Mayor
WILLIAM CAPOTE

Deputy Mayor
KENNY JOHNSON

Councilmembers
HARRY SANTIAGO, JR.
JEFF BAILEY
BRIAN ANDERSON

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AGENDA

SPECIAL COUNCIL MEETING 2020-16
WEDNESDAY
April 29, 2020 – 6:00 P.M.
City Hall Council Chambers

CALL TO ORDER:

ROLL CALL:

PUBLIC COMMENTS:

BUSINESS:

1. Resolution 2020-17, amending Resolution 2020-09, as amended, extending the State of Local Emergency as declared by Legislative Order D-2020-01.
2. Moore Stephens Lovelace, P.A. – Comprehensive Annual Financial Report for Fiscal Year ended September 30, 2019:
   a) Consideration of forwarding report to the Auditor General.

ADJOURNMENT:

Pursuant to Section 286.011, Florida Statutes, and Executive Order 20-69, notice is hereby given that the City of Palm Bay shall hold the above public meeting on April 23, 2020, beginning at 6:00 P.M. and lasting until the meeting is complete. The meeting will be conducted via communications media technology (teleconference/video conference).

Public comments may be submitted via email at publiccomments@palmbayflorida.org. Members of the public may also call (321) 726-2740 to provide comments via a dedicated City of Palm Bay public

comment voicemail. All comments submitted will be included as part of the public record for this virtual meeting and will be considered by the City Council prior to any action taken. Comments must be received at least twenty-four (24) hours prior to the meeting and shall have a time limit of three (3) minutes.

If an individual decides to appeal any decision made by the City Council with respect to any matter considered at this meeting, a record of the proceedings will be required, and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based (Section 286.0105, Florida Statutes). Such person must provide a method for recording the proceedings verbatim.

In accordance with the Americans with Disabilities Act, persons needing special accommodations for this meeting shall contact the Office of the City Clerk at (321) 952-3414 or Florida Relay System at 711.

RESOLUTION 2020-17

A RESOLUTION OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING RESOLUTION 2020-09, AS AMENDED BY RESOLUTIONS 2020-10, 2020-11, 2020-13, 2020-15, AND 2020-16, BY EXTENDING THE STATE OF LOCAL EMERGENCY DECLARED BY LEGISLATIVE ORDER D-2020-01; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, during the past weeks, a severe acute respiratory illness known as Coronavirus Disease 2019 (COVID-19) has spread among humans through respiratory transmission and other potential methods, and presents symptoms similar to those of influenza with the elderly and persons with underlying medical issues particularly at risk, and

WHEREAS, Governor Ron Desantis declared that a state of emergency existed within the State of Florida and issued Executive Order 20-52 on March 9, 2020, and

WHEREAS, Mayor Capote declared a State of Local Emergency and issued Legislative Order D-2020-01 on March 19, 2020, and

WHEREAS, City Council approved extensions to the State of Local Emergency via Resolutions 2020-09, 2020-10, 2020-11, 2020-13, 2020-15 and 2020-16, and

WHEREAS, the City's State of Local Emergency terminates at the end of a period of seven (7) days (May 1, 2020) unless prior to the end of the time frame, the City Council extends or terminates same by resolution, and

WHEREAS, the City Manager has certified that the emergency continues to exist.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The State of Local Emergency, declared by Legislative Order D-2020-01, is hereby extended by seven (7) days (May 8, 2020).

SECTION 2. All provisions contained within Legislative Order D-2020-01 shall remain in full force and effect.

SECTION 3. This resolution shall take effect immediately upon the enactment date.

This resolution was duly enacted at Meeting 2020- , of the City Council of the City of Palm Bay, Brevard County, Florida, held on , 2020.

_____
William Capote, MAYOR

ATTEST:

_____
Terese M. Jones, CITY CLERK

LEGISLATIVE MEMORANDUM

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Lisa Morrell, City Manager**
REQUESTING DIRECTOR:	**Yvonne McDonald, Finance Director**
DATE:	**April 29, 2020**
RE:	**FY 18/19 Annual Audit Report**

SUMMARY:

As required under section 4.05 of the City of Palm Bay's Charter, the Comprehensive Annual Financial Report (CAFR) for the fiscal year that ended September 30, 2019, has been completed by City staff.

As you are aware, the audit firm of MSP, P.A., is independent of the City's staff and reports directly to the City Council. A representative from MSL will present the final report and answer any questions that the City may have at the April 29th Council meeting.

The City has once again received an unmodified opinion. An unmodified opinion represents the highest level of assurance that a city can receive from an independent certified public accounting firm.

Highlights of the CAFR are presented in the Management Discussion and Analysis (MD&A), beginning on page 4 of the report. The MD&A provides an overview of the financial activities and results of operation for FY 18/19. The City's overall net position remains positive. On September 30, 2019, the General Fund's total fund balance was $19.1 million, an increase of $4.1 million compared to last year's ending fund balance of $14.97 million. Of the General Fund Balance on September 30, 2019, $17.6 million was Unassigned.

As required by the Rules of the Auditor General of the State of Florida, the City must forward a copy of the approved financial report to the Auditor General.

REQUESTING DEPARTMENTS:

Finance Department

FISCAL IMPACT:

There is no fiscal impact.

RECOMMENDATION:

Motion to approve the FY 18/19 Audit Report and to forward the report to the Auditor General.

Attachment: 1) FY19 CAFR (available upon request)