operator I	GP-G02	0.63	0.63	-		-	-

## Proposed FY 24 Position Control Plan

DEPARTMENT		Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION	POSITIONS (FTEs)							
	Sub-total:		0.63	0.63	-	-	-	-
	<b>Division total</b>		25.63	25.63	26.00	-	26.00	-
<b>Traffic Operations Division</b>								
	<b>001-7026-541</b>							
	<u>Full-time</u>							
	Operations Superintendent	GE-G11	1.00	1.00	1.00		1.00	-
	Sign & Traffic Technician	NB-B03	4.00	4.00	4.00		4.00	-
	Sub-total:		5.00	5.00	5.00	-	5.00	-
	<u>Part-Time</u>							
	Sign & Traffic Technician	GP-G03	0.63	0.63	0.63	-	0.63	-
	Sub-total:		0.63	0.63	0.63	-	0.63	-
	<b>Division total</b>		5.63	5.63	5.63	-	5.63	-
<b>Infrastructure Division</b>								
	<b>001-7034-541</b>							
	<u>Full-time</u>							
	Construction Project Manager	GE-G15	1.00	1.00	1.00		1.00	-
	Operations Supervisor	GE-G10	1.00	1.00	1.00		1.00	-
	Heavy Equipment Operator II	NB-B05	5.19	5.19	5.19		5.19	-
	Parts Inventory Specialist	NB-B03	-	-	1.00		1.00	-
	Heavy Equipment Operator I	NB-B02	1.00	1.00	1.00		1.00	-
	Maintenance Worker	NB-B01	9.00	9.00	9.00		9.00	-
	Senior Engineering Inspector	NW-W12	1.00	1.00	-		-	-
	Sub-total:		18.19	18.19	18.19	-	18.19	-
	<u>Part-Time</u>							
	Heavy Equipment Operator I	GP-G02	0.53	0.53	-		-	-
	Sub-total:		0.53	0.53	-	-	-	-
	<b>Division total</b>		18.72	18.72	18.19	-	18.19	-
	<b>GF Divisions total</b>		73.38	73.38	77.22	(1.00)	76.22	(1.00)
<b>Fleet Services Division</b>								
	<b>521-7070-519</b>							
	<u>Full-time</u>							
	Fleet Services Manager	GE-G15	1.00	1.00	1.00		1.00	-
	Fleet Services Supervisor	GE-G08	2.00	2.00	2.00		2.00	-
	Accounting/Procurement Assistant	GE-G08	1.00	1.00	1.00		1.00	-
	Heavy Equipment Technician	NB-B07	6.00	6.00	6.00		6.00	-
	Light Equipment Technician	NB-B03	6.00	6.00	6.00		6.00	-
	Parts Inventory Specialist	NB-B03	1.00	1.00	1.00		1.00	-
	Sub-total:		17.00	17.00	17.00	-	17.00	-
	<u>Part-Time</u>							
	Stock Clerk	GP-G01	0.50	0.50	0.50	-	0.50	-
	Sub-total:		0.50	0.50	0.50	-	0.50	-
	<b>Fleet Division total</b>		17.50	17.50	17.50	-	17.50	-



## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION							
<b>POSITIONS (FTEs)</b>							
<b>SWU Engineering &amp; Surveying</b>		<b>461-7081-541</b>					
<u>Full-time</u>							
Engineer III	GE-G15	2.00	2.00	2.00		2.00	-
Engineer II	GE-G14	1.00	1.00	1.00		1.00	-
Engineer I	GE-G13	1.00	1.00	1.00		1.00	-
Survey Party Chief	GE-G06	1.00	1.00	1.00		1.00	-
Survey Transit Operator	NB-B03	2.00	2.00	2.00		2.00	-
Rod & Chain Worker	NB-B01	1.00	1.00	1.00		1.00	-
GIS Technician II	NW-W09	-	-	1.00		1.00	-
Engineering Assistant	NW-W08	2.00	2.00	2.00		2.00	-
Sub-total:		10.00	10.00	11.00	-	11.00	-
<u>Part-Time</u>							
GIS Technician I - PT	GP-G08	0.60	0.60	-		-	-
Sub-total:		0.60	0.60	-	-	-	-
<b>Division total</b>		10.60	10.60	11.00	-	11.00	-
<b>SWU Customer Service</b>		<b>461-7082-541</b>					
<u>Full-time</u>							
Operations Division Manager	GE-G15	1.00	1.00	1.00		1.00	-
Project Manager	GE-G14	-	-	1.00		1.00	-
Engineering Inspector	NW-W08	4.00	4.00	5.00		5.00	-
Customer Service Representative	NW-W02	1.00	1.00	1.00		1.00	-
Sub-total:		6.00	6.00	8.00	-	8.00	-
<b>Division total</b>		6.00	6.00	8.00	-	8.00	-
<b>SWU Physical Environment</b>		<b>461-7083-538</b>					
<u>Full-time</u>							
Operations Supervisor	GE-G10	1.00	1.00	1.00		1.00	-
Heavy Equipment Operator II	NB-B05	2.00	3.00	3.00		3.00	-
Heavy Equipment Operator I	NB-B02	2.00	4.00	4.00		4.00	-
Sub-total:		5.00	8.00	8.00	-	8.00	-
<b>Division total</b>		5.00	8.00	8.00	-	8.00	-
<b>SWU Infrastructure</b>		<b>461-7084-541</b>					
<u>Full-time</u>							
Heavy Equipment Operator II	NB-B05	1.81	1.81	1.81	-	1.81	-
Heavy Equipment Operator I	NB-B02	2.00	2.00	2.00	-	2.00	-
Maintenance Worker	NB-B01	7.00	7.00	7.00	-	7.00	-
Sub-total:		10.81	10.81	10.81	-	10.81	-
<b>Division total</b>		10.81	10.81	10.81	-	10.81	-
<b>SWU Fund total</b>		32.41	35.41	37.81	-	37.81	-
<b>Public Works Department Total</b>		<b>123.29</b>	<b>126.29</b>	<b>132.53</b>	<b>(1.00)</b>	<b>131.53</b>	<b>(1.00)</b>

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget	Adopted Budget	Amended Budget	Revisions for	Proposed Budget	Change from
DIVISION		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023
POSITIONS (FTEs)							
UTILITIES DEPARTMENT							
Administration Division		421-8010-536					
Full-time							
Utilities Director	GE-G23	1.00	1.00	1.00		1.00	-
Assistant Utilities Director	GE-G19	1.00	1.00	1.00		1.00	-
Administrative Coordinator	GE-G10	1.00	1.00	1.00		1.00	-
Utilities Community Outreach Coord.	GE-G08	-	-	-	1.00	1.00	1.00
Administrative Assistant	GE-G05	2.00	2.00	2.00		2.00	-
Secretary	NW-W01	2.00	2.00	1.00		1.00	-
Sub-total:		7.00	7.00	6.00	1.00	7.00	1.00
Part-time							
Community Outreach Intern	GP-G01	-	-	-	0.50	0.50	0.50
Sub-total:		-	-	-	0.50	0.50	0.50
Division total		7.00	7.00	6.00	1.50	7.50	1.50
Utilities Customer Care Section		421-8011-536					
Full-time							
Utilities Customer Care Manager	GE-G14	1.00	1.00	1.00		1.00	-
Utilities Billing & Collections Supervisor	GE-G10	1.00	1.00	1.00		1.00	-
Utilities Customer Care Supervisor	GE-G08	2.00	2.00	2.00		2.00	-
Utilities Billing & Collections Specialist	NW-W05	6.00	6.00	6.00		6.00	-
Utilities Customer Care Specialist	NW-W04	10.00	10.00	10.00		10.00	-
Cashier	NW-W02	1.00	1.00	1.00		1.00	-
Sub-total:		21.00	21.00	21.00	-	21.00	-
Part-time							
Cashier	GP-G02	0.75	0.75	0.75	-	0.75	-
Sub-total:		0.75	0.75	0.75	-	0.75	-
Division total		21.75	21.75	21.75	-	21.75	-
Business Operations Division		421-8012-536					
Full-time							
Business Operations Division Mgr	GE-G15	1.00	1.00	1.00		1.00	-
Accountant II	GE-G12	1.00	1.00	1.00		1.00	-
Logistics Manager	GE-G12	1.00	1.00	1.00		1.00	-
Utilities Accountant	GE-G12	1.00	1.00	1.00		1.00	-
Business Operations Specialist	GE-G10		-	1.00		1.00	-
Management Analyst	GE-G10	1.00	1.00	-		-	-
Parts Inventory Specialist	NB-B03	1.00	1.00	1.00		1.00	-
Records Specialist	NW-W04	1.00	1.00	1.00		1.00	-
Sub-total:		7.00	7.00	7.00	-	7.00	-
Division total		7.00	7.00	7.00	-	7.00	-
Engineering and Construction Division		421-8013-536					
Full-time							
Utilities Engineer	GE-G21	1.00	1.00	1.00		1.00	-
Senior Project Manager	GE-G15	-	-	1.00	-	1.00	-
Project Manager	GE-G14	-	-	1.00	-	1.00	-

## Proposed FY 24 Position Control Plan

DEPARTMENT	Pay Grade	Amended Budget	Adopted Budget	Amended Budget	Revisions for	Proposed Budget	Change from
DIVISION		FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2023
<b>POSITIONS (FTEs)</b>							
Utilities Project Manager	GE-G14	2.00	2.00	-	-	-	-
Engineer I	GE-G13	1.00	1.00	1.00		1.00	-
GIS Manager	GE-G14	1.00	1.00	1.00		1.00	-
Senior Database Adminstrtoor	GE-G12	-	-	1.00		1.00	-
Asset Management Specialist	GE-G08	1.00	1.00	1.00		1.00	-
Database Administrator - CMMS	GE-G08	1.00	1.00	-		-	-
GIS Technician III	NW-W10	-	-	1.00		1.00	-
GIS Technician II	NW-W09	1.00	1.00	-		-	-
GIS Technician I	NW-W08	1.00	1.00	1.00		1.00	-
Utilities Inspector	NW-W08	3.00	3.00	2.00		2.00	-
Sub-total:		12.00	12.00	11.00	-	11.00	-
<b>Division total</b>		12.00	12.00	11.00	-	11.00	-
<b>Maintenance Section 421-8014-536</b>							
<u>Full-time</u>							
Operations Division Manager	GE-G15	0.34	0.34	1.00		1.00	-
Electrical Maintenance Coordinator	GE-G12		-	1.00		1.00	-
Electrical Maintenance Foreman	GE-G12	1.00	1.00	-		-	-
Electrician Journeyman	NB-B08	1.00	1.00	2.00		2.00	-
Electrical Technician II	NB-B06	1.00	1.00	1.00		1.00	-
Electrical Technician I	NB-B04	2.00	2.00	2.00		2.00	-
Maintenance Mechanic	NB-B04	8.00	8.00	8.00		8.00	-
Utilities Technician I	NB-B01	4.00	5.00	5.00		5.00	-
Sub-total:		17.34	18.34	20.00	-	20.00	-
<b>Division Subtotal:</b>		17.34	18.34	20.00	-	20.00	-
<b>Field Services Section 421-8016-536</b>							
<u>Full-time</u>							
Field Services Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
Field Service Representative	NB-B02	8.00	10.00	10.00		10.00	-
Sub-total:		9.00	11.00	11.00	-	11.00	-
<b>Division total</b>		9.00	11.00	11.00	-	11.00	-
<b>Utilities Compliance Division 421-8017-536</b>							
<u>Full-time</u>							
Utilities Compliance Division Manager	GE-G15	1.00	1.00	1.00		1.00	-
Utilities Compliance Specialist	GE-G10	1.00	1.00	1.00		1.00	-
Industrial Pre-Treatment Coord.	GE-G08	-	-	-	1.00	1.00	1.00
Utilities Community Outreach Coord.	GE-G08	1.00	1.00	1.00	(1.00)	-	(1.00)
Line Location Technician	NB-B03	2.00	2.00	2.00	-	2.00	-
Backflow Prevention Technician I	NB-B02	1.00	1.00	1.00		1.00	-
Water Quality Technician	NB-B02	1.00	2.00	2.00		2.00	-
Fats, Oils, & Grease Inspector	NW-W10	1.00	1.00	-		-	-
Utilities Compliance Inspector	NW-W10		-	2.00		2.00	-
Secretary	NW-W01	-	-	1.00		1.00	-
Sub-total:		8.00	9.00	11.00	-	11.00	-
<u>Part-time</u>							
Line Location Technician	GP-G03	-	-	-	0.75	0.75	0.75
Utilities Intern (Heritage High)	GP-G01	0.44	0.44	0.44	-	0.44	-

## Proposed FY 24 Position Control Plan

DEPARTMENT DIVISION POSITIONS (FTEs)	Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
Sub-total:		0.44	0.44	0.44	0.75	1.19	0.75
<b>Division total</b>		<b>8.44</b>	<b>9.44</b>	<b>11.44</b>	<b>0.75</b>	<b>12.19</b>	<b>0.75</b>
<b>Water-Distribution Section 421-8020-533</b>							
<u>Full-time</u>							
Operations Division Manager	GE-G15	0.33	0.33	0.50		0.50	-
Water Distribution Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
Utilities Foreman	GE-G06	4.00	4.00	4.00		4.00	-
Heavy Equipment Operator II	NB-B05	-	-	-	1.00	1.00	1.00
Utilities Technician III	NB-B03	-	-	-		-	-
Heavy Equipment Operator I	NB-B02	2.00	2.00	2.00		2.00	-
Utilities Technician II	NB-B02	2.00	2.00	4.00		4.00	-
Utilities Technician I	NB-B01	16.00	16.00	14.00		14.00	-
Sub-total:		25.33	25.33	25.50	1.00	26.50	1.00
<b>Division Subtotal:</b>		<b>25.33</b>	<b>25.33</b>	<b>25.50</b>	<b>1.00</b>	<b>26.50</b>	<b>1.00</b>
<b>Water Plant - SRWTF Section 421-8023-533</b>							
<u>Full-time</u>							
Water Plant Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
Lead Operator	NB-B09	-	-	-	1.00	1.00	1.00
Treatment Plant Operator Dual Cert.	NB-B08	2.00	2.00	2.00		2.00	-
Treatment Plant Operator "A"	NB-B07	-	-	1.00		1.00	-
Treatment Plant Operator "B"	NB-B06	1.00	1.00	1.00		1.00	-
Treatment Plant Operator "C"	NB-B04	3.00	3.00	2.00		2.00	-
Treatment Plant Operator "Trainee"	NB-B02	-	-	1.00		1.00	-
Sub-total:		7.00	7.00	8.00	1.00	9.00	1.00
<b>Division total</b>		<b>7.00</b>	<b>7.00</b>	<b>8.00</b>	<b>1.00</b>	<b>9.00</b>	<b>1.00</b>
<b>Water Plant - NR Section 421-8024-533</b>							
<u>Full-time</u>							
Water Plant Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
Lead Operator	NB-B09	-	-	-	1.00	1.00	1.00
Treatment Plant Operator "A"	NB-B07	5.00	5.00	4.00		4.00	-
Treatment Plant Operator "B"	NB-B06	1.00	1.00	1.00		1.00	-
Treatment Plant Operator "C"	NB-B04	2.00	2.00	3.00		3.00	-
Treatment Plant Operator "Trainee"	NB-B02	-	-	-	-	-	-
Sub-total:		9.00	9.00	9.00	1.00	10.00	1.00
<b>Division total</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>1.00</b>	<b>10.00</b>	<b>1.00</b>
<b>Wastewater-Collection Section 421-8030-535</b>							
<u>Full-time</u>							
Operations Division Manager	GE-G15	0.33	0.33	0.50		0.50	-
Wastewater Collection Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
Utilities Foreman	GE-G06	3.00	3.00	3.00		3.00	-
Electrical Technician II	NB-B06	1.00	1.00	1.00		1.00	-
Heavy Equipment Operator II	NB-B05	1.00	1.00	1.00	1.00	2.00	1.00
Electrical Technician I	NB-B04	2.00	3.00	3.00		3.00	-
Maintenance Mechanic	NB-B04	4.00	4.00	4.00	2.00	6.00	2.00

## Proposed FY 24 Position Control Plan

DEPARTMENT		Pay Grade	Amended Budget FY 2022	Adopted Budget FY 2023	Amended Budget FY 2023	Revisions for FY 2024	Proposed Budget FY 2024	Change from FY 2023
DIVISION								
	<b>POSITIONS (FTEs)</b>							
	Camera Truck Operator	NB-B03	1.00	1.00	1.00		1.00	-
	Utiities Technician IV	NB-B04	-	-	-	3.00	3.00	3.00
	Utiities Technician III	NB-B03	-	-	2.00	-	2.00	-
	Utiities Technician II	NB-B02	5.00	5.00	1.00		1.00	-
	Utiities Technician I	NB-B01	5.00	5.00	7.00	-	7.00	-
	Sub-total:		23.33	24.33	24.50	6.00	30.50	6.00
	<b>Division Subtotal:</b>		23.33	24.33	24.50	6.00	30.50	6.00
	<b>South Regional Water Reclamation</b>							
	<b>421-8033-535</b>							
	<u>Full-time</u>							
	Wastewater Plant Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
	Lead Operator	NB-B09	-	-	-	1.00	1.00	1.00
	Treatment Plant Operator "A"	NB-B07	2.00	2.00	2.00		2.00	-
	Treatment Plant Operator "B"	NB-B06	1.00	1.00	1.00		1.00	-
	Treatment Plant Operator "C"	NB-B04	2.00	2.00	2.00		2.00	-
	Treatment Plant Operator "Trainee"	NB-B02	1.00	1.00	1.00		1.00	-
	Sub-total:		7.00	7.00	7.00	1.00	8.00	1.00
	<b>Division total</b>		7.00	7.00	7.00	1.00	8.00	1.00
	<b>Wastewater Plant - NR Section</b>							
	<b>421-8034-535</b>							
	<u>Full-time</u>							
	Wastewater Plant Superintendent	GE-G14	1.00	1.00	1.00		1.00	-
	Lead Operator	NB-B09	-	-	-	1.00	1.00	1.00
	Treatment Plant Operator "A"	NB-B07	3.00	3.00	3.00	-	3.00	-
	Treatment Plant Operator "B"	NB-B06	2.00	2.00	-		-	-
	Treatment Plant Operator "C"	NB-B04	3.00	3.00	4.00		4.00	-
	Treatment Plant Operator "Trainee"	NB-B02	1.00	1.00	2.00		2.00	-
	Sub-total:		10.00	10.00	10.00	1.00	11.00	1.00
	<b>Division total</b>		10.00	10.00	10.00	1.00	11.00	1.00
	<b>Utilities Department Total</b>		<b>164.19</b>	<b>169.19</b>	<b>172.19</b>	<b>13.25</b>	<b>185.44</b>	<b>13.25</b>

## Proposed FY 24 Position Control Plan

Full-Time Equivalents by Dept	FY 23	FY 24	Difference
Legislative	10.00	10.00	0.00
City Manager's Office	10.70	10.70	0.00
City Attorney's Office	11.96	11.96	0.00
Procurement	7.00	7.00	0.00
Finance	16.00	16.00	0.00
Information Technology	18.00	20.00	2.00
Human Resources	13.00	13.00	0.00
Building	36.18	40.18	4.00
Growth Management	22.80	24.80	2.00
Community & Economic Dev.	11.00	11.00	0.00
Recreation	20.40	20.40	0.00
Parks & Facilities	52.40	55.40	3.00
Police	268.01	275.01	7.00
Fire	141.60	151.60	10.00
Public Works	132.53	131.53	-1.00
Utilities	172.19	185.44	13.25
<b>Total FTE's</b>	<b>943.77</b>	<b>984.02</b>	<b>40.25</b>

Contract/Group	Contract Dates	FY 23	FY 24	Difference
NAGE Blue	10/01/22-09/30/25	225.00	239.00	14.00
NAGE White	10/01/22-09/30/25	148.00	153.00	5.00
Police Officer	10/01/21-09/30/24	146.00	153.00	7.00
Police Sergeant	10/01/21-09/30/24	21.00	21.00	-
Police Lieutenant	10/01/21-09/30/24	9.00	9.00	-
Police Command	N/A	5.00	5.00	-
Fire Rank & File	10/01/21-09/30/24	119.00	128.00	9.00
Fire Supervisors	10/01/21-09/30/24	10.00	10.00	-
General 1	N/A	24.00	24.00	-
General 2	N/A	37.00	37.00	-
General 3	N/A	169.00	173.00	4.00
Part-Time/Council/Emeritus*	N/A	30.77	32.02	1.25
*includes Councilmembers even though FT/PT Citywide includes them in FT for benefits reasons				
	<b>Total FTE's</b>	<b>943.77</b>	<b>984.02</b>	<b>40.25</b>

## RESOLUTION 2023-35

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING THE CLASSIFICATION AND PAY PLANS AND THE POSITION CONTROL PLAN FOR EMPLOYEES OF THE CITY OF PALM BAY FOR FISCAL YEAR 2023–2024; RESCINDING RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay's Personnel Policies, Rules 12 and 13, require that Pay Plans be adopted for the employees of the City of Palm Bay, and

**WHEREAS**, the City of Palm Bay desires to adopt a Position Control Plan as part of the Fiscal Year 2023-2024 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council hereby adopts the Classification and Pay Plans for the City of Palm Bay employees and the Position Control Plan, which are, by reference, incorporated herein as Exhibits A and B.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Larry Wojciechowski, Finance Director

**DATE:** 9/20/2023

**RE:** Resolution 2023-36, adopting the Five-Year Capital Improvements Program (CIP) for Fiscal Years 2023-2024 through 2027-2028.

The FY 2024 Five-Year Capital Improvements Program (CIP) reflects a total of \$73,468,666, in FY 2024 funding citywide across all funds. On a department level, as outlined in Exhibit A, the following amounts are reflected:

Building - Total \$106,656  
Information Technology - Total \$45,000  
Fire - \$2,938,036  
Public Works - \$51,812,567  
Parks & Facilities - \$772,811  
Police - \$788,300  
Utilities - \$17,005,296

**REQUESTING DEPARTMENT:**

Finance

**FISCAL IMPACT:**

Please refer to Exhibit A for funding impact.

**RECOMMENDATION:**

Motion to adopt, by Resolution, the FY 2024 Five-Year Capital Improvements Program (CIP).

**ATTACHMENTS:**

**Description**

FY 24 CIP Project Detail Summary\_Exhibit A\_09.20.2023\_FINAL  
Resolution 2023-36



Exhibit A

City of Palm Bay, Florida - FY 2024 Five-Year Capital Improvements Program (CIP) Summary										
Utilities Department										
Fund	Account	Project No.	Project Name	Funding Source	SCHEDULE OF ESTIMATED EXPENDITURES					Total
					FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2024-FY 2028
UTILITIES										
421	421-8010-536-6201	23WS05	Demo & Rebuild North Regional Administration Building	UTO	3,295,000					3,295,000
421	421-8014-536-6403	N/A	2023 Ford Transit Cargo Van T-150 (Veh # 6911)	UTO	50,000					50,000
421	421-8014-536-6403	N/A	2023 Ford Transit Cargo Van T-150 (Veh # 6960)	UTO	50,000					50,000
421	421-8020-533-6401	N/A	Air Compressor	UTO	50,000					50,000
421	421-8030-535-6401	N/A	CAT 305E2 CR Mini Excavator	UTO	65,000					65,000
421	421-8030-535-6401	N/A	Confined Space Trailer	UTO	11,000					11,000
421	421-8030-535-6403	N/A	Crane Truck	UTO	189,000					189,000
421	421-8030-535-6403	N/A	Ford Transit Van	UTO	50,000					50,000
421	421-8016-536-6401	N/A	MRX Mobile Data Collector	UTO	43,000					43,000
421	421-8034-535-6403	N/A	Maintenance box truck	UTO	80,000					80,000
421	421-8020-533-6401	N/A	Mason Dump Truck	UTO	78,600					78,600
421	421-8020-533-6322	N/A	Meter Services - New Installations	UTO	600,000	600,000	600,000	600,000	600,000	3,000,000
421	421-8020-533-6401	N/A	Mini Excavator & Trailer	UTO	125,000					125,000
421	421-8017-536-6401	N/A	GPR & RD 8200 Cable & Pipe Locator for Additional Line Locate Technician (PT Position)	UTO	28,300					28,300
421	421-8017-536-6403	N/A	(1) Ford Transit Van for Additional Line Locate Technician (PT Position)	UTO	50,000					50,000
421	421-8017-536-6401	N/A	Portable Intelligent Monitoring	UTO	15,000					15,000
421	421-8014-536-6401	N/A	RD 8200 Cable and Pipe Locator	UTO	9,800					9,800
421	421-8016-536-6401	N/A	RD 8200 Cable and Pipe Locator	UTO	9,800					9,800
421	421-8017-536-6401	N/A	RD 8200 Cable and Pipe Locator	UTO	9,800					9,800
421	421-8020-533-6401	N/A	RD 8200 Cable and Pipe Locator	UTO	9,800					9,800
421	421-8030-535-6401	N/A	RD 8200 Cable and Pipe Locator	UTO	9,800					9,800
421	421-8030-535-6401	N/A	Sewer Cleaning Truck #2	UTO	516,000					516,000
421	421-8034-535-6403	N/A	Small Truck - Nissan Frontier extended cab	UTO	36,000					36,000
421	421-8033-535-6403	N/A	SRWRF 4x4 Utility Box Truck	UTO	113,000					113,000
421	421-8033-535-6401	N/A	SRWRF Capital Needs - Electric Utility Cart	UTO	20,000					20,000
421	421-8033-535-6401	N/A	SRWRF Capital Needs - Hack DR 3900 Bench Top Meter	UTO	8,000					8,000
421	421-8033-535-6211	N/A	SRWRF Capital Needs - Maintenance Shed	UTO	10,000					10,000
421	421-8033-535-6301	N/A	SRWRF Capital Needs - Security System	UTO	25,000					25,000
421	421-8033-535-6403	N/A	SRWRF Capital Needs - Single Cab Full Size Truck	UTO	32,000					32,000
421	421-8033-535-6211	N/A	SRWRF Capital Needs - Storage Shed	UTO	10,000					10,000
421	421-8033-535-6401	N/A	SRWRF Capital Needs - Telehandler with Man Basket Attachment	UTO	25,500					25,500
421	421-8020-533-6403	N/A	4-Door Utility Body with Crane	UTO	112,395					112,395
421	421-8020-533-6403	N/A	4-Door Utility Body	UTO	65,000					65,000
421	421-8023-533-6403	N/A	4x4 3-4 Ton Truck	UTO	47,000					47,000
421	421-8023-533-6221	24WS01	Storage Tank Clean and Inspect	UTO	10,000					10,000
421	421-8024-533-6221	24WS01	Storage Tank Clean and Inspect	UTO	10,000					10,000
421	421-8024-533-6221	24WS20	NRWTP Recycle Pond Liner	UTO	136,653					136,653
421	421-8024-533-6221	24WS22	NRWTP SCADA - Acid Control	UTO	36,000					36,000
421	421-8024-533-6221	24WS23	NRWTP SCADA - Chlorine Feed Control Upgrades	UTO	66,000					66,000
421	421-8024-533-6301	24WS21	NRWTP Site Maintenance	UTO	12,000					12,000
421	421-8024-533-6407	22WS08	Well SCADA Upgrades	UTO	12,000					12,000
421	421-8034-535-6403	N/A	3/4 Ton Truck Ford Superduty 2 Wheel Drive	UTO	50,000					50,000
421	421-8034-535-6221	24WS15	NRWWTP Headworks Mechanical Screen RW Booster Pump	UTO	7,500					7,500
421	421-8034-535-6221	24WS16	NRWWTP Sludge Blanket level Indicator	UTO	11,000					11,000
421	421-8034-535-6221	24WS17	NRWWTP RAS Pump Isolation Valve	UTO	15,000					15,000
421	421-8034-535-6221	24WS19	NRWRF Influent Pipe Valve Actuators and Controls	UTO	78,500					78,500
421	421-8034-535-6221	24WS27	NRWRF RAS Pump Shelf Spare	UTO	35,000					35,000

Exhibit A

City of Palm Bay, Florida - FY 2024 Five-Year Capital Improvements Program (CIP) Summary										
Utilities Department										
Fund	Account	Project No.	Project Name	Funding Source	SCHEDULE OF ESTIMATED EXPENDITURES					Total
					FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2024-FY 2028
UTILITIES										
421	421-8034-535-6221	24WS28	NRWWTP Waste Pump Shelf Spare	UTO	50,000					50,000
421	421-8034-535-6221	24WS40	NRWWTP Emergency Holding Ponds Operational	UTO	54,500	450,000				504,500
421	421-8014-536-6301	24WS25	NR Campus Surge Arrestor Units	UTO	27,000					27,000
421	421-8034-535-6325	24WS26	NRWRF Reclaimed Water MLE Program	UTO	600,000	750,000	750,000			2,100,000
421	421-8030-535-6401	24WS29	Valve Exercising Machine	UTO	33,750					33,750
421	421-8034-535-6401	24WS29	Valve Exercising Machine	UTO	11,250					11,250
421	421-8016-536-6322	24WS30	Neptune Meter AMI Evaluation and Implementation	UTO	32,115					32,115
421	421-8020-533-6324	24WS24	Water Distribution UDF Program	UTO	105,000	105,000	105,000			315,000
421	421-8034-535-6326	23WS07	Biosolids Reduction Program	UTO	150,000	150,000	150,000	150,000	150,000	750,000
			TOTAL UTILITIES OPERATING		7,392,063	2,055,000	1,605,000	750,000	750,000	12,552,063
423	423-8021-533-6221	23WS20	SRWTP Expansion 6 MG to 8 MG	WA-CONN	3,500,000					3,500,000
423	423-8021-533-6324	24WS14	12" Water Main Loop - Malabar Rd to US-1	WA-CONN	360,000	2,093,682				2,453,682
423	423-8021-533-6324	22WS41	12" to 16" Force Main Expansion - Georgia St. to Fallon St.	WA-CONN	450,000					450,000
			TOTAL UTILITIES CONNECTION FEES		4,310,000	2,093,682	0	0	0	6,403,682
424	424-8022-533-6221	24WS05	NRWTP Operations Building Structural Rehabilitation	UTRR	350,000					350,000
424	424-8022-533-6221	24WS06	NRWTP PH/Acid Feed Control	UTRR	6,000					6,000
424	424-8022-533-6221	24WS07	NRWTP Chlorine Analyzer Replacements	UTRR	25,000					25,000
424	424-8022-533-6221	24WS08	SRWTP Caustic Pump #2 Replacement	UTRR	20,000					20,000
424	424-8022-533-6221	24WS09	SRWTP Transmitter Replacement	UTRR	25,000					25,000
424	424-8022-533-6221	24WS10	SRWTP Automatic Transfer Switch Replacement and Generator Upgrades	UTRR	216,733					216,733
424	424-8022-533-6221	24WS11	NRWTP Wellfield Generator Replacements	UTRR	652,000					652,000
424	424-8022-533-6221	24WS13	SRWTP Blower Replacement	UTRR	150,000					150,000
424	424-8022-533-6221	24WS31	NRWTP Polymer Neat Tank	UTRR	16,000					16,000
424	424-8022-533-6221	24WS33	SRWTP Paints and Coatings Maintenace	UTRR	200,000	150,000				350,000
424	424-8022-533-6221	24WS34	SRWTP Building B Control Room/Office Flooring Replacement	UTRR	8,500					8,500
424	424-8022-533-6221	24WS35	NRWTP Lab Door Replacement	UTRR	8,000					8,000
424	424-8022-533-6221	24WS36	NRWTP Paints and Coatings Maintenace	UTRR	50,000	25,000				75,000
424	424-8022-533-6221	24WS37	NRWTP Sludge Transfer Pump Replacement	UTRR	30,000					30,000
424	424-8022-533-6221	N/A	SRWTP Ladder and Access Hatch Replacement	UTRR	95,000					95,000
424	424-8022-533-6318	23WS19	NRWWTP Wellfield Maintenance Project	UTRR	350,000	350,000	350,000	350,000	350,000	1,750,000
424	424-8022-533-6322	N/A	Meter Services - Meter Replacements	UTRR	295,000	295,000	305,000	315,000	325,000	1,535,000
424	424-8022-533-6324	24WS02	Copper Water Service Line Replacement (Town of Malabar Service Area)	UTRR	650,000					650,000
424	424-8022-533-6324	24WS41	12" to 16" Force Main Expansion - Georgia St to Fallon St	UTRR	450,000					450,000
424	424-8022-533-6401	24WS32	Utility-Wide Motor Refurbishing	UTRR	25,000					25,000
424	424-8032-535-6221	24WS03	NRWWTP Digester 1 Rehabilitation	UTRR	512,000					512,000
424	424-8032-535-6221	24WS18	NRWRF Airlift System Replacement	UTRR	445,000					445,000
424	424-8032-535-6221	24WS39	NRWWTP/WRF Paints and Coatings Maintenance	UTRR	100,000	50,000				150,000
424	424-8032-535-6221	N/A	NRWWTP Valve Actuator-Aqua Disk Filter Influent Replacement	UTRR	6,000					6,000
424	424-8032-535-6221	N/A	NRWWTP Stairs to Interflow Valves Replacement	UTRR	10,000					10,000
424	424-8032-535-6325	23WS12	Inflow & Infiltration Mitigation Program - Sanitary Sewer Assessment & Rehabilitation	UTRR	100,000	100,000	100,000	100,000	100,000	500,000
424	424-8032-535-6327	24WS04	Lift Station #12 & #13 Dry Pit to Wet Pit Conversion	UTRR	76,000	502,000				578,000
424	424-8032-535-6327	24WS38	NRWRF Lift Station Control Panel Rehabilitation	UTRR	50,000					50,000
424	424-8032-535-6327	N/A	Replace Automatic Transfer Switch on Generators	UTRR	20,000	20,000	20,000	20,000	20,000	100,000
424	424-8032-535-6401	24WS32	Utility-Wide Motor Refurbishing	UTRR	25,000					25,000

Exhibit A

City of Palm Bay, Florida - FY 2024 Five-Year Capital Improvements Program (CIP) Summary										
Utilities Department										
Fund	Account	Project No.	Project Name	Funding Source	SCHEDULE OF ESTIMATED EXPENDITURES					Total
					FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2024-FY 2028
UTILITIES										
424	424-8032-535-6401	N/A	Replace Portable/Towable Generators	UTRR	220,000					220,000
424	424-8032-535-6401	N/A	24-TON Backhoe Trailer	UTRR	42,000					42,000
424	424-8040-536-6201	24WS12	NRWWTP Warehouse Rehabilitation	UTRR	75,000	250,000				325,000
			TOTAL UTILITIES RENEWAL & REPLACEMENT		5,303,233	1,742,000	775,000	785,000	795,000	9,400,233
			TOTAL UTILITIES		17,005,296	5,890,682	2,380,000	1,535,000	1,545,000	28,355,978

[illegible]

City of Palm Bay, Florida - FY 2024 Five-Year Capital Improvements Program (CIP) Summary										
Non-Utilities Departments										
Fund	Account	Project No.	Project Name	Funding Source	SCHEDULE OF ESTIMATED EXPENDITURES					Total
					FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2024-FY 2028
PARKS & FACILITIES										
001	001-4525-519-6301	24PK01	City Hall Elevator Modernization	GF	78,195					78,195
001	001-4525-519-6301	24PK10	Police HQ Elevator Modernization	GF	78,195					78,195
001	001-4525-519-6403	N/A	3/4-Ton Pick-Up Truck Plus Tow Package - for (1) Additional Tradeswoker FTE	GF	54,978					54,978
001	001-4525-519-6403	N/A	3/4-Ton Pick-Up Trucks Plus Tow Package - for (2) Additional Maintenance Worker FTE	GF	79,064					79,064
			TOTAL PARKS & FACILITIES - GENERAL FUND		290,432	0	0	0	0	156,390
112	112-3411-554-6332	24PK22	Renovation of Pier at Goode Park	CDBG	482,379					482,379
			TOTAL PARKS & FACILITIES - HOUSING GRANTS		482,379	0	0	0	0	482,379
POLICE										
001	001-5011-521-6401	N/A	Range - Replacement Milo Simulator	GF	155,000					155,000
001	001-5011-521-6408	N/A	P25 Compliant Radio Replacements - Mobiles	GF	187,200	103,200	95,000	156,750	229,900	772,050
001	001-5011-521-6408	N/A	P25 Compliant Radio Replacements - Pacset Radios	GF	60,000	66,000	60,000	132,000	108,900	426,900
001	001-5011-521-6408	N/A	P25 Compliant Radio Replacements - Desktop Base Stations	GF	26,100	28,800	21,200	23,300	38,475	137,875
			TOTAL POLICE - GENERAL FUND		428,300	198,000	176,200	312,050	377,275	1,491,825
301	301-5090-521-6201	24PD01	Range - Repair and Re-paint Range Tower	Community Investment	110,000					110,000
301	301-5090-521-6301	24PD02	Range - Security and Power Improvements	Community Investment	100,000					100,000
301	301-5090-521-6301	24PD03	Range - K9 Training Area and Shed	Community Investment	75,000					75,000
301	301-5090-521-6323	24PD03	Range - K9 Training Area and Shed	Community Investment	75,000					75,000
	TOTAL POLICE - COMMUNITY INVESTMENT FUND (FUNDED VIA GENERAL FUND)				360,000	0	0	0	0	360,000
			TOTAL NON-UTILITY DEPARTMENTS ONLY		56,463,370	198,000	176,200	312,050	377,275	57,392,853
			GRAND TOTAL UTILITIES & NON-UTILITY		73,468,666	6,088,682	2,556,200	1,847,050	1,922,275	85,748,831

## RESOLUTION 2023-36

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEARS 2023-2024 THROUGH 2027-2028 FOR THE CITY OF PALM BAY, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager has prepared the Five-Year Capital Improvement Plan for the City for Fiscal Years 2023-2024 through 2027-2028, and

**WHEREAS**, the City Council has reviewed the Five-Year Capital Improvement Plan for Fiscal Years 2023-2024 through 2027-2028 and has determined that it is in the interest of the health, safety, and welfare of the citizens of Palm Bay to adopt the Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council of the City of Palm Bay hereby adopts the Five-Year Capital Improvement Plan for Fiscal Years 2023-2024 through 2027-2028 for the City of Palm Bay budget, which is, by reference, incorporated herein as Exhibit A.

**SECTION 2.** All resolutions or parts of resolutions in conflict herewith are hereby superseded and rescinded.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

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Rob Medina, MAYOR

ATTEST:

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Terese M. Jones, CITY CLERK



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Larry Wojciechowski, Finance Director

**DATE:** 9/20/2023

**RE:** Resolution 2023-37, approving the Ad Valorem Operating Millage Rate and Voted Debt Millage Rate for Fiscal Year 2023-2024.

The attached Resolution reflects a FY 2024 Ad Valorem Operating Millage Rate of 7.0171 and a Voted Debt Millage Rate of 0.9084, for the fiscal beginning October 1, 2023, and ending September 30, 2024.

**REQUESTING DEPARTMENT:**

Finance

**RECOMMENDATION:**

Motion to approve the Resolution adopting the FY 2024 Ad Valorem Operating Millage Rate and the Voted Debt Millage Rate.

**ATTACHMENTS:**

**Description**

Resolution 2023-37

## **RESOLUTION 2023-37**

**A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES AND THE VOTED DEBT MILLAGE RATE FOR ROAD IMPROVEMENTS ON ALL TAXABLE PROPERTY WITHIN THE CITY OF PALM BAY IN ACCORDANCE WITH THE PROVISIONS OF STATE LAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Florida Statute §200.001(2)(a) provides that “general municipal millage” shall be that nonvoted millage rate set by the governing body, and

**WHEREAS**, Florida Statute §200.001(2)(b) provides that “municipal debt service millage” shall be that millage rate necessary to raise taxes for debt service as authorized by a vote of the electors pursuant to s. 12, Art. VII of the State Constitution, and

**WHEREAS**, Florida Statute §200.001(8)(f) provides that “voted millage” or “voted levies” means ad valorem taxes in excess of maximum millage amounts authorized by law approved for periods not longer than 2 years by vote of the electors pursuant to s. 9(b), Art. VII of the State Constitution or ad valorem taxes levied for purposes provided in s. 12, Art. VII of the State Constitution, and

**WHEREAS**, Florida Statute §200.065 governs the adoption and levying of millage rates and provides that the City Council of the City of Palm Bay shall comply with the controlling provisions of Florida law in adoption of any millage rates, including municipal debt service millage, voted millage and voted levies, and

**WHEREAS**, Florida Statute §200.065 provides that the City Council as the governing body of the City of Palm Bay and as its taxing authority must adopt a resolution in order to levy any millage in the manner specifically provided by general law or special act, and



**WHEREAS**, Florida Statute §200.065 provides that the City Council shall adopt a tentative millage rate prior to the adoption of a tentative budget and shall otherwise comply with the controlling provisions of Florida law, and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the City of Palm Bay, Florida, has been certified by the Brevard County Property Appraiser to the City of Palm Bay and is reflected in the 2023 DR-420 (Certification of Taxable Value) as \$7,918,135,437, and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the City of Palm Bay, Florida, has been certified by the Brevard County Property Appraiser to the City of Palm Bay and is reflected in the 2023 DR-420 Debt (Certification of Voted Debt Millage) as \$7,995,077,237, and

**WHEREAS**, October 1, 2023 is the commencement of the fiscal year for the City of Palm Bay, which shall end on September 30, 2024, and

**WHEREAS**, the City of Palm Bay, Florida, held a public hearing as required by Florida Statute §200.065 on September 6, 2023, and

**WHEREAS**, the City of Palm Bay, Florida has complied with all other requirements of law.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The ad valorem property tax operating millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Palm Bay, Florida, during the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby set at the rate of 7.0171 mils.

**SECTION 2.** The percentage by which this operating millage rate exceeds the TRIM defined current year aggregate rolled-back rate of 6.8183 mills is 2.92%.

**SECTION 3.** The voted debt millage rate for road improvement purposes to be levied on the taxable property within the City limits of the City of Palm Bay, Florida, during the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby set at the rate of 0.9084 mills.

**SECTION 3.** The provisions within this resolution shall take effect on October 1, 2023.

This resolution was duly enacted at Meeting 2023-XX, of the City Council of the City of Palm Bay, Brevard County, Florida, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, City Manager

**THRU:** Larry Wojciechowski, Finance Director

**DATE:** 9/20/2023

**RE:** Consideration of departmental travel and training for Fiscal Year 2023-2024.

Departmental training and travel details/costs for FY 2024 are outlined in Exhibit A for the following Departments:

- Building
- Office of the City Manager
- Office of the City Attorney
- Community & Economic Development
- Finance
- Fire
- Growth Management
- Human Resources
- Information Technology
- Legislative
- Parks & Facilities
- Police
- Procurement
- Public Works
- Recreation
- Utilities

Any department training and travel, previously requiring City Council approval, as outlined in Exhibit A, will no longer require individual approvals throughout the Fiscal Year. Exhibit A serves as the master list and if Council approves, the public hearing date of 09/20/2023 will serve as the master approval date for all outlined items.

Any department training and travel not included in Exhibit A will require individual approvals throughout the Fiscal Year via a Legislative Memo on a Regular Council Meeting Agenda.

Additionally, any travel expense that is anticipated to exceed the budgeted allocation reflected in Exhibit A, will also be presented to City Council on a future agenda item for consideration.

**REQUESTING DEPARTMENT:**

Finance

**FISCAL IMPACT:**

Please refer to Exhibit A for details.

**RECOMMENDATION:**

Motion to approve the FY 2024 departmental training/travel details and budgeted costs, and authorize training and travel expenditures as outlined in Exhibit A.

**ATTACHMENTS:**

**Description**

**FY 24 Training & Travel Details - MASTER\_FINAL\_09.20.2023**

Departmental Training & Travel Summary

FY 2024 Budget - All Departments/Divisions

					Travel Costs/44-01			Total Cost	Justification
Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost		
Building	Assc Flood Plain Managers Confenernce	Flood Plain Coord	Biscayne Bay, FL	800	0	700	276	1,776	Certification Renewal Training/Latest Code Changes
Building	IAEI Conference	Deputy Building Official	Stuart Fl	500	0	600	150	1,250	Certification Renewal Training/Latest Code Changes
Building	Fl Assoc Code Enforcement Officers	Building Code Compliance x 3	Orlando FL	1,700	0	2,000	1,000	4,700	Certification Renewal Training/Latest Code Changes
Building	Building Officals Assoc of FL Conference	Chief & Deputy Building Official	Orlando FL	1,100	0	1,500	600	3,200	Certification Renewal Training/Latest Code Changes
City Attorney's Office	Eminent Domain	Deputy City Attorney	Tampa, FL	900	165	300	115	1,480	Training in eminent domain, takings, exactions and Bert J. Harris Acts. Updates on current cases and statutes.
City Attorney's Office	Land Use and City, County, Local Government (CCLG)	Deputy City Attorney	TBD	665	232	600	87	1,584	Land use seminar provides training and education on quasi-judicial hearings, land use litigation and land use regulations. The CCLG conference covers major cases and laws affecting local governments.
City Attorney's Office	Florida Municipal Attorney's Association (FMAA)	Deputy City Attorney	TBD	350	0	500	200	1,050	Provides training and education on laws and cases affecting municipalities.
City Attorney's Office	Land Use Law	Deputy City Attorney	TBD	895	0	300	106	1,301	Training land use and zoning- case law, statutes, quasi-judicial hearings.
City Attorney's Office	Florida Bar Conference	Deputy City Attorney	TBD	150	0	200	60	410	Florida Bar committee meetings and CLEs.
City Attorney's Office	Florida Association of Police Attorney's Seminar (FAPA)	Deputy City Attorney	TBD	200	0	450	166	816	Legal updates on immunities, civil rights laws, other constitutional claims, forfeiture and state law that impact law enforcement.
City Attorney's Office	Section 1983 Conference	Deputy City Attorney	Chicago, IL	450	375	400	138	1,363	Training Section 1983 case law, motion practice and trial tips
City Attorney's Office	Land Use Law	Deputy City Attorney	Tampa, FL	895	165	400	106	1,566	Training land use and zoning- case law, statutes, quasi-judicial hearings.
City Attorney's Office	Land Use and City, County, Local Government (CCLG)	Deputy City Attorney	TBD	665	0	600	90	1,355	Land use seminar provides training and education on quasi-judicial hearings, land use litigation and land use regulations. The CCLG conference covers major cases and laws affecting local governments.
City Attorney's Office	Annual Public Employment Labor Relation Forum	City Attorney	TBD	495	100	200	90	885	Provides necessary training and education on labor and employment laws including FMLA, ADA, ACA, FLSA, and litigating before PERA- PERC and EEOC.
City Attorney's Office	Land Use and City, County, Local Government (CCLG)	City Attorney	TBD	665	200	600	90	1,555	Land use seminar provides training and education on quasi-judicial hearings, land use litigation and land use regulations. The CCLG conference covers major cases and laws affecting local governments.
City Attorney's Office	Florida Municipal Attorney's Association (FMAA)	City Attorney	TBD	350	200	500	200	1,250	Provides training and education on laws and cases affecting municipalities.
City Attorney's Office	International Municipal Lawyers Association Annual Conference	City Attorney	TBD	600	400	700	200	1,900	conference provides education on legal issues facing municipal attorneys including labor and employment, land use, code and consitutional issues.
City Attorney's Office	Land Use Law	City Attorney	Tampa, FL	895	165	400	106	1,566	Training land use and zoning- case law, statutes, quasi-judicial hearings.
City Attorney's Office	Land Use and City, County, Local Government (CCLG)	Chief Deputy City Attorney	TBD	665	0	600	90	1,355	Provides training and education on laws and cases affecting municipalities.
City Attorney's Office	Florida Municipal Attorney's Association (FMAA)	Chief Deputy City Attorney	TBD	350	0	500	200	1,050	Land use seminar provides training and education on quasi-judicial hearings, land use litigation and land use regulations. The CCLG conference covers major cases and laws affecting local governments.
Community & Economic Development	International Economic Deveopment Council (IEDC) Annual Conference	Economic Development Manager (1	TBD	1,200	700	1,200	300	3,400	The IEDC's Annual Conference is the pinnacle event of the year for economic developers, and is the largest gathering of professionals and stakeholders from around the world. The conference focuses on creative economic development strategies, tourism, arts and culture, transportation and technology, thereby offering staff numerous networking opportunities to explore industry trends and the develop partnerships and strategies needed to grow, diversify, and retain businesses and industries in Palm Bay. IEDC Annual Conference has been attended on an annual basis by ED staff. 2024 Conference location has not been published yet, travel is based on previous IEDC conferences attended by staff.

Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
Community & Economic Development	FL Association of Business Tax Officials (FABTO) Annual Conference	Customer Account Specialist (1)	Florida (City TBD)	450	200	1,000	300	1,950	This conference will be to obtain training required to become certified as an official in the area of Business Tax Receipts. Staff will gain knowledge regarding the latest regulations and practices pertaining to granting and processing business licenses on behalf of the City. FABTO Conference has been attended on an annual basis by BTR staff. 2024 Conference city has not been published yet, travel is based on previous FABTO conferences attended by staff.
Community & Economic Development	FL Economic Development Council (FEDC) Annual Conference	Economic Development Manager (1) and Specialist (1)	Florida (City TBD)	850	400	1,500	500	3,250	The FEDC is a membership-based organization with over 500 members all across Florida. Staff will be able to connect and network directly with legislators and industry professionals from both private and public sectors in Florida. At the conference they will obtain updates on legislative priorities, learn best practices among Florida's ED Industry professionals, develop and maintain a network of ED professionals in Florida, and remain aware and stay ahead of the changes in state ED programs and best practices so Palm Bay may educate it's community and proactively advance the City's economy. 2024 Conference city has not been published yet. Travel is based on research and past conferences and their locations/agendas to estimate per diem, lodging, mileage, etc.
Community & Economic Development	International Council of Shopping Centers (ICSC) Florida Conference	Economic Development Manager (1) and Specialist (1)	Orlando, FL	900	300	1,200	500	2,900	This event brings together owners, developers, retailers, brokers, lenders, municipalities, property asset managers and product and service providers for networking and learning the latest about the retail real estate industry. It will provide staff a chance to market Palm Bay and attract companies looking to relocate or expand. This event also offers opportunities for strategic collaboration, insights, and information sharing among regional and national target industries. ICSC has been previously attended by ED staff.
Community & Economic Development	IEDC Training Course/Certification	Economic Development Staff	TBD	1,000	100	650	250	2,000	IEDC training courses are the leading source of education for Economic Development professionals at all levels. Covering both key topics and specialized issues, courses are designed to be interactive and provide an international perspective with a focus on real life experiences, best practices, and tools staff can use in our community. Courses are held throughout the year in different areas of the U.S, depending on the class that is being taken. Location of class is TBD at this time. Costs are estimates only and based on previously attended classes
Community & Economic Development	IEDC Training Course/Certification	Economic Development Staff	TBD	1,000	100	650	250	2,000	IEDC training courses are the leading source of education for Economic Development professionals at all levels. Covering both key topics and specialized issues, courses are designed to be interactive and provide an international perspective with a focus on real life experiences, best practices, and tools staff can use in our community. Courses are held throughout the year in different areas of the U.S, depending on the class that is being taken. Location of class is TBD at this time. Costs are estimates only and based on previously attended classes
Community & Economic Development	2024 Leadership Brevard Class	Economic Development Manager	Brevard County	3,500	0	0	0	3,500	Leadership Brevard is a nine-month program for leaders designed to strengthen and build community through an experiential and practical leadership education, framed around local issues. In each class, leaders from the private, nonprofit, and public sectors explore diverse perspectives and opportunities for individual and professional development as community trustees. Sessions are held in various locations throughout Brevard County in accordance with the program topic.



Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
Community & Economic Development	Florida Housing Coalition Annual Conference	Housing Administrator (1) Senior Housing Specialist (1)	Florida (City TBD)	990	0	770	300	2,060	FHC Annual Conference is the 2024 Conference location has not been published yet, travel is based on previous FHC conferences attended by staff.
Community & Economic Development	Florida Community Development Association	Housing Administrator (1) Senior Housing Specialist (1)	Florida (City TBD)	1,000	0	2,700	300	4,000	This conference will be for staff to gain knowledge regarding CDBG, HOME and some SHIP updates to programmic requirements. 2024 Conference city has not been published yet, travel is based on previous FABTO conferences attended by staff.
Community & Economic Development	National Community Development Association	Housing Administrator (1)	Washington DC	700	2,000	1,000	300	4,000	NCDA Annual Winter Conference location is in Washington DC. Travel is based on previous conferences attended by staff. 2024 Conference location has not been published yet.
City Manager's Office	Florida League of Cities Annual Conference {8/15/24 - 8/17/24}	City Manager/Deputy City Manager	Diplomat Beach Resort, Hollywood FL	600	0	675	550	1,825	This conference offers municipal officials and senior staff an opportunity to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future and hear about the latest in products and services for municipal governments. The agenda also offers discussions of the Legislative Action Agenda. Estimated for 3 nights and 4 days of hotel cost and travel expenses.
City Manager's Office	Florida League of Cities Annual Conference {8/15/24 - 8/17/24}	Deputy City Manager	Diplomat Beach Resort, Hollywood FL	600	0	675	550	1,825	This conference offers municipal officials and senior staff an opportunity to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future and hear about the latest in products and services for municipal governments. The agenda also offers discussions of the Legislative Action Agenda. Estimated for 3 nights and 4 days of hotel cost and travel expenses.
City Manager's Office	Florida League of Cities Legislative Action Days Conference {March/April 2024}	City Manager/Deputy City Manager	Tallahassee, FL - TBD	75	0	1,200	250	1,525	The Florida League of Cities Legislative Action Days allow participants to meet with state lawmakers on an array of important issues and discuss upcoming proposed legislation. Estimated for 4 nights of hotel fare and 4 days of travel expenses.
City Manager's Office	Florida League of Cities Legislative Action Days Conference {March/April 2024}	Deputy City Manager	Tallahassee, FL - TBD	75	0	1,200	250	1,525	The Florida League of Cities Legislative Action Days allow participants to meet with state lawmakers on an array of important issues and discuss upcoming proposed legislation. Estimated for 4 nights of hotel fare and 4 days of travel expenses.
City Manager's Office	FCCMA Annual Conference {May/June 2024}	City Manager	TBD {2022 & 2023 in Orlando}	625	0	600	250	1,475	The conference provides educational seminars and networking opportunities to meet and interact with other local government officials from around the state, while allowing an opportunity to showcase new products and services. Estimated cost for 3 night hotel fare and 3 days of travel expenses
City Manager's Office	FCCMA Annual Conference {May/June 2024}	Deputy City Manager	TBD {2022 & 2023 in Orlando}	625	0	600	250	1,475	The conference provides educational seminars and networking opportunities to meet and interact with other local government officials from around the state, while allowing an opportunity to showcase new products and services. Estimated cost for 3 night hotel fare and 3 days of travel expenses
City Manager's Office	FCCMA Annual Conference {May/June 2024}	Deputy City Manager	TBD {2022 & 2023 in Orlando}	625	0	600	250	1,475	The conference provides educational seminars and networking opportunities to meet and interact with other local government officials from around the state, while allowing an opportunity to showcase new products and services. Estimated cost for 3 night hotel fare and 3 days of travel expenses
City Manager's Office	FCCMA Winter Institute {2/7/24 - 2/9/24}	City Manager/Deputy City Manager	Renaissance World Golf Village, St. Augustine FL	300	0	460	200	960	Interactive conference for FCCMA full members. It is limited to 90 FCCMA members and 10 corporate attendees. It is designed to be an intense, interactive workshop for Florida's city and county managers and assistants. Estimated cost for 2 nights and 2 days of travel expenses.
City Manager's Office	FCCMA Winter Institute {2/7/24 - 2/9/24}	Deputy City Manager	Renaissance World Golf Village, St. Augustine FL	300	0	460	200	960	Interactive conference for FCCMA full members. It is limited to 90 FCCMA members and 10 corporate attendees. It is designed to be an intense, interactive workshop for Florida's city and county managers and assistants. Estimated cost for 2 nights and 2 days of travel expenses.

Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
City Manager's Office	FCCMA Fall Symposium Fall 2024	City Manager/Deputy City Manager	TBD	200	0	200	150	550	The Symposium is held each year in the fall. It is a one-day workshop focused on one topic such as ethics. Estimated for 1 day of hotel fare and travel expenses.
City Manager's Office	FCCMA Fall Symposium Fall 2024	Deputy City Manager	TBD	200	0	200	150	550	The Symposium is held each year in the fall. It is a one-day workshop focused on one topic such as ethics. Estimated for 1 day of hotel fare and travel expenses.
City Manager's Office	National League of Cities Congressional City Conference (NLC)	City Manager/Deputy City Manager	Washington, DC	700	550	1,600	550	3,400	The National League of Cities Congressional City Conference (CCC) brings local leaders from around the country to Washington, DC to strategically and effectively position local priorities into the national conversation; and provides them with the necessary tools and connections to help build a brighter future for our nation's cities, towns and villages. Meet with influential federal decisionmakers, learn about critical new programs, and discover the tools to further support and protect your community. City Council requested City Manager's Office attendance for FY23, so budgeting for FY24.
City Manager's Office	ICMA Annual Conference {9/21/24 - 9/25/24}	City Manager/Deputy City Manager	Pittsburgh/Alleghany County Pennsylvania	800	400	1,250	400	2,850	ICMA will bring local government professionals together for unparalleled leadership and professional development, networking, and best-in-class programming while offering educational sessions, impactful keynote speakers, a robust exhibit hall, and unique networking opportunities. With nearly 200 education sessions, discussions, keynotes, game changer speakers, micro-certifications, mobile workshops and product theaters, there will be plenty of opportunities to learn from your peers, industry professionals. Estimating for up to 5 nights with roundtrip airfare.
City Manager's Office	ICMA Annual Conference {9/21/24 - 9/25/24}	City Manager/Deputy City Manager	Pittsburgh/Alleghany County Pennsylvania	800	400	1,250	400	2,850	ICMA will bring local government professionals together for unparalleled leadership and professional development, networking, and best-in-class programming while offering educational sessions, impactful keynote speakers, a robust exhibit hall, and unique networking opportunities. With nearly 200 education sessions, discussions, keynotes, game changer speakers, micro-certifications, mobile workshops and product theaters, there will be plenty of opportunities to learn from your peers, industry professionals. Estimating for up to 5 nights with roundtrip airfare.
City Manager's Office	Florida PIO Symposium and Advanced PIO Skills Workshop- January 2024	Public Information Officer	Ocean Center Daytona Beach, 101 N. Atlantic Ave., Daytona Beach 32118 Room 101B (1 hour 32 min drive)	200	112	456	150	918	The FAPIO Advanced PIO Skills Workshop was developed by FEMA Master PIOs to better prepare the PIO for handling all facets of public information for a variety of situations, from high profile incidents to managing internal and external crises. It will also better prepare the PIO for meeting the many challenges encountered in the intensive, week-long FEMA Advanced PIO Program. This is a dynamic workshop that is updated with new material and nationally recognized, guest instructors every year, so repeat participation is encouraged. Estimated for 3 nights hotel fare and travel expenses.
City Manager's Office	Florida PIO Symposium and Advanced PIO Skills Workshop- January 2024	Community Information Coordinator	Ocean Center Daytona Beach, 101 N. Atlantic Ave., Daytona Beach 32118 Room 101B (1 hour 32 min drive)	200	112	456	150	918	The FAPIO Advanced PIO Skills Workshop was developed by FEMA Master PIOs to better prepare the PIO for handling all facets of public information for a variety of situations, from high profile incidents to managing internal and external crises. It will also better prepare the PIO for meeting the many challenges encountered in the intensive, week-long FEMA Advanced PIO Program. This is a dynamic workshop that is updated with new material and nationally recognized, guest instructors every year, so repeat participation is



Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
City Manager's Office	Government Social Media Conference- March 2024	Public Information Officer	TBD	795	400	600	200	1,995	GSMCON is the best learning experience for people who work in government social media. Attendees will learn skills for managing public sector social media, solve challenges together and will have unparalleled opportunities to network with agencies across the country. The conference lasts 3 full days, so includes an estimated cost of 3 days of hotel fare and 4 days transportation costs.
City Manager's Office	Government Social Media Conference- March 2024	Community Information Coordinator	TBD	795	400	600	200	1,995	GSMCON is the best learning experience for people who work in government social media. Attendees will learn skills for managing public sector social media, solve challenges together and will have unparalleled opportunities to network with agencies across the country. The conference lasts 3 full days, so includes an estimated cost of 3 days of hotel fare and 4 days transportation costs.
City Manager's Office	Digital Summit 2024	Community Information Coordinator	TBD	895	200	600	200	1,895	Digital Summit is crafted in collaboration with marketers to provide what is most valuable to their marketing and career. Sharpen your marketing skill set through our in-person workshops and sessions, that address tactical, practical and strategic ideas from the best marketing talent in the country! We've packed two days of brand new (longer) sessions like 30–45-minute breakouts, attendee-driven roundtable discussions, fireside chats with leading experts, 1:1 mentoring, and deep dives – just to name a few.
City Manager's Office	National Information Officers Association Annual Conference 2024	Public Information Officer	TBD	625	200	600	250	1,675	The National Information Officers Association (NIOA) Training Conference is one of the best ways to build capacity within our agencies. By joining NIOA, and attending the annual training conference, our PIOs can learn from real-life case examples, adopt best practices, and build a network of fellow PIOs. This will greatly benefit our day-to-day operations and crisis response efforts, as well as solidify and build trust in our communities. NIOA provides training and professional development opportunities that will help our PIOs develop the skills and expertise needed to effectively communicate with the public during both routine and emergency situations. NIOA also offers resources to help our PIOs stay current with the latest trends and best practices in public information and crisis communication.
City Manager's Office	National Information Officers Association Annual Conference 2024	Community Information Coordinator	TBD	625	200	600	250	1,675	The National Information Officers Association (NIOA) Training Conference is one of the best ways to build capacity within our agencies. By joining NIOA, and attending the annual training conference, our PIOs can learn from real-life case examples, adopt best practices, and build a network of fellow PIOs. This will greatly benefit our day-to-day operations and crisis response efforts, as well as solidify and build trust in our communities. NIOA provides training and professional development opportunities that will help our PIOs develop the skills and expertise needed to effectively communicate with the public during both routine and emergency situations. NIOA also offers resources to help our PIOs stay current with the latest trends and best practices in public information and crisis communication.
Finance	GFOA Annual Conference	Assistant Finance Director	Orange County Convention Center, Orlando, FL	525	50	800	245	1,620	To provide training on governmental finance and accounting topics to maintain CPA and CGFO certifications.
Finance	FGFOA Annual Conference	Chief Accountant	Diplomat Beach Resort, Hollywood, FL	525	50	800	245	1,620	To provide training on governmental finance and accounting topics to maintain CGFO certification.
Finance	FGFOA Bootcamp	4 Accounting Staff	Orlando, Fl	1,760	0	740	704	3,204	This two day intense training covers the intricacies of fund accounting and financial reporting.

Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
Fire	Fire Department Instructor's Conference	TBD (6)	Indianapolis, IN	3,900	2,460	2,100	1,800	10,260	Registration fees to the National Fire Department Instructor's Conference held in Indianapolis each year includes admission to the General Sessions, critical educational seminars covering firefighter tactics, management/leadership, training practices and legal issues, and entry into the convention center trade show which provides information on apparatus, training & safety equipment and EMS vendors.
Fire	National Fire Academy	TBD (15)	Emmitsburg, MD	0	0	0	10,800	10,800	NFA Training tuition and airfare is reimbursed through FEMA. The City's only cost is per diem. Various courses available in many disciplines.
Fire	SWAT Training	TBD/SWAT Medics (4)	Laurens, SC	2,580	282	751	618	4,231	Trauma Response course at Sheepdog Training. Includes Active Shooter and Active School Shooter Training
Fire	Southern Area Engine Academy	TBD (4)	Barberville, FL	2,000	1,200	1,500	1,200	5,900	The Southern Area Engine Academy is an inter-agency supported course targeting supervisors and crew personnel responsible for initial attack and tactical decision-making in the suppression of wildfires.
Growth Management	2023 Florida Planning Conference	Planner (2)	Jacksonville, FL	1,110	0	1,000	600	2,710	Yearly conference for updates on equity, diversity, and inclusion within the planning profession facilitating future ready cities.
Human Resources	Florida Public EE Labor Relations	Human Resources Director, Senior Generalist, Employee Relations Specialist	Orlando, FL	1,200	0	610	369	2,179	Contract/Labor relations/negotiation law updates; required for recertification/continuing education credits
Human Resources	Florida Public HR Association	Human Resources Director, Generalist (5)	TBD	2,400	0	1,625	900	4,925	Various HR topics, changes, law updates, continuing education credits
Information Technology	FLGISA Annual Conference (4 days)	Director/Network Team (6)	Hollywood, FL	2,000	0	4,500	1,776	8,276	Local Govt IT Conference
Information Technology	Laserfiche Empower Conference (2 days)	Applications Analyst II (1)	Orlando, FL	800	25	250	148	1,223	Document & Records Mgmt Conference
Information Technology	KB4-CON (3 days)	IT Security Analyst (1)	Orlando, FL	150	40	600	222	1,012	CyberSecurity Conference
Legislative	FACC Fall Academy	Deputy City Clerk	Daytona Beach Shores	425	0	550	465	1,440	Continuing Education-MMC Certification
Legislative	FACC Summer Academy	City Clerk	St. Petersburg	400	0	800	500	1,700	Continuing Education-MMC Certification
Parks & Facilities	FL Recreation & Parks Assoc (FRPA)	Parks Division Manager	Orlando, FI	375	0	507	212	1,094	CEU's for CPRP Certification
Parks & Facilities	FL Recreation & Parks Assoc (FRPA)	Facilities Division Manager	Orlando, FI	375	0	507	212	1,094	CEU's for CPRP Certification
Parks & Facilities	National Facilities Mgmt & Technology	Facilities Division Manager	Orlando, FL	249	0	0	288	537	Keep up with current technology & practices
Parks & Facilities	National Facilities Mgmt & Technology	Facilities Division Manager	Baltimore, MD	300	673	800	556	2,329	Keep up with current technology & practices
Parks & Facilities	Certified Playground Safety Inspector	Parks Foreman	Tampa, FL	600	0	405	185	1,190	Course to maintain playground certification
Parks & Facilities	Certified Playground Safety Inspector	Parks Foreman	Tampa, FL	600	0	405	185	1,190	Course to maintain playground certification
Police	Executive - Advanced/Continuing Professional Development/Leadership Training	Executive Division personnel	Various as Needed	1,500	0	800	300	2,600	Training for Law Enforcement Executive Leadership Positions
Police	FPCA Winter & Summer Conferences	Command Staff	Location TBD (FL)	850	0	1,500	800	3,150	Training for Law Enforcement Executive Leadership Positions
Police	FBINAA Conference	Command Staff	Kansas City, MO July 20 - 23, 2024	575	1,000	700	300	2,575	Training for Law Enforcement Executive Leadership Positions
Police	FLAPAC Accreditation Conference	Executive Division personnel	Sanibel, FL October 1 - 6, 2023	450	0	1,600	900	2,950	Training for Law Enforcement Executive Leadership Positions
Police	IACP Annual Conference	Chief and Deputy Chief	San Diego, CA October 14 - 17, 2023	1,000	2,000	2,450	1,000	6,450	Training for Law Enforcement Executive Leadership Positions
Police	FBINAA LEEDA Executive Training Conference	Command Staff	TBD (2023 held in Orlando in June 2023)	500	0	1,150	700	2,350	Training for Law Enforcement Executive Leadership Positions
Police	National IA Assoc Annual Training Conference	IA Sergeant	Location TBD August 2024	400	1,000	700	300	2,400	Annual Internal Affairs conference for the IA Sergeant to receive training on the latest challenges facing law enforcement including excessive force and internal investigations
Police	FGFOA's Annual Conference	Budget Officer	Hollywood, FL May 18 - 22, 2024	555	0	700	300	1,555	Continuing education in the area of government financial topics and current best budgeting practices
Police	Senior Management in Policing	2 from Dept wide	Boston, Summer 2024	19,900	2,000	0	630	22,530	Nationally recognized program providing intensive training in the latest law enforcement management concepts and practices for both sworn and civilian leaders
Police	IACP Officer Safety & Wellness Symposium	Wellness Team Members (2)	Louisville, KY March 1 - 3, 2024	700	1,500	1,000	700	3,900	Symposium discussing the latest in officer safety and wellness initiatives for law enforcement personnel
Police	Wellness Specialty Training (CISM/Peer Support)	Wellness Team Members	Various Locations (Day Travel or In-House)	4,100	0	0	1,100	5,200	Training for Members of the Peer Support and CISM teams
Police	Support Services - Advanced/Continuing Professional Development/Leadership Training	Support Services Division personnel	Various as Needed	8,245	1,000	2,600	1,800	13,645	Advanced and Continuing Education for Support Services personnel



Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
Police	Uniform Services - Advanced/Continuing Professional Development/Leadership Training	Uniform Services Division personnel	Various as Needed	26,595	0	8,000	7,500	42,095	Advanced and Continuing Education for Uniform Services personnel
Police	IPTM Traffic Safety Symposium for DRE Officers	Patrol DRE Officers	Orlando, FL June 2024	2,780	0	1,150	1,000	4,930	Advanced training for DRE Officers in the area of DUI Enforcement, Investigation/Testimony, Florida Legal Updates, and other related topics
Police	Investigations - Advanced/Continuing Professional Development/Leadership Training	Investigations Division personnel	Various as Needed	9,860	2,000	5,000	4,700	21,560	Advanced and Continuing Education for Uniform Investigations personnel
Police	National Homicide Investigators Assoc Conference	Major Case Detectives (2)	Lake Mary, FL (November 2023)	700	0	900	600	2,200	Homicide Investigations conference where training and current law enforcement technologies and investigative techniques are discussed
Police	Property & Evidence (PEAF) Conference	Evidence Techs (2)	Daytona Beach, FL May 2024	765	0	450	300	1,515	Property & Evidence Certification for Materials Management Techs
Police	FAHN (CNT) Conference and Advanced Training Travel	CNT Members (4)	TBD (2023 held in Clearwater Beach in June 2023)	2,300	0	800	550	3,650	Annual Hostage Negotiations conference where training on the latest procedures and techniques is provided
Police	SWAT Sniper Week and Other Advanced SWAT Training & Travel	SWAT personnel	TBD (2023 held in Clearwater in May 2023)	10,000	0	4,000	3,000	17,000	Advanced and Continuing Education for SWAT operators and SWAT Leadership
Police	Community Services - Advanced/Continuing Professional Development/Leadership Training	Community Services Division personnel	Various as Needed	15,680	0	7,000	7,050	29,730	Advanced and Continuing Education for Community Services personnel
Police	IPTM Traffic Safety Symposium for Traffic Officers	Traffic Officers (2)	Orlando, FL June 2024	2,780	0	600	600	3,980	Symposium with training on current traffic related challenges facing law enforcement
Police	SRO Annual Conference	SROs (4)	Orlando, FL July 2024	2,000	0	2,000	1,550	5,550	Conference for School Resource Officers to attend updated training on the latest law enforcement topics related to school safety
Police	Florida Crime Prevention Conference	CRU (4)	Orlando, FL October 2023	1,540	0	2,000	1,550	5,090	Conference for Community Resource Officers to attend training on the latest law enforcement topics related to community policing; continuing education for CPTED certifications
Police	Communications Center - Advanced/Continuing Professional Development/Leadership Training	Communications Center personnel	Various	450	0	0	350	800	Advanced and Continuing Education for Communication Center personnel
Police	Victim Services - Advanced/Continuing Professional Development/Leadership Training	Victim Services Unit personnel	Various	1,100	0	500	400	2,000	Advanced and Continuing Education for Victim Services personnel
Procurement	FAPPO Annual Conference	Procurement Agent	Orlando, FL	400	0	800	150	1,350	FAPPO Annual Conference - 3 days, 14+ CEUs
Procurement	FAPPO Annual Conference	Procurement Agent/Manager	Orlando, FL	400	0	800	150	1,350	FAPPO Annual Conference - 3 days, 14+ CEUs
Procurement	FAPPO Annual Workshop	Procurement Agent/Manager	TBD	155	0	200	75	430	FAPPO Fall Workshop - TBD
Procurement	FAPPO Annual Workshop	Procurement Agent	TBD	155	0	200	75	430	FAPPO Fall Workshop - TBD
Procurement	NIGP National Forum	CPO or Designee	Charlotte, NC	900	600	700	200	2,400	NIGP National Forum - Charlotte, NC
Public Works	Florida Surveying and Mapping Society State Conference	City Surveyor	Orlando, Florida	600	0	625	0	1,225	The Conference will take place from July 22 – 28, 2024. Attendance will provide professional development, networking, training, and CEU (Continuing Education Unit) credit opportunities at one location. This opportunity will be beneficial for career development with the City.
Public Works	Asphalt Level 1 Training	Senior Engineering Inspector/Engineering Inspectors	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32773	3,400	0	0	0	3,400	FDOT Training
Public Works	Asphalt Level 2 Training	Senior Engineering Inspector/Engineering Inspectors	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32774	4,760	0	0	0	4,760	FDOT Training
Public Works	Earthwork Level 1 Training	Senior Engineering Inspector/Engineering Inspectors	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32775	3,800	0	0	0	3,800	FDOT Training
Public Works	Earthwork Level 2 Training	Senior Engineering Inspector/Engineering Inspectors	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32776	3,800	0	0	0	3,800	FDOT Training
Public Works	FDOT Concrete Field Inspector Specification	Senior Engineering Inspector/Engineering Inspectors	Four Points by Sheraton 8520 Baymeadows Road Jacksonville, FL 32256	4,760	0	0	0	4,760	FDOT Training
Public Works	FDOT Training Asphalt	Hector Franco	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32775	450	0	0	0	450	Continued training in Civil design works
Public Works	FDOT Training Earthwork	Hector Franco	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32775	475	0	0	0	475	Continued training in Civil design works
Public Works	FDOT Concrete Field Inspector Specification	Hector Franco	A&SW's Sanford Office 5545 Benchmark Lane Orlando/Sanford, FL 32776	595	0	0	0	595	Continued training in Civil design works
Public Works	EVT Tech Training - 2 1/2 day	Technician	Ocala, FL	450	150	516	256	1,372	Training/Certification on Emergency Vehicles
Public Works	EVT Tech Training - 2 1/2 day	Technician	Ocala, FL	450	150	516	256	1,372	Training/Certification on Emergency Vehicles

Department	Training/Travel Description	Staff Position Title (#s Attending)	Training Location	Training Cost <i>Registration etc. 55-01</i>	Transportation Cost <i>Airfare/Vehicle</i>	Lodging Cost	Per Diem Cost	Total Cost	Justification
Public Works	EVT Tech Training - 2 1/2 day	Technician	Ocala, FL	450	150	516	256	1,372	Training/Certification on Emergency Vehicles
Public Works	EVT Tech Training - 3 1/2 day	Technician	Ocala, FL	475	150	645	320	1,590	Training/Certification on Emergency Vehicles
Public Works	EVT Tech Training - 3 1/2 day	Technician	Ocala, FL	475	150	645	320	1,590	Training/Certification on Emergency Vehicles
Public Works	EVT Tech Training - 3 1/2 day	Technician	Ocala, FL	475	150	645	320	1,590	Training/Certification on Emergency Vehicles
Public Works	Caterpillar Training-5 day	Technician	St Augustine, FL	600	170	774	384	1,928	Training/Certification on Heavy Equipment
Public Works	Caterpillar Training-5 day	Technician	St Augustine, FL	600	170	774	384	1,928	Training/Certification on Heavy Equipment
Public Works	Caterpillar Training-5 day	Technician	St Augustine, FL	600	170	774	384	1,928	Training/Certification on Heavy Equipment
Public Works	Caterpillar Training-5 day	Technician	St Augustine, FL	600	170	774	384	1,928	Training/Certification on Heavy Equipment
Public Works	EVT Management 1 & 2	Manager	Ocala, FL	500	150	645	320	1,615	Training/Certification on Emergency Vehicles
Public Works	EVT Management 1 & 2	Supervisor	Ocala, FL	500	150	645	320	1,615	Training/Certification on Emergency Vehicles
Public Works	EVT Management 1 & 2	Supervisor	Ocala, FL	500	150	645	320	1,615	Training/Certification on Emergency Vehicles
Public Works	FLAGFA Conference	Supervisor	St Petersburg, FL	100	200	387	192	879	Fleet managers training conference
Public Works	FLAGFA Conference	Supervisor	Daytona, FL	100	230	0	0	330	Fleet managers training conference
Public Works	FLAGFA Conference	Manager	Daytona, FL	100	0	0	0	100	Fleet managers training conference
Public Works	FLAGFA Conference	Manager	St Petersburg, FL	100	0	387	192	679	Fleet managers training conference
Public Works	IMSA Traffic Signal Technician 1	Sign and Traffic Technician	Port Orange FL	550	0	300	192	1,042	IMSA signal Technician certification required for job
Public Works	IMSA Traffic Roadway Lighting 1	Sign and Traffic Technician	Port Orange FL	550	0	300	192	1,042	IMSA signal roadway Lighten certification required for job
Public Works	IMSA Traffic Signal Inspector	Traffic Operations Superintendent	Port Orange FL	550	0	300	192	1,042	IMSA signal Signal Inspector, needed for improvement
Recreation	Florida Recreation and Parks Assoc	Director	Orlando, FL	325	0	447	211	983	CEU's for CPRP Certification
Recreation	Florida Recreation and Parks Assoc	Rec. Division Mgr	Orlando, FL	325	0	447	228	1,000	CEU's for CPRP Certification
Recreation	Florida Recreation and Parks Assoc	Rec Supervisors x4	Orlando, FL	1,300	0	1,788	912	4,000	CEU's for CPRP Certification
Recreation	Florida Recreation and Parks Assoc	Comm Outreach Coord.	Orlando, FL	325	0	447	228	1,000	CEU's for CPRP Certification
Recreation	Florida Festivals and Events Assoc	Special Events Coord.	Bonita Springs, FL	495	0	636	190	1,321	CEU's for CPRP Certification
Utilities	Florida Government Finance Officers Association School	2 (Utilities Accountant/Accountant II)	Hollywood, Florida	800	0	1,500	180	2,480	Participants will be exposed to an indepth study and analysis of basic governmental finance cincepts and principles.
Utilities	School of Government Finance	2 (Utilities Accountant/Accountant II)	Fort Myers, Florida	900	0	1,500	384	2,784	Participants will be exposed to an indepth study and analysis of basic governmental finance cincepts and principles.
Utilities	Neptune Users Conference	1(Field Service Superintendent)	Neptune Conference (unknown)	300	585	750	277	1,912	Employee enhancement of Knowledge and skills
Utilities	Inspiring Women Leaders Conference	1(Field Service Superintendent)	Gainesville, Florida	325	0	550	245	1,120	Employee enhancement of Knowledge and skills
Utilities	Certified Occupational Safety Specialist	1(Utilities Compliance Specialist)	Orlando	2,500	0	795	345	3,640	Professional Development-Certification
Utilities	Cross Connection Control Conference	1(Backflow Prevention Technician)	Florida	250	0	318	207	775	Professional Development-Certification
Utilities	FIPA	2(Utilities Compliance Inspector)	Florida	840	0	1,350	414	2,604	Professional Development-Certification
Utilities	Neptune N_Gage Testing School	1(Utilities Compliance Specialist)							
Utilities	Neptune Tech. Users Conference	3(Utility Tech/Foreman/Super)	Tallassee, Alabama	975	662	1,188	525	3,350	Professional Development-Certification
Utilities	Neptune Tech. Users Conference	1(Foreman)	TBD	600	585	750	277	2,212	Employee enhancement of Knowledge and skills
Utilities	Inspiring Women's Conference	1(Superintendent)	University of Florida Gainesville	325	0	550	245	1,120	Employee enhancement of Knowledge and skills
Utilities	Cross Connection Control Conference	2(Superintendent/Foreman)	Florida	500	0	636	414	1,550	Professional Development-Certification



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Ordinance 2023-86, amending the Code of Ordinances, Chapter 200, Utilities Code, by adjusting the rates, fees and charges for the City's utilities system and services, final reading.

**ATTACHMENTS:**

**Description**

Ordinance 2023-86

## ORDINANCE 2023-86

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, TITLE XX, UTILITIES CODE, CHAPTER 200, UTILITIES CODE, BY ADJUSTING THE RATES, FEES, AND CHARGES FOR THE CITY'S UTILITIES SYSTEM AND SERVICES; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR INCLUSION IN THE CITY OF PALM BAY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

**SECTION 1.** The City of Palm Bay Code of Ordinances, Title XX, Utilities Code, Chapter 200, Utilities Code, is hereby amended and shall henceforth read as follows:

### “CHAPTER 200: UTILITIES CODE

\* \* \*

#### Section 200.04 METER INSTALLATION RATES.

(A) Each residential applicant shall be charged for the tap, meter, backflow prevention device, meter service box and for installation of the meter. Rates for residential meter installations for all meter sizes will be set as follows:

	FY 22-23	FY 23-24
5/8 x 3/4" Meter <sup>1</sup>	<del>\$734.96</del>	>>\$786.92
5/8 x 3/4" Meter (w/double check; residential only)	<del>\$770.12</del>	\$824.57
1" Meter <sup>1</sup>	<del>\$837.00</del>	\$896.18
1 1/2" Meter <sup>1</sup>	<del>\$1,192.07</del>	\$1,276.35
2" Meter <sup>1</sup>	<del>\$1,499.32</del>	\$1,605.32<<

<sup>1</sup>Owner provided backflow requirements may apply.

(B) Each new subdivision development applicant shall be charged for the meter, backflow prevention device, meter service box and for installation of the

meter. Rates for new subdivision development meter installations for all meter sizes will be set as follows:

	FY 22-23	FY 23-24
5/8 x 3/4" Meter <sup>1</sup>	<del>\$391.99</del>	>>\$419.70
5/8 x 3/4" Meter (w/double check; residential only)	<del>\$427.73</del>	\$457.97
1" Meter <sup>1</sup>	<del>\$494.59</del>	\$529.56
1 1/2" Meter <sup>1</sup>	<del>\$849.68</del>	\$909.75
2" Meter <sup>1</sup>	<del>\$1,157.50</del>	\$1,239.34<<

<sup>1</sup>Owner provided backflow requirements may apply.

(C) The meter charge for commercial development (without installation provided) will be set as follows:

	FY 22-23	FY 23-24
5/8 x 3/4" Meter <sup>1</sup>	<del>\$310.13</del>	>>\$332.06
1" Meter <sup>1</sup>	<del>\$375.85</del>	\$402.42
1 1/2" Meter <sup>1</sup>	<del>\$612.18</del>	\$655.46
2" Meter <sup>1</sup>	<del>\$765.52</del>	\$819.64<<

<sup>1</sup>Owner provided backflow requirements may apply.

\* \* \*

## Section 200.05 METER TESTING.

(A) Meter testing shall be done at the customer's request, and in accordance with the following guidelines and schedules:

(1) *Meter Test Request.* If any customer requests a test of the meter, the City will require a meter test or bench test fee which fee shall be set as follows:

	FY 22-23	FY 23-24
Meter Test	<del>\$75.00</del>	>>\$80.30
Bench Test – Less than 1.5" Meter	<del>\$213.00</del>	\$228.06
Bench Test – 2" Meter	<del>\$251.00</del>	\$268.75<<
Bench Test – Greater than 2" Meters		Actual Cost



\* \* \*

**Section 200.07 DISCONNECTING, RECONNECTING, AND TRANSFERRING SERVICE.**

(A) There shall be a charge for City service connections and for transferring of City accounts from the name of one person to the name of another, which shall be paid before the service connection is made or accounts changed. There shall be no service connection charge if the original service connection for meter installation or service installation fee has been paid.

(1) *Transferring Service.* The charge for the transfer of service to a new customer account at a previously served location or reconnection of service subsequent to a customer requested disconnection shall be set as follows. If after the reconnection the customer does not have water service due to the main valve at the house being in the off position, and the field service representative returns to the property, an additional service initiation fee will be applied to the account for each return trip to be set as follows:

	<b>FY 22-23</b>	<b>FY 23-24</b>
Transfer Fee (Re-Initiation Fee) (Per Trip)		
During normal hours	<b>\$24.00</b>	<b>&gt;&gt;\$25.70</b>
During after hours	<b>\$65.00</b>	<b>\$69.60&lt;&lt;</b>

(2) *Reconnection.* When service is discontinued because of nonpayment of amounts due or non-sufficient funds, the disconnection/reconnection fee will be applied to the account as set forth below. If service is ordered discontinued because of nonpayment of the amount due, then payment is subsequently received (thus preventing the service from being discontinued), an administrative fee will be applied to the account. If service has been discontinued because of non-payment and water service is restored without authorization by the City, the City shall remove the meter and a pulled meter/reinstall meter charge will be applied to the account. Service shall not be restored until the customer has paid the entire amount of the delinquent bill, together with penalties and the pulled meter/reinstall meter charge. If a meter was pulled prior to October 1, 2015, a re-install meter charge shall be applied to any account requesting to have such meter re-installed.



	<b>FY 22-23</b>	<b>FY 23-24</b>
Administrative Fee (Per Request)(Normal Hours)	<b>\$24.00</b>	<b>&gt;&gt;\$25.70</b>
Administrative Fee (Per Request)(After Hours)	<b>\$48.00</b>	<b>\$51.39&lt;&lt;</b>
Disconnection/Reconnection Charge (Non-Payment)		
During normal hours	<b>\$48.00</b>	<b>&gt;&gt;\$51.39</b>
During after hours	<b>\$88.00</b>	<b>\$94.22</b>
Pulled Meter/Reinstall Meter Charge	<b>\$71.00</b>	<b>\$76.02&lt;&lt;</b>

### **Section 200.08 TEMPORARY SERVICE.**

(A) All rates and deposit amounts for temporary service shall be set as follows:

	<b>FY 22-23</b>	<b>FY 23-24</b>
Temporary Hydrant Meter Deposit – 1”	\$375.00	\$375.00
Temporary Hydrant Meter Deposit – 1 1/2”	\$700.00	\$700.00
Temporary Hydrant Meter Deposit – 2”	\$900.00	\$900.00
Temporary Hydrant Meter Deposit – 3”	\$1,550.00	\$1,550.00
Temporary Hydrant Meter Installation	<b>\$117.00</b>	<b>&gt;&gt;\$125.27</b>
Temporary Hydrant Meter Removal	<b>\$81.00</b>	<b>\$86.73</b>
Temporary Hydrant Meter Relocation	<b>\$152.00</b>	<b>\$162.75&lt;&lt;</b>

\* \* \*

### **Section 200.09 FIRE PROTECTION SERVICE.**

\* \* \*

(B) Rates for fire protection service for all fire line sizes are set as follows:

	<b>FY 22-23</b>	<b>FY 23-24</b>
2” Line	<b>\$166.90</b>	<b>&gt;&gt;\$169.82</b>
4” Line	<b>\$535.50</b>	<b>\$544.87</b>
6” Line	<b>\$1,064.00</b>	<b>\$1,082.62</b>
8” Line	<b>\$1,703.80</b>	<b>\$1,733.62</b>
10” Line	<b>\$2,447.91</b>	<b>\$2,490.75</b>
12” Line	<b>\$3,338.05</b>	<b>\$3,396.47&lt;&lt;</b>

\* \* \*

### **Section 200.13 METER REREADS AND SPECIAL READS.**

\* \* \*

(B) All fees under this section shall be set as follows:

	<b>FY 22-23</b>	<b>FY 23-24</b>
High Bill Investigation Fee	<del>\$30.00</del>	>>\$32.12<<

\* \* \*

### **Section 200.15 REIMBURSEMENT RATES FOR ADDITIONAL SERVICES.**

The City shall charge the customer for specific utility services performed by and materials supplied by the City at the request of the customer or due to damages by the customer as determined on an individual basis, set as follows and based upon actual costs incurred by the City:

	<b>FY 22-23</b>	<b>FY 23-24</b>
Sewer Cleaning Vacuum Truck (per hour; 1 hour minimum)		
During normal hours	<del>\$168.00</del>	>>\$179.88
During after hours	<del>\$205.00</del>	\$192.73<<
Video and Sealing Services (per hour; 1 hour minimum)		
During normal hours	<del>\$110.00</del>	>>\$117.78
During after hours	<del>\$135.00</del>	\$144.54<<
Backhoe Services (per hour; 1 hour minimum)		
During normal hours	<del>\$87.00</del>	>>\$93.15
During after hours	<del>\$100.00</del>	\$107.07<<
Dump Truck Services (per hour; 1 hour minimum)		
During normal hours	<del>\$125.00</del>	>>\$133.84
During after hours	<del>\$140.00</del>	\$149.90<<
Dump Truck and Trailer Services (per hour; 1 hour minimum)		
During normal hours	<del>\$139.00</del>	>>\$148.83
During after hours	<del>\$155.00</del>	\$165.96<<
Trash Pump (per hour; 1 hour minimum)		

	FY 22-23	FY 23-24
4"	<del>\$11.00</del>	>>\$11.78
6"	<del>\$14.00</del>	\$14.99
8"	<del>\$15.00</del>	\$16.06<<
Other Utility Service Calls (per hour; 1 hour minimum)		
1 person crew		
During normal hours	<del>\$52.00</del>	>>\$55.68
During after hours	<del>\$65.00</del>	\$69.60<<
2 person crew		
During normal hours	<del>\$94.00</del>	>>\$100.65
During after hours	<del>\$120.00</del>	\$128.48<<
3 person crew		
During normal hours	<del>\$138.00</del>	>>\$147.76
During after hours	<del>\$170.00</del>	\$182.02<<
Supervisor		
During normal hours	<del>\$62.00</del>	>>\$66.38
During after hours	<del>\$80.00</del>	\$85.66<<

#### Section 200.16 ENGINEERING SERVICE CHARGES.

\* \* \*

(B) Fees shall be set as follows:

	FY 22-23	FY 23-24
Utility Plan Review and Inspection Fees		
Base fee	<del>\$750.00</del>	>>\$803.03
Charge per Water Equivalent Residential Connection (ERC)	<del>\$70.00</del>	\$74.95
Charge per Sewer Equivalent Residential Connection	<del>\$70.00</del>	\$74.95
Lift Stations with Backbone Mains (per lift station)	<del>\$2,102.00</del>	\$2,250.61<<

#### Section 200.17 WATER AND WASTEWATER SYSTEM RATES.

(A) *Schedule.* The City hereby adopts a System rate schedule set as follows and applied to each customer of the System beginning with the first reading

of the customer's water meter by the City or the first billing by the City as set forth in the new rate schedule:

### INSIDE CITY RATES

	FY 22-23	FY 23-24
Single Family Residential		
Base Facility Charge:		
Water		
5/8 x 3/4"	<del>\$15.61</del>	>>\$15.88
1"	<del>\$39.02</del>	\$39.70
1 1/2"	<del>\$78.04</del>	\$79.41
2"	<del>\$124.88</del>	\$127.07<<
Wastewater		
5/8 x 3/4"	<del>\$23.49</del>	>>\$24.37
1"	<del>\$58.73</del>	\$60.93
1 1/2"	<del>\$117.45</del>	\$121.85
2"	<del>\$187.92</del>	194.97<<
Usage Charge (per 1,000 gallons):		
Water		
First Block	<del>\$3.99</del>	>>\$4.06
Second Block	<del>\$5.17</del>	\$5.26
Third Block	<del>\$7.16</del>	\$7.29
Fourth Block	<del>\$8.94</del>	\$9.10
Wastewater	<del>\$6.81</del>	\$7.07<<

Note: Single family residential wastewater usage charge only applies to a maximum of 10,000 gallons per month.

	FY 22-23	FY 23-24
Non-Single Family Residential		
Base Facility Charge:		
Water		
5/8 x 3/4"	<del>\$15.61</del>	>>\$15.88
1"	<del>\$39.02</del>	\$39.70
1 1/2"	<del>\$78.04</del>	\$79.41
2"	<del>\$124.88</del>	\$127.07
3"	<del>\$249.73</del>	\$254.10
4"	<del>\$390.22</del>	\$397.05

	FY 22-23	FY 23-24
6"	<del>\$780.44</del>	<del>\$794.10</del>
8"	<del>\$1,248.71</del>	<del>\$1,270.56</del>
10"	<del>\$1,795.02</del>	<del>\$1,826.43</del>
12"	<del>\$2,731.38</del>	<del>\$2,779.18&lt;&lt;</del>
Wastewater		
5/8 x 3/4"	<del>\$23.49</del>	<del>&gt;&gt;\$24.37</del>
1"	<del>\$58.73</del>	<del>\$60.93</del>
1 1/2"	<del>\$117.45</del>	<del>\$121.85</del>
2"	<del>\$187.92</del>	<del>\$194.97</del>
3"	<del>\$375.83</del>	<del>\$389.92</del>
4"	<del>\$587.25</del>	<del>\$609.27</del>
6"	<del>\$1,174.48</del>	<del>\$1,218.52</del>
8"	<del>\$1,879.17</del>	<del>\$1,949.64</del>
10"	<del>\$2,583.86</del>	<del>\$2,680.75</del>
12"	<del>\$4,110.68</del>	<del>\$4,264.83&lt;&lt;</del>
Usage Charge (per 1,000 gallons)		
Water		
First Block	<del>\$3.99</del>	<del>&gt;&gt;\$4.06</del>
Second Block	<del>\$5.17</del>	<del>\$5.26</del>
Third Block	<del>\$7.16</del>	<del>\$7.29</del>
Fourth Block	<del>\$8.94</del>	<del>\$9.10</del>
Wastewater	<del>\$6.81</del>	<del>\$7.07&lt;&lt;</del>
Sewer Only		
Flat Fee per Month (per ERC)	<del>\$57.52</del>	<del>&gt;&gt;\$59.70&lt;&lt;</del>

\* \* \*

## Section 200.18 LEAKS AND WASTE.

\* \* \*

(C) *Causes for shutoff to be remedied; charge for turn-on.* Whenever the water supply to and for any premises has been shut off because of leaks or waste as in this section provided, the same shall not be turned on again until all cause or causes for shutoff shall have been remedied or removed, and until satisfactory assurance shall be given to the Utilities Department that the condition

causing the shutoff will not again exist by the customer and a fee set as follows shall have been paid to the City.

	FY 22-23	FY 23-24
Turn-On/Off >>Administrative<< Fee (Per Trip)		
During normal hours	<del>\$22.06</del>	>>\$25.70
During after hours	<del>\$68.38</del>	\$51.39<<

\* \* \*

**SECTION 2.** All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

**SECTION 3.** It is the intention of the City Council of the City of Palm Bay that the provisions of this Ordinance shall be made a part of the City of Palm Bay Code of Ordinances and the sections may be renumbered to accomplish such intention.

**SECTION 4.** If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Palm Bay that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

**SECTION 5.** The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023-XX, held on \_\_\_\_\_, 2023; and read in title only  
and duly enacted at Meeting 2023-XX, held on \_\_\_\_\_, 2023.

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Rob Medina, MAYOR

ATTEST:

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Terese M. Jones, CITY CLERK

Reviewed by CAO: \_\_\_\_\_

**Within the exhibit, ~~strikethrough~~ words shall be deleted; highlighted words that will be included will be placed in between two arrow symbols (> <). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.**



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Ordinance 2023-87, amending the Code of Ordinances, Chapter 201, Sewer Use, Subchapter 'Miscellaneous Provisions', by adjusting the permit fees and other charges related to the City's utilities wastewater system, final reading.

**ATTACHMENTS:**

**Description**

Ordinance 2023-87



## ORDINANCE 2023-87

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, TITLE XX, UTILITIES CODE, CHAPTER 201, SEWER USE, SUBCHAPTER 'MISCELLANEOUS PROVISIONS', BY ADJUSTING THE PERMIT FEES AND OTHER CHARGES RELATED TO THE CITY'S UTILITIES WASTEWATER SYSTEM; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR INCLUSION IN THE CITY OF PALM BAY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

**SECTION 1.** The City of Palm Bay Code of Ordinances, Title XX, Utilities Code, Chapter 201, Sewer Use, Subchapter 'Miscellaneous Provisions', is hereby amended and shall henceforth read as follows:

### "MISCELLANEOUS PROVISIONS

\* \* \*

#### Section 201.281 PERMIT FEES AND OTHER CHARGES.

(A) *Inspection Fees.*

(1) Inspection fees are set as follows:

	FY 22-23	FY 23-24
Inspections	\$125.00	\$125.00

(2) Violation inspection or if an industry or commercial operation is found to be out of compliance, the industry or commercial operation will be charged the rate as follows per hour per person per visit until said industry or commercial operation comes into compliance:

	FY 22-23	FY 23-24
Violation Inspections (1 <sup>st</sup> Offense)	\$125.00	\$125.00
Violation Inspections (2 <sup>nd</sup> Offense)	\$250.00	\$250.00
Violation Inspections (3 <sup>rd</sup> Offense)	\$375.00	\$375.00

(3) Inspection of private lift stations will be charged the rate as follows per hour per person per visit:

	FY 22-23	FY 23-24
Lift Station (Private) Inspection		
During Normal Hours	<del>\$100.00</del>	>>\$107.07
During After Hours	<del>\$125.00</del>	\$133.84<<

\* \* \*

(B) *Industrial Discharge Permit Fees: 3 Year Period.*

(1) Type I, II, and III permit fees will be set as follows:

	FY 22-23	FY 23-24
Discharge Permit-Type I	<del>\$2,112.00</del>	>>\$2,261.00
Discharge Permit-Type II	<del>\$995.00</del>	\$1,065.00
Discharge Permit-Type III	<del>\$775.00</del>	\$830.00<<

(C) *Fats, Oil and Grease (FOG) Permit Fees: 1 Year Period*

(1) Fats, Oil and Grease (FOG) permit fee will be set as follows:

	FY 22-23	FY 23-24
FOG Permit	<del>\$122.00</del>	>>\$128.00<<

\* \* \*

**SECTION 2.** All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

**SECTION 3.** It is the intention of the City Council of the City of Palm Bay that the provisions of this Ordinance shall be made a part of the City of Palm Bay Code of Ordinances and the sections may be renumbered to accomplish such intention.

**SECTION 4.** If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions

of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Palm Bay that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

**SECTION 5.** The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023-XX, held on \_\_\_\_\_, 2023; and read in title only and duly enacted at Meeting 2023-XX, held on \_\_\_\_\_, 2023.

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Rob Medina, MAYOR

ATTEST:

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Terese M. Jones, CITY CLERK

Reviewed by CAO: \_\_\_\_\_

**Within the exhibit, ~~strikethrough~~ words shall be deleted; highlighted words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.**



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Ordinance 2023-88, amending the Code of Ordinances, Chapter 202, Reclaimed Water, by adjusting the rates, fees, and charges for reclaimed water, final reading.

**ATTACHMENTS:**

**Description**

**Ordinance 2023-88**

## ORDINANCE 2023-88

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES, TITLE XX, UTILITIES CODE, CHAPTER 202, RECLAIMED WATER, BY ADJUSTING THE RATES, FEES, AND CHARGES FOR RECLAIMED WATER; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR INCLUSION IN THE CITY OF PALM BAY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

**SECTION 1.** The City of Palm Bay Code of Ordinances, Title XX, Utilities Code, Chapter 202, Reclaimed Water, Section 202.09, Rates and Charges, is hereby amended and shall henceforth read as follows:

**“Section 202.09 RATES AND CHARGES.**

(A) All fees shall be set as follows for the use of reclaimed water:

	FY 22-23	FY 23-24
Residential – Flat Rate	<del>\$12.72</del>	>>\$13.20
Commercial – Metered – Base – 5/8” x 3/4” Meter	<del>\$16.50</del>	\$17.12
Commercial – Metered – Base – 1” Meter	<del>\$35.64</del>	\$36.98
Commercial – Metered – Base – 1 1/2” Meter	<del>\$67.53</del>	\$70.06
Commercial – Metered – Base – 2” Meter	<del>\$105.84</del>	\$109.81
Commercial – Metered – Base – 3” Meter	<del>\$228.30</del>	\$236.86
Commercial – Metered – Base – 4” Meter	<del>\$354.68</del>	\$367.98
Commercial – Metered – Base – 6” Meter	<del>\$705.56</del>	\$732.02
Commercial – Metered – Consumption (per tgals)	<del>\$.64</del>	\$.63<<

**SECTION 2.** All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

**SECTION 3.** It is the intention of the City Council of the City of Palm Bay that the provisions of this Ordinance shall be made a part of the City of Palm Bay Code of Ordinances and the sections may be renumbered to accomplish such intention.

**SECTION 4.** If any portion, clause, phrase, sentence or classification of this ordinance is held or declared to be either unconstitutional, invalid, inapplicable, inoperative or void, then such declaration shall not be construed to affect other portions of the ordinance; it is hereby declared to be the express opinion of the City Council of the City of Palm Bay that any such unconstitutional, invalid, inapplicable, inoperative or void portion or portions of this ordinance did not induce its passage, and that without the inclusion of any such portion or portions of this ordinance, the City Council would have enacted the valid constitutional portions thereof.

**SECTION 5.** The provisions within this ordinance shall take effect on October 1, 2023.

Read in title only at Meeting 2023-XX, held on \_\_\_\_\_, 2023; and read in title only and duly enacted at Meeting 2023-XX, held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Medina, MAYOR

ATTEST:

\_\_\_\_\_  
Terese M. Jones, CITY CLERK

Reviewed by CAO: \_\_\_\_\_

***Within the exhibit, ~~strikethrough~~ words shall be deleted; highlighted words that will be included will be placed in between two arrow symbols (>> <<). Deletions and additions constitute the proposed amendment. Words remaining are now in effect and remain unchanged.***



## **LEGISLATIVE MEMORANDUM**

**DATE:** 9/20/2023

**RE:** Ordinance 2023-89, adopting the final budget for Fiscal Year 2023-2024, final reading.

**ATTACHMENTS:**

**Description**

**Ordinance 2023-89**

## **ORDINANCE 2023-89**

**AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Palm Bay, Florida, held a public hearing as required by Section 200.065, Florida Statutes, on September 6, 2023, and

**WHEREAS**, the City Council of the City of Palm Bay, Florida, adopted a tentative budget and tentative millage rate necessary to fund the tentative budget, and

**WHEREAS**, a further public hearing was held to adopt a millage rate and finalize the budget, and

**WHEREAS**, the final millage has been adopted prior to this Ordinance as required by Florida Truth in Millage.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The budget for the City of Palm Bay, which is by reference incorporated herein as Exhibit 'A' and made an integral part of this ordinance, is hereby adopted as the final budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, pursuant to City Charter and City Code of Ordinances, Chapter 35, Finance.

**SECTION 2.** Funds are hereby appropriated in accordance with City Code of Ordinances, Chapter 35, Finance, Section 35.028, as set forth in the final adopted budget.

**SECTION 3.** The provisions within this ordinance shall take effect on October 1, 2023.



Read in title only at Meeting 2023- , held on , 2023; and  
read in title only and duly enacted at Meeting 2023- , held on , 2023.

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Rob Medina, MAYOR

ATTEST:

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Terese M. Jones, CITY CLERK

Reviewed by CAO: \_\_\_\_\_